

Quotation Submission Form

IMPORTANT: This sheet should serve as a front page of the Proposal. If any Bidder fails to submit the prices in this sheet, bids will be rejected at the Bid Opening stage.

Title:

Staff Engagement & Development Training Program (3rd Announcement)

Iulaan Number: (IUL)RDC/RDC/2021/79

#	Description	UOM	QTY	Total Price (MVR) Excluding GST
1	Staff Engagement & Development Training Program	Sessions	30	
TOTAL Excluding GST				
Total in Words: ()

Delivery	Calendar Days
Delivery Period allocated	365 Days

- **Delivery Location: RDC Site within Grater Male' area.**
- **Payment will be made in Maldivian Rufiyaa.**
- **Payment Term: Equal monthly payments (12 months) starting from 2nd month.**
- **Payment shall be made upon receipt of invoice after delivery and acceptance. Invoice shall be submitted along with the acceptance document from RDC.**

Evaluation Criteria:

Pricing	50%
Training content & Proposal	20%
Trainers' Experience & Qualification	20%
Previous Corporate Training Experience	10%

Check list for documents submitted (please tick the appropriate box)

		Yes (✓)	No (✗)
1	Submission Form (this form) completed & signed		
2	Supporting Documents to prove the past experience (<i>Past experience should be supported by submitting Completion letters signed by the previous customer</i>)		
3	Methodology (Must include below details) <ul style="list-style-type: none"> - Training Modules (comprehensive training outline) - No of Sessions per month - Course content (should cover major areas relevant to RDC such as construction industry, project management, project financing, marketing, excel training etc. Additionally, staff soft skill 		
4	Details of the Team members (CVs, Experience documents and Educational details (Certificates) must be included)		
5	Training Institutional license		
6	Business Profile		
7	Copy of Business Registration Certificate		
8	Copy of GST Registration Certificate (<i>where applicable</i>)		
9	Vendor Registration Form (for parties who have not registered as vendors with RDC)		

Signature and Stamp