REQUEST FOR PROPOSAL (RFP)

Annual Maintenance Contract (AMC) for HVAC / ACMV Systems at Dharumavantha Hospital (DH)

Indira Gandhi Memorial Hospital (IGMH) –
Procurement Department, Kan'baa Aisaarani Hingun, K. Male', 20402, Republic of Maldives

Item	Details
RFP Reference No.	137-IU/PR/2026/157
Procuring Entity	Indira Gandhi Memorial Hospital (on behalf of Dharumavantha Hospital)
Project Title	Operation, Preventive and Corrective Maintenance of HVAC / ACMV Systems at Dharumavantha Hospital
Date of Issue	16 November 2026
Registration	16th November to 22nd November 2026
Pre-Bid Meeting	23rd November 2026 11:00 @ Procurement
Mandatory Site Survey Period	23rd November to 29th November 2026
Deadline for Clarifications	29th November 2026, 14:00 hrs
Proposal Submission Deadline	02nd December 2026, 11:00 hrs
Proposal Validity	Ninety (90) days from the submission deadline
Contract Period	Three (3) years, subject to annual performance review

1. Introduction and Background

Dharumavantha Hospital (DH) is a 25-storey tertiary care facility located adjacent to Indira Gandhi Memorial Hospital (IGMH) in Malé and operates as part of the Male' City Group of Hospitals (MCGH). The building houses critical clinical services, including the Operation Theatre Complex, Hybrid Cardiac Catheterization Laboratory, Intensive Care and Cardiac Care Units, Neonatal Intensive Care Unit, Central Sterile Services Department, Laboratory Services, Radiology (including MRI and CT), and a range of outpatient, inpatient and private ward services.

The building is served by a central chilled water plant and an extensive Air Conditioning and Mechanical Ventilation (ACMV) network comprising chillers, cooling towers, Air Handling Units

(AHUs), Fan Coil Units (FCUs), Variable Refrigerant Flow (VRF) systems, fresh air, exhaust and pressurization fans, and a Building Management System (BMS). Reliable, continuous and standards-compliant operation of these systems is essential for patient safety, infection prevention and control, clinical equipment performance, and accreditation readiness.

IGMH therefore invites proposals from qualified and experienced HVAC contractors to provide comprehensive operation, preventive maintenance, corrective maintenance and 24/7 technical support for all HVAC / ACMV systems at Dharumavantha Hospital under an Annual Maintenance Contract (AMC).

2. Objectives of the RFP

The objectives of this RFP are to:

- Select a competent and reliable contractor to operate and maintain all HVAC / ACMV systems at DH on a 24/7 basis;
- Ensure that environmental conditions (temperature, relative humidity, air changes, pressure relationships and filtration) in all clinical and critical areas are maintained in line with applicable healthcare ventilation standards;
- Minimize unplanned downtime through structured preventive and predictive maintenance;
- Establish a complete, verified asset register and a documented baseline condition of all HVAC equipment;
- Improve energy efficiency and extend the service life of installed equipment; and
- Provide transparent, auditable reporting to support hospital management, infection control and accreditation requirements.
- Maintain and repair all medical and non-medical refrigerators, medical cold storage units, Lift Room 2 wall-mounted air-conditioning units, and TLA Stand 2 air-conditioning units**.**

3. Facility Overview

Dharumavantha Hospital is a high-rise, 24/7 operational hospital building. The principal service areas relevant to HVAC performance are summarized below for information. Bidders shall verify all areas during the mandatory site survey.

Floor / Level	Principal Services	HVAC Criticality
Ground Floor	Pharmacy, admission and discharge, reception, DH control room, waste collection	General

Mezzanine Floor	Fresh air fan & exhaust fan	General
Basement	Fresh air fan & exhaust fan	General
Level 1	Radiology – X-ray, CT, MRI (3T), fluoroscopy, mammography, DEXA, MRI Chiller System	High (equipment cooling / humidity)
Levels 2 – 6	Outpatient clinics, rehabilitation, hydrotherapy, dental, ENT, ophthalmology, phlebotomy	Medium
Level 7	Endoscopy suite (including bronchoscopy), gastroenterology and pulmonology clinics	High (pressure control / exhaust)
Level 8	**AHU and FCU Systems**	High
Level 9	Laboratory services – hematology, biochemistry, microbiology, serology, Medical Cold Storage	High
Level 10	Cardiology outpatient and diagnostics	Medium
Level 11	Hybrid OR / Cath Lab, ICU and CCU	Critical
Level 12	Operation Theatre Complex	Critical
Level 13	Central Sterile Services Department (CSSD), Facility Management Office, Floor Water Heat Pump	Critical
Level 14	AHU and FCU Systems	Medium
Levels 15 – 19	Private rooms, sleep lab, private suites, VIP and Presidential suites	Medium
Level 17	Mother-Baby Unit, obstetric ward, delivery suites, NICU	Critical
Level 20	FCU	Critical
Level 21	FCU Systems	Medium
Level 22	National Fertility Centre, skill lab	High
Level 23	FCU Systems	Medium
Level 24 and Roof / Plant Areas	Conference hall, central plant, cooling towers and rooftop equipment	Critical (central plant)

4. Indicative HVAC Equipment Inventory

The following inventory is **indicative only** and is based on information currently available to the hospital. Bidders are required to independently verify the type, quantity, capacity, make, model

and condition of all equipment during the mandatory site survey. The bidder's own verified inventory shall form the basis of the proposal and quotation.

No.	Equipment / System	Indicative Quantity
1	Water-cooled chillers (central chilled water plant)	3
2	Cooling towers, including condenser water system and chemical dosing	3
3	Condenser Water Pumps	3
4	Chilled Water Pumps	3
5	Make-up Water Pumps	2
6	Hot Water Pumps	2
7	Air Handling Units (AHUs), including OT / critical area AHUs with HEPA filtration	24
8	Primary Air Handling Units (PAHUs)	2
9	Fan Coil Units (FCUs)	233
10	Ceiling Suspended Air Conditioner (Chilled Water Connected)	1
11	Ceiling Cassette Air Conditioners (Chilled Water Connected)	8
12	Ground Floor Pharmacy Ceiling Suspended Air Conditioner (Chilled Water Connected)	4
13	Variable Refrigerant Flow (VRF) Indoor Units	46
14	Variable Refrigerant Flow (VRF) Outdoor Units	8
15	Fresh Air Fans (FAF)	30
16	Exhaust Air Fans (EAF)	63
17	Purge Air Fans (PAF)	13
18	Variable Air Volume (VAV) Boxes	296
19	Harmonic Filters	54
20	Variable Frequency Drives (VFDs)	42
11	Split / precision air-conditioning units (server rooms, imaging equipment rooms, etc.)	To be verified
12	Ductwork, dampers (including fire and volume control dampers), diffusers, grilles and filters	To be verified
13	Building Management System (BMS) – HVAC controls, sensors, actuators and field devices	1 system

14	HVAC electrical control panels, starters and VFDs	To be verified

5. Mandatory Site Survey

Given the size, complexity and critical nature of the facility, **a thorough site survey of Dharumavantha Hospital is mandatory for all interested parties.** Proposals from bidders who have not completed the site survey will be considered non-responsive and will not be evaluated.

a. Interested parties shall register their intention to participate by email to the Procurement Department, providing company name, contact person and names of survey team members, no later than 22nd November 2026
b. The site survey shall be conducted during the survey period stated in this RFP, at times scheduled and escorted by the DH Facility Management / Estate team. Access to clinical and restricted areas will be coordinated to minimize disruption to patient care, and survey teams shall comply with all hospital infection prevention and control (IPC), safety and security requirements.
c. The survey shall, at a minimum, cover the central chilled water plant, cooling towers, all AHU and plant rooms, representative FCU and VRF zones on every floor, all critical areas (OT complex, Hybrid OR / Cath Lab, ICU / CCU, NICU, CSSD, laboratory, endoscopy and imaging), the BMS head-end and field devices, and fresh air, exhaust and pressurization systems.
d. Bidders shall use the survey to verify the equipment inventory, assess the current condition and performance of the systems, identify deficiencies and risks, and determine the resources, spare parts and tools required.
e. On completion, the hospital's representative will sign a **Site Survey Completion Certificate (Annex A)**, which must be included in the proposal.
f. Bidders shall submit a **Site Survey Report** with their technical proposal (see Section 11). No claim for additional cost will be entertained on the grounds of lack of knowledge of site conditions.

6. Scope of Work

The Contractor shall provide all labour, supervision, tools, test instruments, consumables and services necessary for the complete operation and maintenance of the HVAC / ACMV systems at Dharumavantha Hospital, including but not limited to the following.

6.1 Initial Condition Assessment and Mobilization

- Within forty-five (45) days of contract commencement, carry out a detailed condition assessment of all HVAC equipment and submit a Baseline Condition Report, including performance readings, deficiencies, risk ratings and prioritized recommendations (urgent, short-term and long-term).
- Develop and submit a master asset register with unique tag numbers, locations, makes, models, capacities, serial numbers and service areas for every item of equipment.
- Submit a Preventive Maintenance (PM) Plan and annual schedule for approval by the hospital.
- Identify and report any pre-existing defects; such defects shall be rectified only upon hospital approval of a separate quotation, unless covered under the contract.

6.2 Operation and 24/7 On-Site Support

- Provide round-the-clock (24 hours, 7 days a week, including public holidays) on-site operation and technical coverage in shifts, with a qualified technician present at all times.
- Operate and monitor the central chilled water plant, AHUs and associated systems, and maintain daily operational logs (chiller readings, chilled and condenser water temperatures, pressures, flow, and critical area conditions).
- Respond to all HVAC-related complaints and fault calls through an agreed helpdesk / work order system.
- Coordinate all planned shutdowns with the hospital in advance and in writing, with contingency arrangements for critical areas.

6.3 Preventive Maintenance

The Contractor shall carry out planned preventive maintenance in accordance with manufacturers' recommendations, the approved PM Plan and the minimum frequencies below. Detailed checklists for each equipment type shall be submitted with the proposal.

Equipment	Frequency	Minimum Tasks
Chillers	Daily / Monthly / Half-yearly / Annually	Log operating parameters; check suction and discharge pressures, superheat and subcooling, refrigerant level and leaks, oil level and condition, compressor operation, safety cut-outs, flow switches and controls; annual tube cleaning and eddy current testing as recommended by the manufacturer.

Cooling towers and condenser water	Daily / Monthly / Quarterly	Water treatment and chemical dosing, daily water quality logs, Legionella risk control, cleaning of basins and fill, fan, motor, belt and drift eliminator inspection.
Pumps and pipework	Monthly / Quarterly	Check vibration, noise, seals, bearings, alignment, strainers, valves, insulation and leaks.
AHUs and PAHUs	Monthly / Quarterly / Annually	Clean / replace pre-filters and fine filters; monitor HEPA filter differential pressure and replace as required; clean coils and drain pans; check fans, belts, bearings, motors, dampers, humidifiers / heaters, door gaskets and controls.
FCUs	Monthly / Quarterly	Clean filters, coils, drain pans and drain lines; check fan motors, valves, thermostats, noise and condensation.
VRF / split / precision units	Monthly / Quarterly	Clean filters and coils; check refrigerant pressures, compressor operation, electrical connections and controls; download performance data where available.
Fresh air, exhaust and pressurization fans	Monthly / Quarterly	Check operation, airflow, belts, bearings, motors and dampers; functional test of pressurization fans with fire alarm interface in coordination with the hospital.
Ductwork, diffusers and grilles	Quarterly / Annually	Inspect and clean diffusers and grilles; inspect ductwork for leaks, insulation damage and microbial growth; recommend duct cleaning where required.
BMS and controls	Monthly / Half-yearly	Verify sensors, actuators and alarms; calibrate temperature, humidity and pressure sensors; back up BMS programmers and data.
Medical and Non-Medical Refrigerators, Medical Cold Storage Units, Lift Room 2 Wall Air Conditioners and TLA Stand 2 Air Conditioners	Monthly / Quarterly	Inspect compressors, condensers, evaporators, temperature controls, electrical connections, alarms, door seals and refrigerant systems; verify operating temperatures and maintain service records.

6.4 Corrective and Breakdown Maintenance

The Contractor shall attend to all breakdowns and faults within the following maximum response and rectification times:

Priority	Definition	Response Time	Restoration / Temporary Fix
Priority 1 – Critical	Failure affecting OT, Hybrid OR / Cath Lab, ICU / CCU, NICU, CSSD, isolation rooms, imaging equipment rooms or the central plant	Within 15 minutes	Within 4 hours
Priority 2 – High	Failure affecting wards, laboratory, endoscopy or multiple areas	Within 1 hour	Within 12 hours
Priority 3 – Normal	Failure affecting individual rooms, offices or non-clinical areas	Within 4 hours	Within 48 hours

Where permanent rectification requires spare parts not available locally, the Contractor shall provide a temporary solution and a written action plan with expected completion date.

6.5 Critical Area Environmental Control

- Maintain temperature, relative humidity, air change rates, pressure relationships and filtration in critical areas within the design parameters and applicable healthcare ventilation standards (see Section 7).
- Record and report temperature, humidity and room pressure readings for OTs, Hybrid OR / Cath Lab, ICU / CCU, NICU, CSSD and isolation rooms at the frequency agreed with the Infection Prevention and Control team.
- Carry out HEPA filter integrity checks, air change verification and air balancing for critical areas at least annually, and after any major repair or filter replacement.
- Participate in Infection Control Risk Assessments (ICRA) for any HVAC works in clinical areas and comply with all hospital IPC requirements.

6.6 Water Treatment

- Provide chemical water treatment for the cooling tower and chilled water circuits, including supply of approved chemicals, dosing, monthly water analysis and reporting.
- Implement a Legionella risk management programme for cooling towers, including periodic testing by an accredited laboratory.

6.7 Building Management System (BMS)

- Monitor the BMS continuously, respond to HVAC alarms and maintain alarm logs.
- Maintain, troubleshoot and fine-tune BMS programming, set points and schedules for HVAC systems, subject to hospital approval.

- Report on BMS deficiencies (failed sensors, communication faults, overridden points) and recommend corrective actions.

6.8 Spare Parts, Consumables and Materials

- **Included in the contract price:** all labour, supervision, tools, test and measuring instruments, cleaning materials, coil cleaning chemicals, water treatment chemicals, lubricants, belts, fuses, minor electrical and mechanical items, nitrogen and welding gases, and pre-filters / washable filters.
- **To be quoted separately as unit rates (Schedule B):** refrigerant, fine filters, HEPA filters, motors, compressors, bearings, valves, actuators, sensors, PCBs and other major spare parts. Supply of these items shall be undertaken only upon written approval by the hospital.
- The Contractor shall recommend and maintain an agreed minimum stock of critical spares for critical-area equipment to ensure compliance with response and restoration times.
- All parts shall be genuine OEM or approved equivalent, new, and supported by warranty.

6.9 Reporting and Documentation

- Daily operational logs and fault logs (time reported, time attended, time resolved, action taken).
- Monthly report including PM completion rate, breakdowns, response times, critical area readings, water treatment results, energy observations, outstanding issues and recommendations.
- Quarterly performance review meetings with the hospital's Estate / Facility Management, Procurement and Infection Control teams.
- Annual report including equipment condition, life-cycle and replacement recommendations, and indicative budgets.
- Maintain up-to-date service records, checklists and certificates on site and in electronic form, readily available for audits and accreditation surveys (including JCI).

6.10 Staffing and Competence

- Deploy a dedicated on-site team sufficient to provide 24/7 coverage in three shifts, including, at a minimum: one (1) HVAC Engineer / Contract Manager, one (1) Chiller / Plant Supervisor, qualified HVAC technicians, and a BMS technician (on-site or on-call).
- Bidders shall propose their own staffing structure based on the site survey, with CVs, qualifications and experience of key personnel.
- All staff shall be competent, trained in hospital safety, infection control and confined space / working at height where applicable, and shall wear identification at all times.

- Replacement of key personnel shall require prior written approval from the hospital.
- Provide basic operational training to designated hospital Estate staff on the HVAC systems and BMS.

6.11 Exclusions and Interfaces

- Replacement of complete major equipment (e.g., chillers, cooling towers, AHUs) is excluded from the AMC and will be procured separately; however, the Contractor shall cooperate fully with any replacement or upgrade projects, including the planned chiller replacement works.
- Civil works not directly related to HVAC maintenance are excluded, unless separately approved.
- Damage caused by fire, flood, vandalism, misuse by third parties or force majeure is excluded, but the Contractor shall provide emergency support and a quotation for repairs.

7. Standards and Compliance

All works shall comply with the following, as applicable:

- ANSI/ASHRAE/ASHE Standard 170 – Ventilation of Health Care Facilities (edition as agreed with the hospital);
- ASHRAE/ASHE Guideline 43 – Operations Guideline for Ventilation of Health Care Facilities;
- Manufacturers' operation and maintenance manuals and recommendations;
- Joint Commission International (JCI) Facility Management and Safety requirements and hospital Infection Prevention and Control policies;
- Applicable laws and regulations of the Republic of Maldives, including those relating to occupational health and safety, environmental protection, refrigerant handling and employment of foreign workers.

8. Contract Period and Payment Terms

- **Contract period:** Three (3) years from the date of commencement, with an annual performance review. Continuation into subsequent years shall be subject to satisfactory performance.
- **Mobilization:** The Contractor shall mobilize and commence services within thirty (30) days of contract signing, including a handover inspection with the hospital.

- **Payment:** Monthly in arrears, upon submission of the monthly report and invoice, certified by the hospital's Estate / Facility Management Department, less any applicable KPI deductions. No advance payment will be made.
- **Additional works and spare parts:** Payable separately at the approved unit rates (Schedule B) upon completion and certification, subject to prior written approval.
- **Price:** Prices shall be in Maldivian Rufiyaa (MVR), inclusive of all costs, and shall remain fixed for the first year. Any price adjustment for subsequent years shall be limited to the mechanism stated in the bidder's proposal and agreed in the contract.
- **Performance security:** The successful bidder shall furnish a performance guarantee of [5]% of the annual contract value from a bank acceptable to the hospital, valid until ninety (90) days after contract completion.

10. Bidder Eligibility and Qualification Requirements

To be eligible, bidders shall meet the following minimum requirements:

No.	Requirement	Evidence Required
1	Legally registered business in the Republic of Maldives	Business / company registration certificate
2	Registered for tax with MIRA and in good tax standing	MIRA TIN / GST registration certificate and tax clearance
3	Minimum five (5) years' experience in HVAC / ACMV installation and maintenance	Company profile and contract references
4	At least two (2) completed or ongoing HVAC maintenance contracts for hospitals, healthcare facilities or large commercial buildings, including central chilled water systems	Contract copies / completion letters / client reference letters
5	Qualified engineering and technical personnel	CVs, certificates and proof of employment of key staff
6	Capability to service chillers, VRF systems and BMS installed at DH (directly or through authorized partners)	Manufacturer authorization / partnership letters, where applicable
7	Financial capacity to perform the contract	Audited financial statements or bank

		statements for the last two (2) years
8	Completion of the mandatory site survey	Signed Site Survey Completion Certificate (Annex A)

11. Proposal and Quotation Requirements

Following the site survey, bidders shall submit a complete proposal in two parts: a Technical Proposal and a Financial Proposal (Quotation).

11.1 Technical Proposal

The Technical Proposal shall include the following, in the order listed:

1. Signed Bid Submission Form (Annex B);
2. Eligibility documents listed in Section 10;
3. Signed Site Survey Completion Certificate (Annex A);
4. **Site Survey Report**, including: verified equipment inventory (type, make, model, capacity, quantity and location); assessment of the current condition and performance of each system; key deficiencies, risks and urgent rectification needs; and observations on critical areas;
5. Methodology and approach for operation, preventive maintenance, corrective maintenance and critical area management;
6. Preventive maintenance schedule and detailed checklists for each equipment type;
7. Emergency response plan, escalation matrix and contact details;
8. Proposed staffing structure, shift roster and CVs of key personnel;
9. List of tools, test instruments and equipment to be deployed on site;
10. Water treatment programme and chemical data sheets;
11. Sample monthly report, fault log and work order formats;
12. Mobilization and transition plan;
13. Completed Compliance Matrix (Annex C).

11.2 Financial Proposal (Quotation)

The Financial Proposal shall be submitted in MVR using the price schedules below, and shall include a price breakdown by equipment category based on the bidder's verified inventory. Prices shall be inclusive of all labour, staff accommodation, food, visas, insurance, transport, tools and included consumables, and shall show GST separately.

Schedule A – Annual Maintenance Contract Fee

No.	Description	Verified Qty	Monthly Fee (MVR)	Annual Fee (MVR)
1	Chillers			
2	Cooling towers, pumps and water treatment			
3	AHUs and PAHUs			
4	FCUs			
5	VRF / split / precision units			
6	Fresh air, exhaust and pressurization fans			
7	BMS monitoring and maintenance			
8	24/7 on-site operation team (manpower)			
9	Initial condition assessment and asset register	Lump sum	–	
	Sub-total			
	GST (8%)			
	Total Annual Contract Value			
	Total for Three (3) Years			

Schedule B – Unit Rates for Spare Parts, Filters and Additional Works

Bidders shall provide unit rates (excluding GST) for refrigerant (per kg, by type), fine and HEPA filters (by size and grade), common motors, bearings, belts, valves, actuators and sensors, duct cleaning (per m^2), and hourly labour rates for additional works outside the contract scope. These rates will remain valid for the first year of the contract.

11.3 Proposal Validity

Proposals shall remain valid for ninety (90) days from the submission deadline.

12. Evaluation Criteria

Proposals will be evaluated by the hospital's Bid Evaluation Committee in two stages.

12.1 Stage 1 – Preliminary and Eligibility Assessment (Pass / Fail)

Proposals will be checked for completeness, submission of all eligibility documents, completion of the mandatory site survey and submission of the Site Survey Report. Proposals failing any of these requirements will not proceed to Stage 2.

12.2 Stage 2 – Technical and Financial Evaluation

No.	Criteria	Maximum Points
1	Quality and depth of Site Survey Report and understanding of DH systems	PASS
2	Methodology, PM plan, checklists and critical area management approach	PASS
3	Relevant experience in hospital / large-building HVAC maintenance and references	PASS
4	Staffing structure, qualifications of key personnel and 24/7 coverage	PASS
5	Emergency response capability, spare parts support and manufacturer backing	PASS
	Total Technical Score	PASS
6	Financial Proposal (Schedule A three-year total)	**100**

- Bidders must achieve a PASS from all mandatory criteria for their Financial Proposal to be considered.
- Financial score = 100 × (lowest evaluated price ÷ bidder's evaluated price).
- The contract will be recommended for award to the bidder with the highest combined score, subject to approval by the relevant tender authority.
- The hospital may request clarifications, presentations or a technical interview during evaluation.

13. Submission Instructions and Timeline

Activity	Date / Time
Issue of RFP	16 November 2026
Registration for site survey	22nd November 2026

Mandatory site survey period	23rd November 2026 to 29th November 2026
Last date for written clarifications	29-11-2026 , 14:00 hrs
Hospital's response to clarifications (shared with all registered bidders)	30th November 2026
Proposal submission & Opening	02nd December 2026 11:00 hrs

- Proposals shall be submitted in sealed envelopes clearly marked **"RFP – HVAC Maintenance, Dharumavantha Hospital – Ref. 137-IU/PR/2026/ 157 "**, with the Technical Proposal and Financial Proposal in separate sealed envelopes, to: Procurement Department, Indira Gandhi Memorial Hospital, Kan'baa Aisaarani Hingun, K. Male', 20402, Republic of Maldives. [Alternatively, electronic submission to: [email address]].
- One (1) original hard copy and one (1) electronic copy (PDF on USB or by email) shall be provided.
- All pages shall be signed and stamped by the bidder's authorized representative.
- Late proposals will not be accepted.
- All clarifications shall be requested in writing to: [zeenath Ali Habeeb /Deputy Director general], Procurement Department, tenders@igmh.gov.mv , 3335254/335349.

14. General Terms and Conditions

1. This RFP does not commit the hospital to award a contract. The hospital reserves the right to accept or reject any or all proposals, to cancel the process, or to negotiate with the highest-ranked bidder, without incurring any liability.
2. All costs associated with the site survey and preparation of proposals shall be borne by the bidders.
3. The Contractor shall not sub-contract or assign any part of the contract without prior written approval from the hospital.
4. The Contractor shall maintain adequate insurance, including workmen's compensation, public liability and third-party insurance, for the duration of the contract.
5. The Contractor shall comply with all hospital policies, including patient privacy and confidentiality, infection control, fire safety, security, and permit-to-work requirements.
6. The Contractor shall be liable for any damage to hospital property or injury caused by its personnel and shall make good such damage at its own cost.
7. Any attempt by a bidder to influence the evaluation process, or any conflict of interest not declared, shall result in disqualification.
8. The hospital may terminate the contract for persistent failure to meet KPIs, breach of contract, or insolvency, in accordance with the terms of the contract.

9. The contract shall be governed by the laws of the Republic of Maldives and applicable public finance and procurement regulations.

Annex A – Site Survey Completion Certificate

This is to certify that the following bidder has completed the mandatory site survey of the HVAC / ACMV systems at Dharumavantha Hospital for RFP Ref. 137-IU/PR/2026/157.

Bidder Name	
Survey Date(s)	
Areas Surveyed	
Bidder's Representatives (Name / Designation)	
Bidder's Signature and Company Stamp	
Hospital Representative (Name / Designation)	
Hospital Representative Signature and Date	

Annex B – Bid Submission Form

To: Procurement Department, Indira Gandhi Memorial Hospital, Malé, Republic of Maldives

Having examined the RFP documents and having completed the mandatory site survey of Dharumavantha Hospital, we, the undersigned, offer to provide the operation and maintenance services for the HVAC / ACMV systems at Dharumavantha Hospital in conformity with the RFP for a total three-year contract value of MVR [amount in figures] (MVR [amount in words]), inclusive of GST, as detailed in our Financial Proposal.

We confirm that this proposal is valid for ninety (90) days from the submission deadline, that all information provided is true and accurate, and that we have no conflict of interest in relation to this procurement.

Company Name	
Registration No. / TIN	
Address	

Authorized Signatory (Name / Designation)	
Signature and Company Stamp	
Date	

Annex C – Technical Compliance Matrix

No.	Requirement	Comply / Not Comply	Page Reference	Remarks
1	Mandatory site survey completed and certificate attached			
2	Site Survey Report with verified inventory and condition assessment			
3	24/7 on-site operation and technical coverage (Section 6.2)			
4	Preventive maintenance plan and checklists (Section 6.3)			
5	Response and restoration times (Section 6.4)			
6	Critical area environmental control (Section 6.5)			
7	Water treatment and Legionella control (Section 6.6)			
8	BMS monitoring and maintenance (Section 6.7)			
9	Spare parts, consumables and unit rates (Section 6.8)			
10	Reporting and documentation (Section 6.9)			
11	Staffing and competence (Section 6.10)			
12	Standards and compliance (Section 7)			