بسم الله الرحمن الرحيم

State Pharmaceutical & Medical Supply Corporation Ltd

**Reference No:** SPMSC-HR-IU-2026-355

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| **Job Title:** | Public Relations Officer | **Work Location:** | Greater Malé Region |
| **Division:** | Marketing | **Employment Type:** | Full-time |
| **Deadline:** | **2nd December 2026, before 12:00 PM** | | |

**Key Responsibilities**

- Develop and implement public relations strategies to enhance and protect the organization's reputation.
- Prepare and distribute press releases, media statements, newsletters, and other communication materials.
- Build and maintain strong relationships with media representatives, stakeholders, and community partners.
- Manage the organization's social media platforms and ensure consistent brand messaging.
- Coordinate press conferences, media interviews, corporate events, and promotional activities.
- Monitor media coverage and public sentiment and provide regular reports to management.
- Respond to media inquiries and support crisis communication efforts when required.
- Create engaging content, including articles, success stories, photographs, videos, and promotional materials to increase public awareness and engagement.

**Minimum Qualifications and Experience**

- Diploma (MQA Level 5 or 6) in Public Relations, Communications, Journalism, Marketing, Media Studies or a related discipline, with four (2) to five (3) years of relevant experience.
- Completion of GCE A-Level or equivalent, with five (4) to six (5) years of relevant experience in Public Relations, Communications, Journalism, Marketing, Media Studies or a related discipline.
- Experience in coordinating media coverage, press conferences, interviews and corporate events.
- Experience in developing communication campaigns and managing digital content.
- Excellent written and verbal communication skills.

**Salary & Benefits**

- Remuneration of MVR 13,000
- Other benefits governed by applicable laws and the Corporation's policies

**How to Apply:** Interested candidates are invited to submit the following documents via email to careers@statepharma.mv

- Updated Curriculum Vitae (CV)
- Copy of National ID Card
- Recent passport-size photograph (soft copy)
- MQA accredited and attested educational certificates
- Experience letters and service records

Please use the subject line: **Application for Public Relations Officer**
Incomplete applications and applications received after the deadline will not be accepted.

For queries, please contact Human Resources at careers@statepharma.mv