**Annex 1: Bid Submission Summary Form**

|  |
| --- |
| Bid title: |
| Announcement number: |
| Name of the Bidder |  |
| Business registration number |  |
| Registered Address |  |
| Contact Details: |  |
| Contact person;Name:Contact number: |  |
| Price (should be inclusive of GST) |
|  |
| Delivery time (should be in number of days) |
|  |

Stamp & Signature of Proponent

|  |  |
| --- | --- |
| Signature | Stamp |
| Name:  |  |

It is the duty of the proponent to ensure that the amounts provided in this form is the same as the proposal/offer. This form shall be used by RACL in the evaluation of bids and in case of any contradiction between this form and the proposal/offer this form will be given precedence**.**

**Annex 2**

**BID SECURING DECLARATION FORM**

Bid Title:

Bid Reference Number:

Name of bidder:

Registration Number:

Registered Address:

E-mail Address:

Contact Number:

Date:

I, \_\_\_\_\_\_\_(Name of Authorized Officer)\_\_\_\_\_\_\_\_, as the duly authorized representative of \_\_\_\_\_\_(Name of Company)\_\_\_\_\_\_\_, hereby declare as follows:

1. That we are submitting a bid to Design and build a pressure fed fire training system for RACL;
2. That we shall not withdraw or modify our Bid after the closing time for submission and before the end of the period of validity;
3. That we shall not influence RACL in its evaluation, comparison or Contract award decisions; and
4. That we have provided accurate and complete information.
5. That in the event that we violate the preceding paragraphs 2, 3and 4, we understand and accept that we shall be disqualified from bidding in any or all future contracts with RACL.

Very truly yours,

|  |  |
| --- | --- |
| Name of designated officer |  |
| Designation |  |
| Signature |  |

**Annex 3: Document Submission Checklist**

|  |  |  |
| --- | --- | --- |
| **Document** | **Checkmark () by Proponent** | **Field to be used by RACL during bid opening** |
| Bid submission form |  |  |
| Bid Securing Declaration Form |  |  |
| ID Card Copies/Passport copies of shareholders |  |  |
| Business registration copy |  |  |
| Signature/Stamp on all pages of proposal |  |  |

**Proposals without the specified documents stated in the Document Submission Checklist will be rejected at the time of proposal opening.**