

Join our team

Shape the Future with Us



Ref: 116-K2/IL/2021/70

Vacancy
15

Assistant Officer, Passenger Services

Operations Department

Maldives Airports Company Limited is seeking to recruit talented and qualified individual to the position of Assistant Officer, Passenger Services at our Operations Department. The successful candidates will be responsible to provide customer liaison and provision of check-in, departure, arrival, transit, transfer assistance for International passengers while delivering an excellent service and ensuring safe and secure operations.



Key Responsibilities

- Accept passenger's baggage complying with standards for weight, dimensions, safety and security.
- Perform flight controller functions, close-out formalities and complete the necessary documentation pertaining to flight.
- Carry out the flight departure formalities including announcements.
- Receive customers near the aircraft and ensure they are safely guided through arrival, transit and transit formalities.
- Maintain proper communication with immigration authorities and the airlines ensuring passengers embark and disembark correctly as per message conveyed.
- Handle passenger movements with reduced mobility and provide the required services for passengers with disability ensuring they travel as comfortably as possible.
- Handle transition in a timely manner including over sales, delayed or cancelled flights and any issues revolving passengers who require special assistance.



Qualification & Experience

Essential

- GCE A' Level standard.

Preferred

- Experience in customer service.
- Experience in ground handling.



Benefits

- Competitive Salary
- Free motorcycle parking
- Study loan scheme for children
- Health Insurance
- Staff Gym Facilities
- Staff Development Scheme
- Free Transportation
- Staff Loan Scheme

Interested Candidates, please complete the online Job Application Form and upload CV & all relevant documents along with Police Report (3 months valid) via <https://www.macl.aero/corporate/about/jobs>

Deadline 1500hrs, 29 August 2021

Note: Only short listed candidates will be notified for interview.

For further information please do not hesitate to contact us +960 3325511

Maldives Airports Company Limited | Corporate Office | Velana International Airport | Hulhulé 22000 | Republic of Maldives



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