

Post	Sentinel Site Surveillance Manager
No. of Post	1
Duration	From day of Recruitment to 31 st August 2021 (Contractual)
Salary Details	Basic Salary: 7035/- Service Allowance: 2500/- Other Allowance: Risk Allowance of 100/- per working day, overtime according to civil service staff regulations, and technical core allowance of 28% of basic salary
Duty Station	Indira Gandhi Memorial Hospital (IGMH) and Health Protection Agency
Reports to	Laboratory Technician at IGMH and Project Coordinator at Health Protection Agency
Qualification and Requirement	<ol style="list-style-type: none"> 1. Bachelor's Degree in Primary Health Care, Public Health or Medical laboratory field with two years of experience OR Master's Degree in Primary Health Care, Public Health or Medical laboratory field 2. Have fluent computer skills in MS Excel/MS Access/MS PowerPoint is a must. Skills at graphic designing will be an advantage. 3. Good written and verbal communication in English and Dhivehi, 4. Good facilitation and presentation skills
Main Responsibilities	<ol style="list-style-type: none"> 1. Collect and collate data on total number of patients who meet the ILI case definition from OPDs and also count the total number of OPD cases seen every day or on a weekly basis, 2. Collect and collate data on total number of patients who meet the SARI case definition from wards and ICUs, 3. Ensure sample collection of ILI patients from OPD, 4. Ensure sample collection of all SARI patients from wards and ICUs, 5. Report all ILI and SARI cases to Public Health Laboratory (IGMH laboratory) on weekly basis by email or by fax if internet facility is not available, 6. Prepare and disseminate the results reports and feedbacks received from Public Health laboratory to the relevant health personnel (Clinicians, other laboratory, nurses etc.), 7. Provide feedbacks from sentinel sites to Surveillance Unit in HPA and Public Health laboratory, 8. Weekly compilation of laboratory report on all communicable diseases, 9. Weekly update of data on FluNet and FluID, 10. Assist in organizing training workshops and other activities under the project. 11. Communicate with media and other stakeholders for project related activities.