



The project also seeks to create a platform for coordination between the institutions in the sector by facilitating an annual conference that identify Key Performance Indicators for the Criminal Justice Sector as a whole, creating an evidence-based system to measure the progress in the sector.

The partners of this project are UNICEF (lead coordinating agency from UN side), Prosecutor General’s Office (lead partner from the Criminal Justice Sector), Maldives Police Service, Correctional Service, National Bureau of Statistics, Attorney General’s Office, Human Right Commission of the Maldives, Anti-Corruption Commission, National Integrity Commission and Child Ombudsperson.

To this end, Prosecutor General’s Office is looking for a firm to handle the project management to develop the database and implement this project.

## 2. Scope of work/Main Tasks and Deliverables

Ensure timely and proper implementation and management of the project to achieve the following expected results and attain the deliverables within the timeframe. In any given circumstance, the tenure of the contract cannot exceed more than one year from the date of signing the contract.

- Output 1: Common Data used by the Criminal Justice Sector for Management and Decision Making
- Output 2: Key Performance Indicators (KPIs) for the Criminal Justice Sector developed

Output	Common data used by the criminal justice sector for management and decision making	
1	Activity 1.1	Details
	Undertake a comprehensive workflow analysis of the data collection methodology in each of the criminal justice sector institutions	<ul style="list-style-type: none"> <li>• Identify existing data collection processes of the participating institutions.</li> <li>• Identify the redundancies, duplications and inefficiencies in the existing methods.</li> <li>• Formulate the solutions to the redundancies, duplications and inefficiencies in the existing methods</li> <li>• Reengineer and modernize the processes</li> </ul>
	Activity 1.2	Details
	Develop an integrated database for the criminal justice system	<ul style="list-style-type: none"> <li>• Identify the most cost effective/sustainable methods and approach for data coordination</li> <li>• Develop database</li> </ul>

		<ul style="list-style-type: none"> <li>• Conduct training on the use of the database</li> </ul>
	<b>Activity 1.3</b>	<b>Details</b>
	<b>Launch a data portal on criminal justice sector</b>	<ul style="list-style-type: none"> <li>• Decide how to manage the database</li> <li>• Develop accessibility criteria to the portal</li> <li>• Develop SOP of work responsibility on portal management</li> <li>• Develop the portal</li> <li>• Launch the portal</li> </ul>
<b>Output</b>	<b>Key Performance Indicators for the Criminal Justice Sector developed</b>	
<b>2</b>	<b>Activity 2.1</b>	<b>Details</b>
	Undertake Assessment to identify key bottlenecks for systems level coordination and collaboration in the Criminal Justice Sector	<ul style="list-style-type: none"> <li>• Identify the system level coordination issues</li> <li>• Propose ways to remedy the issues</li> </ul>

### 3. Qualifications and competencies of firm

- Individuals of the firm (with minimum three software developers) shall have Bachelor's degree or diploma in areas relevant to project management and software development.
- At least two years of experience at the national level.
- Proven ability of delivering high quality products
- Demonstrated ability of timely completion of assignments.

### 4. Deliverables:

<b>Deliverable</b>
Progress report 1 with: <ul style="list-style-type: none"> <li>• Inception report</li> <li>• Activity plan and timeline</li> </ul>
Progress reports every month <ul style="list-style-type: none"> <li>• Update on activities conducted</li> <li>• Tools and profiles developed</li> <li>• Monthly monitoring reports of key indicators</li> </ul>
Final report