

BID INFORMATION SHEET

01 September 2021

A. OVERVIEW

Business Center Corporation (BCC) invites you to submit your quotation for the goods described herein. Partial Quotations may be rejected, and the BCC reserves the right to award a contract for selected items only.

B. PROJECT DESCRIPTION

Procurement of laptops required for Business Center Corporation.

C. REQUIREMENTS

- Quoted items should be delivered to M. Kaneeru Villa, 1st Floor, Orchid Magu, Male' City. The total prices are required to be the total prices to the final destinations (Including the transportation cost). The prices should include all local customs charges, import and sales taxes where appropriate.
- The warranty period offered shall be minimum of 12 months.
- Quotations must be valid for 60 days from the date for receipt given below.
- The details of the items to be purchased are specified in the Bid Submission Form. You are requested to quote your delivered price for these items by completing and returning the Bid Submission Form.
- Please provide the catalogue of offered equipment and its specifications with clear photos of the items to be offered.

D. DELIVERY PERIOD

The delivery period required is 10 days from date of order.

E. DOCUMENTS REQUIRED:

- Bid Submission Form with item level breakdown (prices must be inclusive of GST and quoted in MVR)
- Reference letters



F. SELECTION CRITERIA:

Experience* 20%

Proposed Price 80%

** Applicant has successfully demonstrated completion of similar works. Each reference letter will be awarded with 4 marks. (Maximum 5 Reference Letter)*

G. APPLICATION DEADLINE – 8th September 2021, 1400hrs.

All queries shall be submitted via email to procurement@bcc.mv.

- There will be no bid information session.
- Bids must be received, in sealed envelopes on: Wednesday, 8th September 2021 1400hrs.
- Bids must be submitted to: M. Kaneeru Villa, 1st Floor, Orchid Magu, Male' City.

H. PAYMENT

The total price inclusive of all related costs and subject to any deductions will be paid upon the delivery of goods.

Item List

1. Laptops (Qty: 12)

*Minimum Specification

- Processor: Intel i5 9th Gen or Higher
- Memory: 8 GB DDR4
- Network: Integrated 802.11a/n/ac
- Bluetooth 4.0 or above
- Hard disk: 240 GB SSD
- Screen size: 13"-14" full HD IPS
- Input / output ports: USB 3.0, HDMI port
- Chassis: Metal/Aluminum
- Operating system: Genuine Windows 10 Pro pre-Installed
- Accessories: Wireless optical mouse, bag
- Warranty: 01 year parts and service