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20212، ދ.ގ. ކުޅި، ދިވެހިރާއްޖެ،

Business Center Corporation, M.Kaneeru Villa, First Floor (A) Orchid Magu,
20212 , Male' City, Republic of Maldives

Local Consultancy for Concept Design, BOQ and Architectural Drawings for the Establishment of Makerspace and Training Institute –
Request for Quotation

05 August 2021

A. Introduction

Business Center Corporation (BCC) is a state-owned enterprise (SOE) incorporated in 2017 to coordinate and oversee the management of regional business development service centers (BCs) established, by the Ministry of Economic Development, under the SME Act (6/2013).

The purpose of the Business Centers (BCs) is to contribute to the establishment of an enabling business environment to support inclusive economic growth by providing and building capacity for sustainable, demand-driven business development services and to facilitate market access which will serve the growth needs of the micro, small and medium-sized enterprise (MSME) sector in the Maldives.

B. Scope of work

BCC would like to engage services of a qualified Concept Designer for the Maker Space & Training Institute to be developed in Muranga Magu, Male'. BCC would like the building to be a 03 (Three) storey, prefabricated. The size of the land is estimated to be 2000 SQFT. The building to be used as:

- Ground Floor – Storage & Parking
- 1st floor - Maker Space (For tailors)
- 2nd Floor - Maker Space (For tailors)
- 3rd Floor - Training Institute
- 4th Floor – Green Studio

1. **Planning the overall appearance and design of the space in consultation with BCC**

- Creating a plan which layouts the overall appearance of the space with full equipment installations and furniture
- Sketching the preliminary designs including partition and electrical layouts
- Specify the materials and furnishings required (lighting, furniture, wall finishes, flooring)
- Coordinating colors, materials, and lighting to achieve design goals.
- Anticipating additional features which may be of use to the users of the space.
- Miscellaneous decorative details

2. **Working with contractor(s) to oversee the required adjustments to the building to achieve the design objectives.**
   - Coordinating with building contractors, if any, to implement the plans and specifications for the project
   - Visit the site for a full inspection after the project is complete and ensure that the objectives and goals (both design and project) of the projects are met.

3. **Preparation of BOQ, BOM and Architectural Drawings**

C. KEY DELIVERABLES

<u>I. Full development of design layouts and plan (Component A)</u> ○ All required drawings by the relevant ministries ○ Elevations (4 views) ○ A complete set of floor plans ○ Area Schedule ○ Roof /Terrace Plan ○ Basement Plan ○ Section Drawing (minimum 2 sectional elevations) ○ Preliminary Lighting Design ○ Preliminary Electrical Layout ○ Preliminary air-conditioning plan ○ Preliminary water supply and plumbing design ○ Façade Detail (including material and fixing details) ○ External 3D renders (minimum 3 views) ○ Doors and windows schedule ○ Stair and all railing details ○ Vehicular Circulation and parking plan ○ Pedestrian Circulation plan ○ Materials and finishing Schedule (flooring, ceiling, paint, tile, cabinetry, electrical requirements, plumbing fixtures, lighting, all trim, hardware etc.) ○ Design details of fittings and features for all spaces. ○ Architectural Drawings along with Detail Drawing Set
<u>II. Support services (Component B)</u> ○ Site visits during the construction/ development phase as required (maximum three months)

D. CONTRACT DURATION

- Full development of design layouts and plan – 30 calendar days
- Support services – throughout, and till project is complete (maximum three months)

E. DOCUMENTS REQUIRED

- Completed Bid Submission Form with item level breakdowns and prices must be inclusive of GST and quoted in MVR (appendix 1)
- Work portfolio / evidence of previous work
- Reference letter
- Entity Registration Copy
- SME Registration Certificate Copy

F. SELECTION CRITERIA

Proposed Price	60%
Portfolio / work experience *	40%

** Applicant has successfully demonstrated completion of similar projects and has necessary qualifications to undertake the consultancy. Each reference letter will be awarded 4 marks.*

G. Information Session

Interested parties are required to attend information session on 10 August 2021, 1500hrs at:

Business Center Corporation
1st Floor, M.Kaneeru Villa
Orchid Magu, Male'

H. APPLICATION DEADLINE – 14 August 2021, 1500 HRS

All queries shall be submitted via email to procurement@bcc.mv.

- All interested parties are required to attend the information session on 12 August 2021 1500hrs.
- Bid submission will be on 14 August 2021 1500hrs at:
  Business Center Corporation, 1st Floor, M. Kaneeru Villa, Orchid Magu, K. Male'.
- All bids must be submitted in a sealed envelope.

I. PAYMENT

The total fee inclusive of all related costs and subject to any deductions will be paid upon the completion of the project.

Thank you!