

## Job Opportunity

Post	Manager, Business Development Reference TradeNet-CS/J/2021/26
Employment Type	Project Based
Term of Employment	Duration of the assignment is 1 (one) year from the commencement of the work. Contract extension based on performance and need.
No of positions	01
Remuneration	Based on qualification and experience
Scope of Work	We're looking for a Manager to work with our business development team to execute the PR, marketing and the business development plan. The Manager will work with the business development team to identify new business opportunities and help the business grow. The work includes strategic planning, market positioning, enhancing the business operations, etc.
Qualification & Experience	<ul> <li>Master Degree in Business Administration, Marketing or related field with 1+ year of experience in a related field; or Bachelor's Degree in Business Management, or a related field with 3+ years of experience</li> <li>Effective time management skills and ability to meet deadlines.</li> <li>Excellent communication skills, both verbal and written in English and Dhivehi</li> <li>Excellent personal skills such as teamwork, initiative and attention to details.</li> </ul>
Responsibilities	<ul> <li>Overseeing business development and marketing initiatives.</li> <li>Planning and overseeing new marketing and business development initiatives.</li> <li>Developing goals for the business development team and business growth and ensuring they are met.</li> <li>Increasing the value of current customers while attracting new ones.</li> <li>Finding and developing new markets and improving sales.</li> <li>Developing goals for the development team and business growth and managing the key performance indicators (KPIs).</li> <li>Developing growth strategies and plans.</li> <li>Having an in-depth knowledge of business products and value proposition</li> <li>Writing business proposals.</li> <li>Researching business opportunities, identifying and mapping business strengths and customer needs.</li> <li>Drafting and reviewing contracts.</li> <li>Reporting on successes and areas needing improvements</li> </ul>

## Interested applicants are requested to email us your applications with the following documents before 1600hrs on 23<sup>rd</sup> September 2021 to <u>careers@tradenet.com.mv</u>

- Completed Job Application Form (<u>https://tradenet.com.mv/applicationform</u>)
- CV
- Scan of National ID card
- Scans of educational certificates
- Employment reference letters
- Police Report