

INFORMATION SHEET

Procurement and Supply of Uniforms



02 October 2021

Disclaimer

Notwithstanding anything contained in this RFQ, MSS reserves the right to reject any Bid and to annul the Process and reject all Bids at any time without any liability or any obligation for such acceptance, rejection, or annulment, and without assigning any reasons therefor. In the event that MSS rejects or annuls all the Bids, it may, in its discretion, invite all eligible Parties to submit fresh Bids hereunder. All timings mentioned are Maldives timings (GMT+05:00).

To: All Vendors

Date: 02 October 2021

Maldives State Shipping Company Pvt Ltd. of the Republic of Maldives, from this point forward known as “MSS”, hereby invites you to submit your quotation for the goods described herein. Partial Quotations shall be rejected, and MSS reserves the right to award a contract for selected items only.

SECTION A: QUOTATION REQUIREMENTS:

1. Description of Supply and Delivery

Procurement and Supply of Uniforms for MSS

Type	Boiler Suits			T-Shirts			Boiler Vests
	Blue	Orange	White	Blue Short Sleeve	White Short Sleeve	Blue Long Sleeve	Blue
XL	30	15	10	30	30	0	30
L	70	35	20	70	70	20	70
M	70	35	20	70	70	20	70
S	30	15	10	30	30	0	30
Total Qty	200	100	60	200	200	40	200

2. Quotation prices should be DDP to location stated below. Either price must include the cost of local insurance, transportation, and delivery costs to the above-mentioned destination. The total prices required are therefore total prices to the final destinations. Such prices are to include all local customs charges, import and sales taxes where appropriate.

3rd Floor, STO Trade Center
Orchid Magu, K. Male’ 20188
Republic of Maldives

3. The delivery period required is 21 days from date of order. Partial deliveries shall not be accepted.
4. Quotations must be valid for 45 days from the date for receipt given below.
5. Quotations and supporting documents as specified in Section B must be marked with the Procurement Reference given above and indicate your acceptance of the terms and conditions.
6. **Tenders email will be open from 09:00hrs 11 October 2021 till 14:00hrs 13 October 2021.**

Quotations must be received, by email to tenders@stateshipping.mv between this period.

Quotations that are responsive, qualified, and technically compliant will be ranked according to section D below. Award of contract will be made to the lowest priced quotation by item or by total through the issue of an Awarding Contract.

MALDIVES STATE SHIPPING COMPANY PVT LTD

Your quotation is to be returned on this Form by completing and returning Sections B and C including any other information/certification required within this RFQ.

SECTION B: QUOTATION SUBMISSION SHEET

- 1) Currency of Quotation:
- 2) Delivery period offered: days/weeks/months from date of Purchase Order/Contract.
- 3) The validity period of this Quotation is: days from the date for receipt of Quotations.
- 4) Warranty period (where applicable): months.
- 5) You are required to forward certification or copies of documentation that attest or provide evidence that you meet the following eligible criteria to participate in public procurement:
 - i. that you have the legal capacity to enter a contract.
 - ii. that you are not insolvent, in receivership, bankrupt or being wound up or subject to legal proceedings for any of these circumstances and have not had your business activities suspended;
 - iii. that you have fulfilled your obligations to pay taxes;
 - iv. that the company or its directors or officers have not been convicted of any criminal offense related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a contract within the period of five years preceding the commencement of procurement proceedings or has not been suspended from public procurement in accordance with regulation 61 of the Financial Regulations;
 - v. that the company does not have a conflict of interest in relation to the procurement requirement.
- 6) We confirm that our quotation is based on the terms and conditions stated in your Request for Quotations referenced above, and that any resulting contract will be subject to the Republic of Maldives General Conditions of Contract.
- 7) We confirm that the prices quoted are fixed and firm for the duration of the validity period and will not be subject to revision or variation.

Authorised By:

Signature:	Name:
Position:	Date: (DD/MM/YY)
Authorised for and on behalf of:	
Company:	
Address:	

If any additional documentation is attached to your quotation, a signature and authorisation at Section B and Section C is still required as confirmation that the terms and conditions of this RFQ prevail over any attachments. If the Quotation is not authorised in Section B and Section C, the quotation may be rejected.

SECTION C: SCHEDULE OF REQUIREMENTS (to be priced by Tenderer)

Item No	Description of Goods	Unit	Qty	Unit Price Delivered	Total Price Delivered
1	Boiler Suits Blue Color	XL	NOS	30	
		L	NOS	70	
		M	NOS	70	
		S	NOS	30	
2	Boiler Suits Orange Color	XL	NOS	15	
		L	NOS	35	
		M	NOS	35	
		S	NOS	15	
3	Boiler Suits White Color	XL	NOS	10	
		L	NOS	20	
		M	NOS	20	
		S	NOS	10	
4	T-Shirts White Color Short sleeved	XL	NOS	30	
		L	NOS	70	
		M	NOS	70	
		S	NOS	30	
5	T-Shirts Blue Color Short sleeved	XL	NOS	30	
		L	NOS	70	
		M	NOS	70	
		S	NOS	30	
6	T-Shirts Blue Color Long sleeved	L	NOS	20	
		M	NOS	20	
7	Boiler Vests	Free Size	NOS	200	
	<i>Pls provide separate quote stating your offered specification (FOR REFERENCE)</i>				
	<i>Delivery to Maldives State Shipping Company Pvt Ltd</i>				
TOTAL			NOS	1000	
TOTAL GST					
					Total DDP Price to Final Destination (MVR)

Authorised By:

Signature:	Name:
Position:	Date: (DD/MM/YY)
Authorised for and on behalf of:	
Company:	

Section D: Evaluation Criteria

Below requirements will be considered during the evaluation process of the quotations received.

List of required compulsory documents:

1. Company Registration copy
2. Tax Clearance copy
3. Quotation Submission Sheet
4. Schedule of Requirements
5. Company Profile

Marks will be awarded for:

6	Price of the merchandise	70%
7	Experience of the Company (Relevant experience is an added bonus)	10%
8	Quality of the merchandise (The material, contrast and durability of the merchandise)	10%
9	Delivery (Within 21 days' of awarding the Contract)	10%

SECTION E: DESIGN SPECIFICATIONS



BOILER SUIT



FRONT



BACK



SHORT SLEEVE



FRONT



BACK



LONG SLEEVE



FRONT



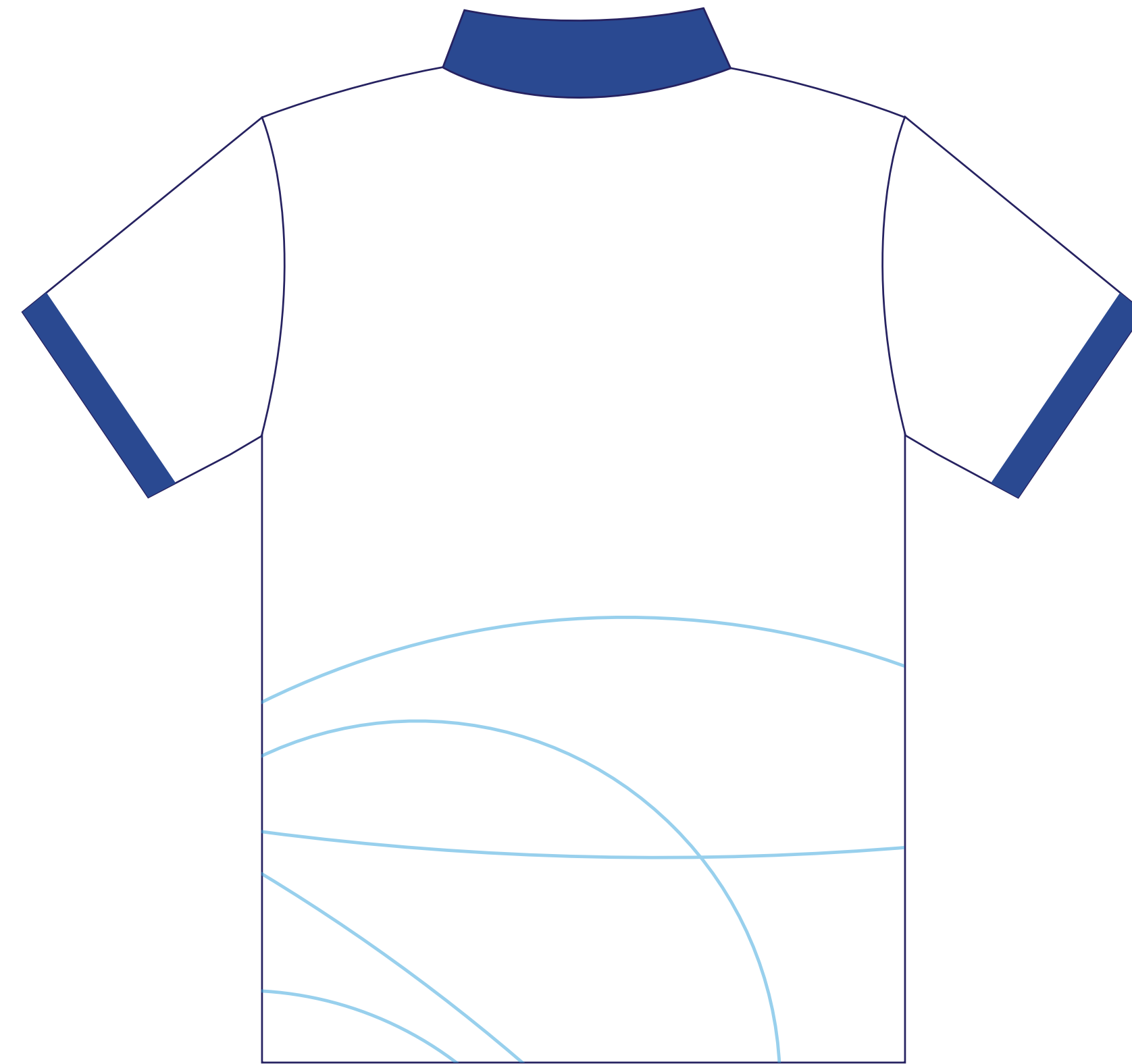
BACK



SHORT SLEEVE



FRONT



BACK



BOILER VEST

FRONT

BACK

OPTION 1

