بسم الله الرحمن الرحيم

State Pharmaceutical & Medical Supply Corporation Ltd

Reference No: SPMSC-HR-IU-2026-343

Job Title:	Draftsman	**Work Location:**	Greater Malé Region
Division:	Resource	**Employment Type:**	Full-time
Deadline:	**1 December 2026, before 12:00 PM**		

Key Responsibilities

- Prepare detailed technical drawings, floor plans, elevations, sections, and layouts for office spaces, warehouses, and other facilities.
- Analyzing building specifications, codes, guidelines and physical site.
- Prepare registration drawings-based strata portal requirements and as-built drawing.
- Develop office layouts, including workstation arrangements, meeting rooms, partitions, furniture, and other facility requirements.
- Prepare architectural and technical drawings for renovation, modification, and construction projects.
- Printing and compiling the full drawing set/schematics for use by engineers and maintenance staff.
- Conduct site visits and carry out measurements to ensure drawings accurately reflect existing site conditions.
- Update and revise drawings based on management instructions and project requirements.
- Coordinate and plan with the Administration, Procurement, and other relevant departments regarding project requirements.
- Ensure all drawings comply with relevant technical standards, specifications, and safety requirements
- Perform any other duties assigned by the Management.

Minimum Qualifications and Experience

- Diploma (MQA Level 5 or 6) in Draftsman, Architectural Drafting, Civil Engineering, Building Design with one (1) to two (2) years of relevant experience.
- Certificate 4 (MQA Level 4) in Draftsman, Architectural Drafting, Civil Engineering, Building Design with two (2) to three (3) years of relevant experience.
- Knowledge of architectural drawings, construction plans, as-built drawings, and strata registration drawings, building standards, drawing specifications will be an added advantage.

Salary & Benefits

- Remuneration of MVR 17,200
- Other benefits governed by applicable laws and the Corporation's policies.

How to Apply: Interested candidates are invited to submit the following documents via email to careers@statepharma.mv

- Updated Curriculum Vitae (CV)
- Copy of National ID Card
- Recent passport-size photograph (soft copy)
- MQA accredited and attested educational certificates
- Experience letters and service records

Please use the subject line: **Application for Draftsman**

Incomplete applications and applications received after the deadline will not be accepted.

For queries, please contact Human Resources at careers@statepharma.mv