



**MALDIVES: ENHANCING EMPLOYABILITY AND RESILIENCE OF YOUTH  
PROJECT (MEERY: P163818)**

Ministry of Higher Education  
Republic of Maldives

**Consultancy for Architectural Firm for the designing and preparation of detailed drawings,  
BOOs and the supervision of the refurbishments of Polytechnic Centers.**

(Procurement Ref: MV-MOHE-165581-CS-CQS)

**DOCUMENT CHECKLIST**

*All applicants are encouraged to use this checklist to facilitate the preparation of the Expression of Interest.*

<b><u>CRITERIA</u></b>	<b><u>DOCUMENT DETAILS</u></b>	(✓)
• Letter of Expression of Interest	<i>Must submit Letter of Expression of Interest.</i>	
• Business Registration Certificate (Valid)	<i>Must submit copy of Company//Institute Registration Certificate.</i>	
• Company Profile	<i>A short company profile.</i>	
• MIRA Tax Registration - If applicable, for Locals Only	<i>Must submit registration certificate.</i>	
• Pension Registration - If applicable, for Locals Only	<i>Must submit certificate/proof of participation in pension scheme.</i>	
• Successfully completed 5 projects in the development of architectural drawings within the last 3 years.	<i>The firm must provide details on their experience. The required experience of the firm should reflect similar assignments completed/ongoing as a firm. Nature and duration of such assignments should be indicated. Firm must submit supporting documents (such as completion certificates/letters) showing evidence of the above stated requirements</i>	
• Successfully completed 5 projects in the supervision of architectural works within the last 5 years.		
• 5 years of experience in the field of architecture.		