



**MALDIVES: ENHANCING EMPLOYABILITY AND RESILIENCE OF YOUTH
PROJECT (MEERY: P163818)**

Ministry of Higher Education
Republic of Maldives

**Consultancy Firm to Develop and Review National Competency Standards and Instructional
Materials for Tourism Related Construction Sector**

(Procurement Ref : MV-MOHE-210413-CS-CQS)

DOCUMENT CHECKLIST

All applicants are encouraged to use this checklist to facilitate the preparation of the Expression of Interest.

<u>CRITERIA</u>	<u>DOCUMENT DETAILS</u>	(✓)
• Letter of Expression of Interest.	<i>Must submit Letter of Expression of Interest.</i>	
• Business Registration Certificate (Valid).	<i>Must submit copy of Company//Institute Registration Certificate.</i>	
• Company Profile.	<i>A short company profile.</i>	
• MIRA Tax Registration - If applicable, for Locals Only.	<i>Must submit registration document. If not applicable, please do give reasoning.</i>	
• Pension Registration - If applicable, for Locals Only.	<i>Must submit certificate/proof of participation in pension scheme. If not applicable, please do give reasoning.</i>	
• Must have 5 or more years of experience in curriculum development.		
1. Must have experience in the development of competency standards and points will be given based on the following criteria: <ul style="list-style-type: none">➤ Less than 5 competency standards: 25% of the allocated points,➤ 6 to 10 competency standards: 50% of the allocated points,➤ Over 11 competency standards: 100% of the allocated points.	<i>The firm must provide details on their experience. The required experience of the firm should reflect similar assignments completed/ongoing as a firm. Nature and duration of such assignments should be indicated. Firm must submit supporting documents (such as completion certificates/letters) showing evidence of the above stated requirements</i>	