State Pharmaceutical & Medical Supply Corporation Ltd

بسم الله الرحمن الرحيم

Reference No: SPMSC-HR-IU-2026-319

Job Title:	Supervisor, Pharmacy	**Work Location:**	Malé
Division:	Commercial	**Employment Type:**	Full-time
Deadline:	**11th November 2026, before 12:00 PM**		

Key Responsibilities

1. Supervise daily pharmacy operations at the Pharmacy including dispensing, prescription verification, medication preparation, and customer service to ensure accuracy and efficiency.
1. Oversee inventory management within the Pharmacy, including stock levels, expiry monitoring, ordering coordination, and discrepancy resolution.
2. Ensure safe and accurate dispensing of medications in compliance with prescriptions, regulatory standards, and internal procedures.
3. Coordinate with warehouse, procurement, and support teams to ensure timely availability of pharmaceutical products for the Pharmacy.
4. Ensure compliance with pharmaceutical regulations, internal policies, quality standards, and audit requirements within the Pharmacy operations.
5. Supervise and support pharmacy staff on-site at the Pharmacy by providing guidance, training, and monitoring performance to maintain service standards.
6. Prepare operational reports, monitor pharmacy performance, identify service gaps, and recommend improvements to enhance efficiency and customer satisfaction.

Minimum Qualifications and Experience

- Diploma (MQA Level 5 or 6) in Pharmacy, Healthcare Management or a related discipline, with a minimum of six (6) to seven (7) years of relevant professional experience.
  OR
- Completion of GCE A-Level or equivalent, with a minimum of seven (7) to eight (8) years of relevant professional experience.
- Strong knowledge of pharmaceutical operations and regulatory compliance.

Salary & Benefits

- Remuneration of MVR 19,000
- Other benefits governed by applicable laws and the Corporation's policies

How to Apply: Interested candidates are invited to submit the following documents via email to careers@statepharma.mv

- Updated Curriculum Vitae (CV)
- Copy of National ID Card
- Recent passport-size photograph (soft copy)
- MQA accredited and attested educational certificates
- Experience letters and service records

Please use the subject line: **Application for Supervisor, Pharmacy**
Incomplete applications and applications received after the deadline will not be accepted.

For queries, please contact Human Resources at careers@statepharma.mv