

INVITATION FOR PROPOSAL

IAS/MIS/2021-502

Date:01/04/2021

Services/Goods Required:

Requirement to Hire a Subject Matter Expert (SME) for Maafaru Fuel Farm Project

Deadline for submission of Proposal: 6th April 2021, 2pm. Proposal shall be submitted via email to procurement.admin@iasl.aero , copied to mohamed.ziyau@iasl.aero and procurement@iasl.aero .

Please submit your proposals with regard to the Appendix mentioned in the document.

Eligible Vendors

The Vendor must submit relevant documents as per clause (e) of this document.

- a. Vendor must be a Maldivian firm or individual providing such services as attachment.
- b. All information provided will be subjected to verification by IASL. Submission of incomplete or unsigned forms will result in rejection of the proposal as non-responsive.
- c. The project estimate and rates must be quoted in Maldivian Rufiyaa inclusive of all taxes and clearing charges.
- d. Proposal must remain valid for a period of 120 days.
- e. The proposal submitted must contain the following. Failure to do so may result in disqualification.
 1. PAYMENT TERMS
 - The payment terms and arrangements quoted in Maldivian Rufiyaa (MVR) inclusive of all taxes.
 2. DISCLAIMER
 - A letter stating if the vendor has or does not have any relationship in terms of employment or close family relationship. Close family relationship here refers to spouse, including former spouse relatives, which comprise: siblings; cousins; uncles and aunts; nephews and nieces; lineal ancestors (presumably, it means parents, grandparents and other ancestors of direct lineage) lineal descendants (children, grandchildren and other direct descendants).

3. INFORMATION ABOUT VENDOR'S RELEVANT EXPERIENCE AND QUALIFICATION

- Reference of past experience and work completion letter or certificates
- Documents/Certificates that signifies the qualifications and capability of the vendor to conduct Aviation Fuel Handling Related Trainings.

4. REJECTION AND DISQUALIFICATION OF PROPOSAL

- If any of the documents mentioned under Clause (e) is missing in the proposal the company has the right to reject the evaluation or request for a resubmission

Appendix

SCOPE OF SERVICES

1- Aviation Fuel Storage

- a) Detailed requirements for Product Handling
- b) Concept for Storage and handling including Product Quality Control
- c) Concept for Aircraft Delivery

2- Design Concept

(design concept using above ground Horizontal Storage)

- a) Conceptual design for the Airport operation
- b) Technical Qualification documentation

3- Detailed Engineering design

- a) Aviation Fuel Storage Depot
- b) Tankage
- c) Pumping System
- d) Quality Control System
- e) Drainage
- f) Electricals
- g) Shelters
- h) Fire Protection
- i) Security System

4- Documentation

- a) Operation Manual
- b) Quality Control manual
- c) Documentation

5- Training

- Aviation Fuel Handling Training (Class Room and Onsite Training)

6- Onsite Supervision during Installation and Commissioning of the Fuel Farm and Fuel Bowers

Qualification/Experience Required

- Minimum 10 years' experience in Relevant Field and Qualified to Conduct Aviation Fuel Handling Related Trainings

Proposal Documentation Check List

- Proposal
- Company Profile
- Proposal Cover Letter
- Disclaimer Letter
- Memorandum and Articles of Association
- Company Registration Certificate
- GST Registration Certificate
- Audited Financial Statements
- Reference of past experience and work completion letter or certificates
- Detail BOQ (Bill of Quantities) of the Proposal
- Project Delivery Period

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- Required
 - Not Required