**SECTION 4: FORMS OF BID QUALIFICATION INFORMATION**

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| **FINANCE, DESIGN AND BUILD OF TEMPORARY LABOUR VILLAGE AT HULHUMALÉ PHASE – II. 2020** |

**Malé, Republic of Maldives**

**November 2020**

**FORM 4.1: GENERAL INFORMATION**

**(Business profile/Work profile)**

4.1.1 Company Name:

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4.1.2 Head Office Address:

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Telephone No. ......................................... Fax No. ..........................................

4.1.3 Regional Office Address (if any):

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Telephone No. ......................................... Fax No. ..........................................

4.1.4 Country and Year Incorporated:

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4.1.5 Main Lines of Business:

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1. .........................................................................…......................... Since: ………………………

2. .........................................................................………………........ Since: ..............................

3. ..............................................................................………………… Since: ..............................

4. ..............................................................................…………………. Since: ..............................

5. ..............................................................................………………… Since: ..............................

6. ..............................................................................………………… Since: ..............................

7. ..............................................................................………………… Since: ..............................

4.1.6 Company background (including Vision, Mission & Objectives)

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4.1.7 Key personal

1. ........................................................................…..................….... Post: .................………..

2. .........................................................................……………………. Post: .............................

3. ..............................................................................………………… Post: .............................

4. ..............................................................................…………………. Post: ..............................

5. ..............................................................................…………………. Post: ..............................

6. ..............................................................................………………….. Post: ..............................

7. ..............................................................................………………….. Post: ..............................

**Additional Document need to submit;**

1. Attach Major achievements with Picture
2. Attach copy of certificate of registration and ownership
3. Attach copy of Goods and Services Tax (GST) Registration Certificate. (If applicable)
4. Design Permit/License.
5. Attach original of a signed delectation stating that there is no continuing decreed debt, have not been convicted of theft, fraud and/or embezzlement during the last five years
6. Attach written power of attorney/Resolution by the Board of Directors of the Company authorizing the signatory of the bid to commit the bidder.

**FORM 4.2: FINANCIAL DATA**

* + 1. (a) Financial Summary (for the most recent 5 years)

|  |
| --- |
|  |
| **Sl.** | **Details** | **2016-2017 (MVR)** | **2017-2018 (MVR)** | **2018-2019 (MVR)** |
| 1 | Revenue |  |   |   |
| 2 | Net Income |  |  |  |
| 3 | Total Assets |  |  |  |
| 4 | Current Assets |  |   |   |
| 5 | Total Liabilities |  |   |   |
| 6 | Current Liabilities |  |   |   |
| 7 | Net Worth (1‑3) |  |   |   |
| 8 | Working Capital (2-4) |  |   |   |
| 9 | Authorized Share Capital |  |  |  |
| 10 | Paid-up Capital |  |  |  |
| 11 | Total Share Holder’s Equity |  |  |  |

#### Attach copies of the audited financial statements of the last 3 (three) financial years.

Audited financial statements. (Certified copies of audited Balance Sheets, Income Statements, and Cash flow Statements for most recent 3 years/Chartered Accountants Certificates to be enclosed.)

#### Supplementary information

* + 1. Confirmation of availability of lines of credit and other financial resources.

4.2.2.1 Name/Addresses of Commercial Banks providing credit line:

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4.2.2.2 Total Amount of Credit Line:

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* + 1. Financial projections for the current year and the two following years, taking into account known commitments

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* + 1. List of ongoing contracts

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name & Type of Contract (Construction / Design & Build, etc)** | **Value (MVR)** | **Name of Owner** | **Value of work to be Completed ( MVR)** | **Scheduled completion Date** |
|  |  |  |  |  |
| **Total Values** |  |  |  |  |

#### **FORM 4.3; Litigation/Arbitration**

|  |  |  |
| --- | --- | --- |
| **Sl.** | **Contract Identification and Matter in Dispute** | **Value of Pending Claim in MVR or** **any other**  |
|   | Contract Name: Name of Employer: Address of Employer:Matter in Dispute:Total value of the Contract: |   |

**FORM 4.4: EXPERIENCE RECORDS**

4.4.1. Total number of years’ experience in civil construction work.

|  |  |
| --- | --- |
| **Name of Project with nature of work** | **Number of years of Experience** |
|  |  |

4.4.2 List of all completed contracts of a value of MVR 10,000,000 **Or above** executed during **the last 05 (five) years:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name of Project with nature of work** | **Total Value****(MVR)** | **Value for which contractor’s was responsible** | **Contract start** | **Contract Completion** | **Owner Name** |
|  |  |  |  |  |  |

Additional Supplementary documents

**FORM 4.5: EQUIPMENT, MACHINERIES AND PLANTS PROPOSED FOR THE PROJECT**

1. Construction Equipment

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Description** (Type, Model, Make) | **No. of Each** | **Year Of Manufacture** | **Owned Or Leased** | **Capacity/ Performance/ Size** |
|  |  |  |  |  |

1. Machineries and Plants

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Description** (Type, Model, Make) | **No. of Each** | **Year Of Manufacture** | **Owned Or Leased** | **Capacity/ Performance/ Size** |
|  |  |  |  |  |

**FORM 4.6: STAFF PROPOSED FOR EXECUTION OF THE WORKS**

1. HEAD OFFICE

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sector** | **Name(s)** | **Age** | **Years of Experience** | **Education** | **Proposed Designation** | **Relevant Experience** |
| General Management |  |  |  |  |  |  |
| Design Engineer |  |  |  |  |  |  |
| Technical Management |  |  |  |  |  |  |
| Administration |  |  |  |  |  |  |
| Others |  |  |  |  |  |  |

*NOTE: A summary of the work experience and technical certificates needed to be provided, of each key staff shall be attached.*

1. SITE

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sector** | **Name(s)** | **Age** | **Years of Experience** | **Education** | **Proposed Designation** | **Relevant Experience** |
| General Management |  |  |  |  |  |  |
| Administration |  |  |  |  |  |  |
| Technical Management |  |  |  |  |  |  |
| Site Supervision |  |  |  |  |  |  |
| Others |  |  |  |  |  |  |

*NOTE: A summary of the work experience and technical certificates needed to be provided, of each key staff shall be attached.*

**FORM 4.7: PROPOSED SITE ORGANISATION CHART**

A. Attached Preliminary Site Organization Chart

B. Narrative Description of Site Organization Chart

C. Description of relationship between Head Office and Site Management

# FORM 4.8- PROPOSED SUBCONTRACTORS

|  |  |  |  |
| --- | --- | --- | --- |
| **Section Of Works** | **Approx. Value****(MVR)** | **Name(S) & Address(es) 0f Subcontractor(S)** | **Description, Location Similar Works Previously Executed** |
| 1. |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |
| 4. |  |  |  |
| 5. |  |  |  |
| 6. |  |  |  |

Note: The above list shall not be considered as an approval from the Employer for carrying out the particular Section of work by the respective subcontractor.

**FORM 4.9- PARTICULARS OF BANNED OR DE-LISTED TENDERER/FIRM/VENDORS**

With reference to the clause 5.1 (i) (Banned Or De-Listed Tenderer/ Firms / Vendors), of Section 2, We declare the Information as below.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl.** | **Name of Government/Quasi Government agencies who has Banned/Black listed** | **Banned Blacklisted due to the Project** | **Banned Black listed for the Duration** | **Reasons** |
|   |   |   |   |   |
|   |   |   |   |   |
|   |   |   |   |   |

**FORM 4.10- TYPE OF BUILDINGS, STRUCTURES AND DURABLITY**

With reference to the clause 5.1 (j) (Type of Buildings, Structures and durability) of Section 2. The proposal submitted below should not deviate from any requirements set in the Employer’s Requirement during submission or in later stage during implementation.

4.10.1 Type of building(s). If the proposal consists of combinations of different type it should be mentioned in detail

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4.10.2 Type of Structure(s). If the proposal consists of combinations of different types it should be mentioned in detail.

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4.10.3 Durability of the building(s) and structure(s). The building(s) and structure(s) should fulfill the minimum requirement set in the Employer’s Requirement.

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4.10.4 Any other additional information.

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