

Learning Advancement and Measurement Project

TERMS OF REFERENCE

Project Officer Implementation

Background

The Government of Maldives (GoM) has an Education Sector Plan (ESP) endorsed by the Local Education Group (LEG) under implementation. This is the central step required for financial assistance from the GPE. The ESP has four main goals. The first goal is to improve learning for all through equitable access to quality education. The main results the GoM seeks to achieve under this goal are to ensure that all children from pre-school through grade 12 are enrolled in school, learning gaps across atolls are reduced, and overall learning outcomes are improved. The second goal is to provide youth and adults with the necessary skills for employment, decent work and entrepreneurship. The third goal is to ensure equitable access to lifelong learning and a quality higher education for all. The fourth and final goal is to strengthen the system for efficiency to deliver high quality education. The Maldives Learning Advancement and Measurement Project (LAMP) will support the first goal by promoting strategic initiatives to improve learning outcomes in foundation and primary education, with a special focus on the atolls where learning levels are lowest.

Components of the LAMP

The LAMP is organized into four components.

Component one: Strengthening Curriculum Implementation: is designed to strengthen curriculum implementation and improve learning outcomes in key subjects, English, mathematics and Dhivehi at the Foundation and Primary Education stages. To ensure equitable access to learning, this component is also designed to provide support for children with SEN and students at risk.

Component two: Improving Teacher Education and Development: is designed to improve teacher quality and performance; with initiatives aimed at improving both pre-service teacher education and continuing professional development of teachers. The Project will help the GoM to develop SBPD to continuously improve teacher motivation, pedagogical skills, competencies and performance. In addition, the Project will help enhance the quality of pre-service teacher education programs offered by the MNU, IUM, and non-state HEIs.

Component three: Advancing the Measurement of Student Learning and School Performance: is designed to advance the measurement of student learning and school performance; with specific initiatives aimed at modernising the system for learning assessment and developing the school QA system.

Component 4: Coordination, Monitoring, Policy Analysis and Technical Assistance: is designed to cover coordination, operations and monitoring support, technical expertise, policy research and evaluation, and communications.

Effective implementation of day to day operations is extremely important for the success of the LAMP. In particular, the project will have a strong emphasis on managing the resources which are dedicated to the delivery of the services critical to the achievement of the target results of the LAMP, including the intermediate outputs, outcomes, and overall project outcomes. The Project Officer will be responsible for assisting the IME Specialist of the LAMP to establish, maintain, and implement sound operations systems.



Key Tasks

The Project Officer Monitoring and Evaluation will report to the IME Specialist. His/her main duties and responsibilities are to assist the IME Specialist in the following tasks:

- Assist the IME Specialist in establishing, maintaining and implementing a good monitoring system for the LAMP;
- Assist the IME Specialist to monitor the implementation of LAMP funds, as outlined in the Grant Agreement and Project Appraisal Document and any other relevant documents, so as to achieve the relevant targets of the performance indicators of the LAMP;
- Assist the IME Specialist to establish a sound monitoring system for the implementation of LAMP activities the national level;
- Assist the IME Specialist to establish a sound monitoring system for the implementation of LAMP activities at the island level;
- Assist the IME Specialist to design and develop, in discussion with the LAMP implementation agencies and the World Bank (WB), monitoring formats and templates for the timely and efficient monitoring of activities under the LAMP;
- Assist the IME Specialist to prepare a consolidated bi-monthly monitoring report of the key performance indicators of the LAMP to be shared with relevant GoM agencies including the MoHE, MoE, UNICEF Maldives, and the WB;
- Assist the IME Specialist in the overall monitoring of the Project activities as agreed with the Project Coordinator, IME Specialist, UNICEF Maldives and the WB. This would involve visits to each target atoll on a regular basis;
- Collaborate with the WB in the design and implementation of any evaluations, policy analyses and studies;
- Assist the IME Specialist to conduct training activities for the relevant staff of the implementation agencies on reporting requirements and internal controls and other work-related matters;
- Assist, collaborate and support the monitoring and evaluation of the ESP 2019-2023; and
- Any other monitoring duties assigned for LAMP by the Project Coordinator or IME Specialist.

Schedule

The service is for a period of 12 months beginning October 11, 2020, renewable annually. Performance evaluation reviews will be organized by the Project Coordinator. The WB will provide feedback on performance to the Project Coordinator. The position is renewable, subject to satisfactory performance, from October 11, 2021 until project completion in June 30, 2024.

Remuneration

As per the agreement between GoM and the WB for this position, according to the National Pay Commission's Circular Number 13-NPC/CIR/2018/5.



Required Qualifications and Experience

- At least 3 passes in GCE A/L and 2 passes in HSC with at least 1 pass in accounting, economic or business, and 2 years of work experience in a related field. Prior experience in WB funded projects, especially education or higher education projects, could be an advantage if the performance of the candidate has been good.

Note: A pass is considered to be “C” grade and above

Professional Competencies:

- Ability to read and write fluent English and produce project reports in English for regular and continuous presentations to WB staff and other Development Partners.
- Ability to deliver Monitoring Services as required by the Project.
- Ability to interact with staff in the MoE and MoHE.
- Ability to monitor a project with complex and diverse activities.
- Ability to monitor stakeholders' participation and commitment for effective implementation long-term sustainability of the project.
- Effectiveness in monitoring and resolving project implementation issues.
- Familiarity with the relevant government procedures and regulations.
- Ability to monitor procurement and financial management activities as relevant for the Project
- Ability to monitor environmental and social safeguards activities as relevant for the Project
- High level of computer literacy, including Word, Excel, email and the internet.
- Strong communication skills and good interpersonal relations.
- Ability and willingness to travel to the Atolls for an adequate number of working days each quarter to discharge his/her monitoring responsibilities effectively.
- Ability to conduct training activities for the relevant staff of the implementation agencies, relevant to his/her roles and responsibilities.

Facilities to be Provided

The holder of the position would be entitled to the following facilities:

- An office in the MoE with equipment including a computer/laptop and docking station, telecommunication services, and access to printing, photocopying and scanning equipment.
- Transport for official purposes. Transport, lodging, subsistence and incidental expenses for atoll travel for official purposes.

