State Pharmaceutical & Medical Supply Corporation Ltd

بسم الله الرحمن الرحيم

Reference No: SPMSC-HR-IU-2026-357

Job Title:	Head of Forecasting & Planning	**Work Location:**	Malé
Division:	Forecasting & Planning	**Employment Type:**	Full-time
Deadline:	**28th November 2026, before 12:00 PM**		

Key Responsibilities

- Establish and maintain the national forecasting methodology and select the method best suited to each product group from consumption-based, service-based (morbidity) and market-based approaches.
- Maintain the forecast as a documented, repeatable process with defined data inputs, stated assumptions, a review and approval step, and a record of each version.
- Forecast demand for every medicine on the company's product list, by product, strength, dosage form and pack size, and consolidate by therapeutic category.
- Build the baseline from actual consumption, using dispensing, issue and sales records adjusted for periods of stock-out, one-off orders and abnormal demand, so that lost demand is not mistaken for low demand.
- Forecast demand for medical and other consumables by item, specification, size and unit of measure, and consolidate by category and by user area.
- Reconcile demand, supply and financial plans through a regular consolidated review, and escalate unresolved imbalances to executive management with recommended options.
- Plan the allocation and distribution of stock across the islands, working with the Commercial Division on warehousing, cold chain, transport and delivery schedules.
- Build analytical, forecasting and planning skills across the Department, and plan for succession in key roles.
- Comply with company policies and the PCB Code of Corporate Governance and carry out agreed Internal Audit and Risk recommendations within the agreed time.

Minimum Qualifications and Experience

- Master's degree (MQA Level 9) in Business Administration, Business Analytics, Supply Chain Management or a related field with a minimum of one (1) to two (2) years of relevant managerial experience.
- Demonstrated experience in demand forecasting, inventory planning, and analytical reporting.

Salary & Benefits

- Salary - Negotiable
- Other benefits governed by applicable laws and the Corporation's policies.

How to Apply: Interested candidates are invited to submit the following documents via email to careers@statepharma.mv

- Updated Curriculum Vitae (CV)
- Copy of National ID Card
- Recent passport-size photograph (soft copy)
- MQA accredited and attested educational certificates
- Experience letters and service records

Please use the subject line: **Application for Head of Forecasting & Planning**
Incomplete applications and applications received after the deadline will not be accepted.
For queries, please contact Human Resources at careers@statepharma.mv