



# **INFORMATION SHEET for PROCUREMENT of TWO 02 TON PICKUPS**

**Reference No: FNK-I/IUL/2021/097**

Issued on: 14<sup>th</sup> March 2021

Issued by:

Fenaka Corporation Limited

Male', Republic of Maldives

## Section I: Instruction to Bidders

A. General	
<b>1. Scope of Bid</b>	<p>1.1 Fenaka Corporation Limited requests quotations for Two 02-ton pickups in accordance with <i>Section III, Technical Specifications</i></p> <p>1.2 It is in Fenaka Corporation Limited's discretion to cancel this bid invitation at any time.</p>
<b>2. Eligible Participants</b>	<p>2.1 Local companies registered in Maldives are eligible to participate in the tender</p> <p>2.2 Foreign companies are eligible to participate in the tender only if the total bid value is above 2,500,000 Maldivian Rufiyaa.</p>
B. Preparation of the Bid	
<b>3. Bid Prices</b>	<p>3.1 The unit price of each item and the total price shall be clearly indicated in the quotation</p> <p>3.2 All items shall be quoted in the bid (please refer to <i>Section III, Technical Specifications</i> for the details of required items)</p> <p>3.3 Quotation shall separately indicate the additional charges such as freight charges, insurance, etc.</p> <p>3.4 The bidder shall submit quotation on CIF basis to Male' port</p>
<b>4. Currency</b>	4.1 The bidder shall quote entirely in Maldivian Rufiyaa
<b>5. Alternative Bids</b>	5.1 Bidders can submit a maximum of two (2) options
<b>6. Validity of Bids</b>	6.1 Quotation shall remain valid for minimum sixty (60) days from the date of bid opening

<p><b>7. Bid Security</b></p>	<p>7.1 All bids should be accompanied with a bid security of USD 2,000 (Two Thousand US Dollars) or its equivalent in Maldivian Rufiyaa</p> <p>7.2 The bid security should be:</p> <ul style="list-style-type: none"> <li>- Original bank guarantee letter (or)</li> <li>- Bank guaranteed and stamped check (or)</li> <li>- An insurance policy from Maldives Monetary Authority (MMA) registered insurance company</li> </ul> <p>7.3 Any bid not accompanied by a Bid Security shall be rejected during bid opening</p> <p>7.4 The bid security must be valid for a minimum of twenty (20) additional days beyond the validity of quotation</p>
<p><b>8. Technical Compliance</b></p>	<p>8.1 All relevant information including the brand shall be given to enable technical evaluation of quoted items</p> <p>8.2 If the manufacturer or assembler is not the same as the bidder, a document indicating that manufacturer or assembler is willing to sell the item to the bidder is required</p> <p>8.3 Technical compliance letter will be required to enable technical evaluation</p> <p>8.4 If the goods do not comply with the requirements mentioned in <i>Section III, Technical Specifications</i>, the bid will be rejected during evaluation.</p>
<p><b>9. Documents Comprising the Bid</b></p>	<p>9.1 Quotation (inclusive of the delivery period and payment terms)</p> <p>9.2 Specifications of the offered product</p> <p>9.3 Pickup Photo (Color Photo)</p> <p>9.4 Details of the company</p> <ul style="list-style-type: none"> <li>- Company profile/background</li> <li>- Company registration certificate</li> </ul>

	<ul style="list-style-type: none"> <li>- GST registration certificate (for local bidders only)</li> <li>- TAX clearance report (6 months validity)</li> <li>- Contact details (name, designation, mobile number, and e-mail address)</li> </ul> <p>9.5 Experience letters, if available</p> <ul style="list-style-type: none"> <li>- Letters within past five (5) years</li> <li>- Relevant experience letters</li> <li>- Letters with project name and value</li> </ul> <p>9.6 One (1) compact disc with original bid document scanned and written</p> <p>9.7 Bids lacking the documents above are subjected to be rejected during the bid opening</p>
<b>10. Format of Bid</b>	<p>10.1 The Bidder shall submit two (2) sets of the bid document (1 original and 1 copy), enclosed separately in two envelopes, and sealed with company stamp</p> <p>10.2 All pages of the bid document shall be stamped and bound properly (excluding the bid security)</p>
<b>C. Bid Submission</b>	
<b>11. Sealing and Marking Bid Document</b>	<p>11.1 The bid document shall be sealed properly in an envelope clearly marked 'ORIGINAL' or 'COPY', with the name of the company and the tender reference number (FNK-I/IUL/2021/097)</p>
<b>12. Bid Opening</b>	<p>12.1 The bids will be opened on 23<sup>rd</sup> March 2021, 1000hrs in the presence of bidders</p> <p>12.2 Bids will be opened at: Fenaka Corporation Limited Hilaalee Magu, K. Male', Republic of Maldives</p> <p>12.3 Bids received electronically will not be accepted</p>
<b>13. Bid Rejection</b>	<p>13.1 Fenaka Corporation Limited shall not consider any bidders that arrive after the deadline for submission</p>

	<p>13.2 Bidders that do not register for the tender are unable to participate in the bid opening</p> <p>13.3 Bids lacking the documents mentioned in 9. <i>Documents Comprising the Bid</i> (except 9.5 <i>Experience letters</i>) and that do not comply with 10. <i>Format of Bid</i> are subjected to be rejected</p>
<b>D. Awarding of Contract</b>	
<b>14. Payment Terms</b>	14.1 An advance payment will not be released for this project

## Section II: Evaluation Criteria

**Proposal Cost:** 70 points for the lowest price

- $(\text{Lowest price} / \text{proposed price}) \times 70$

**Delivery:** 20 points for the lowest delivery period

- $(\text{Lowest delivery period} / \text{proposed delivery period}) \times 20$
- If the delivery period indicates 'ex-stock', it shall be taken same as the party offering the longest delivery period.

**Credit Period:** 10 points for the maximum credit period

- $(\text{Proposed credit period} / \text{longest credit period}) \times 10$

## Section III: Technical Specifications

Please note that we want quotations for Two Pickups with the mentioned specifications below.

SPECIFICATION	
Quantity	02
Tonnage	2 TON
Air Conditioned	
Gear	Auto
With Power Gate	