



INFORMATION SHEET for PROCUREMENT of 02 TON PICKUP

Reference No: FNK-I/IUL/2021/031

Issued on: 17th January 2021

Issued by:

Fenaka Corporation Limited

Male', Republic of Maldives

Section I: Instruction to Bidders

A. General	
1. Scope of Bid	<p>1.1 Fenaka Corporation Limited requests quotations for 02-ton pickup in accordance with <i>Section III, Technical Specifications</i></p> <p>1.2 It is in Fenaka Corporation Limited's discretion to cancel this bid invitation at any time.</p>
2. Eligible Participants	<p>2.1 Local companies registered in Maldives are eligible to participate in the tender</p> <p>2.2 Foreign companies are eligible to participate in the tender only if the total bid value is above 2,500,000 Maldivian Rufiyaa.</p>
B. Preparation of the Bid	
3. Bid Prices	<p>3.1 The unit price of each item and the total price shall be clearly indicated in the quotation</p> <p>3.2 All items shall be quoted in the bid (please refer to <i>Section III, Technical Specifications</i> for the details of required items)</p> <p>3.3 Quotation shall separately indicate the additional charges such as freight charges, insurance, etc.</p> <p>3.4 The bidder shall submit quotation on CIF basis to Male' port</p>
4. Currency	4.1 The bidder shall quote entirely in Maldivian Rufiyaa
5. Alternative Bids	5.1 Bidders can submit a maximum of two (2) options
6. Validity of Bids	6.1 Quotation shall remain valid for minimum sixty (60) days from the date of bid opening
7. Bid Security	<p>7.1 All bids should be accompanied with a bid security of USD 2,000 (Two Thousand US Dollars) or its equivalent in Maldivian Rufiyaa</p> <p>7.2 The bid security should be:</p>

	<ul style="list-style-type: none"> - Original bank guarantee letter (or) - Bank guaranteed and stamped check (or) - An insurance policy from Maldives Monetary Authority (MMA) registered insurance company <p>7.3 Any bid not accompanied by a Bid Security shall be rejected during bid opening</p> <p>7.4 The bid security must be valid for a minimum of twenty (20) additional days beyond the validity of quotation</p>
<p>8. Technical Compliance</p>	<p>8.1 All relevant information including the brand shall be given to enable technical evaluation of quoted items</p> <p>8.2 If the manufacturer or assembler is not the same as the bidder, a document indicating that manufacturer or assembler is willing to sell the item to the bidder is required</p> <p>8.3 Technical compliance letter will be required to enable technical evaluation</p> <p>8.4 If the goods do not comply with the requirements mentioned in <i>Section III, Technical Specifications</i>, the bid will be rejected during evaluation.</p>
<p>9. Documents Comprising the Bid</p>	<p>9.1 Quotation (inclusive of the delivery period and payment terms)</p> <p>9.2 Specifications of the offered product</p> <p>9.3 Pickup Photo (Color Photo)</p> <p>9.4 Details of the company</p> <ul style="list-style-type: none"> - Company profile/background - Company registration certificate - GST registration certificate (for local bidders only) - TAX clearance report (6 months validity) - Contact details (name, designation, mobile number, and e-mail address) <p>9.5 Experience letters, if available</p>

	<ul style="list-style-type: none"> - Letters within past five (5) years - Relevant experience letters - Letters with project name and value <p>9.6 One (1) compact disc with original bid document scanned and written</p> <p>9.7 Bids lacking the documents above are subjected to be rejected during the bid opening</p>
10. Format of Bid	<p>10.1 The Bidder shall submit two (2) sets of the bid document (1 original and 1 copy), enclosed separately in two envelopes, and sealed with company stamp</p> <p>10.2 All pages of the bid document shall be stamped and bound properly (excluding the bid security)</p>
C. Bid Submission	
11. Sealing and Marking Bid Document	<p>11.1 The bid document shall be sealed properly in an envelope clearly marked 'ORIGINAL' or 'COPY', with the name of the company and the tender reference number (FNK-I/IUL/2021/031)</p>
12. Bid Opening	<p>12.1 The bids will be opened on 28th January 2021, 1000hrs in the presence of bidders</p> <p>12.2 Bids will be opened at: Fenaka Corporation Limited Hilaalee Magu, K. Male', Republic of Maldives</p> <p>12.3 Bids received electronically will not be accepted</p>
13. Bid Rejection	<p>13.1 Fenaka Corporation Limited shall not consider any bidders that arrive after the deadline for submission</p> <p>13.2 Bidders that do not register for the tender are unable to participate in the bid opening</p> <p>13.3 Bids lacking the documents mentioned in 9. <i>Documents Comprising the Bid</i> (except 9.5 <i>Experience letters</i>) and</p>

	that do not comply with 10. <i>Format of Bid</i> are subjected to be rejected
D. Awarding of Contract	
14. Payment Terms	14.1 An advance payment will not be released for this project

Section II: Evaluation Criteria

Proposal Cost: 70 points for the lowest price

- $(\text{Lowest price} / \text{proposed price}) \times 70$

Delivery: 20 points for the lowest delivery period

- $(\text{Lowest delivery period} / \text{proposed delivery period}) \times 20$
- If the delivery period indicates 'ex-stock', it shall be taken same as the party offering the longest delivery period.

Credit Period: 10 points for the maximum credit period

- $(\text{Proposed credit period} / \text{longest credit period}) \times 10$
- No points will be given for payment terms if the supplier requests for Letter of Credit (LC)

Section III: Technical Specifications

SPECIFICATION	
Tonnage	2 TON
Gear	Manual
With Power Gate and Two Doors	