

# Join our team

## Shape the Future with Us



Ref: 116-K2/IL/2021/30

Vacancy  
02

## Officer Non-Aero Commercial (Temporary)

Commercial Department



### Key Responsibilities

- Coordinate with tenants for the fit-out process of exclusive Lounge spaces at New Seaplane Terminal as guided by the Accounts Manager.
- Communicate with tenants for arrangement of security passes and vehicle permits.
- Carry out daily site inspections of the Lounge fit-out process to identify issues as per the Tenancy Guideline which requires escalation.
- Coordination with tenants for transport and clearance of construction waste if required.
- Attend to all queries of tenants and share any queries to respective internal departments.
- Coordinate with tenants for the approval of overall design, layout and setup of the lounge including Mechanical, Electrical and Plumbing for the lounges.
- Report any misuse of rights/space by the tenants in order to take actions as stipulated on the tenancy guideline.



### Qualification & Experience

- Diploma in a related field or Advanced Certificate in a related field.
- Minimum 3 years of experience in a related professional field.



### Benefits

- Competitive Salary
- Free motorcycle parking
- Study loan scheme for children
- Health Insurance
- Staff Gym Facilities
- Staff Development Scheme
- Free Transportation
- Staff Loan Scheme

Interested Candidates, please complete the online Job Application Form and upload CV & all relevant documents along with Police Report (3 months valid)  
<https://www.macl.aero/corporate/abouts/jobs>

**Deadline: 1500hrs, 2<sup>nd</sup> May 2021**

**Note: Only shortlisted candidates will be notified for interview.**  
**For further information please do not hesitate to contact us +960 3325511**

