

INVITATION TO BID

"Lease, Development and Operation of a shop in Hoarafushi Airport Terminal"

ITB no: RACL/IUL(PROC)/2021/30

Issued on: October 11, 2021







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+(960) 330 6969 info@airports.mv



Section 1. Letter of Invitation

Regional Airports Company Limited (RACL) hereby invites you to submit a Bid to this Invitation to Bid (ITB) for the **"Lease, Development and Operation of a shop in Hoarafushi Airport Terminal"**.

This ITB includes the following documents

- Section 1: This Letter of Invitation
 Section 2: Instruction to Bidders
 Section 3: Bid Data Sheet (BDS)
 Section 4: Evaluation Criteria
 Section 5: Schedule of Requirements and Technical Specifications
 Section 6: Returnable Bidding Forms

 Form A: Bid Submission Form
 - Form B: Technical Specifications and Price Schedule Submission Form
 - Form C: Bid Securing Declaration
 - Form D: Bid Security

If you are interested in submitting a Bid in response to this ITB, please prepare your Bid in accordance with the requirements and procedure as set out in this ITB and submit it by the Deadline for Submission of Bids set out in Bid Data Sheet.

RACL looks forward to receiving your Bid and thank you in advance for your interest in RACL procurement opportunities.

Issued by:

Name: Abdulla Mizan Title: General Manager, Procurement Date: October 11, 2021



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Section 2: Instructions to Bidders

ŀ	A. GENERAL PROVISIONS						
1.	Scope of Bid	1.1	Regional Airports Company Limited wishes to invite sealed bids from interested and eligible bidders for the lease, development and operation of shop unit 2 in Hoarafushi Airport Terminal. A				
			copy of the map of the Terminal is attached in the schedule of				
			requirements.				
		1.2	Throughout this ITB:				
			a) the term "in writing" means communicated in written form				
			(e.g. by mail, e-mail, fax)				
			b) "Day" means calendar day.				
2.	Fraud and	2.1	RACL requires that staff, as well as bidders/suppliers/contractors,				
	Corruption		observe the highest standard of ethics during this procurement. In				
			pursuance of this policy, RACL defines				
			• "Corrupt practice" as the offering, giving, receiving, or				
			soliciting of anything of value to influence the action of a				
			public official in the procurement process or in contract				
			execution; and				
			• "Fraudulent practice" as misrepresentation of facts in order				
			to influence a procurement process or the execution of a				
			contract to the detriment of RACL, and includes collusive				
			practice among bidders (prior to or after bid submission)				
			designed to establish bid prices at artificial noncompetitive				
			levels and to deprive RACL of the benefits of free and open				
			competition.				
		2.2	In pursuance of this policy, RACL:				
			a) Will reject a bid if it determines that the bidder has engaged				
			in corrupt or fraudulent practices in competing for the				
			contract in question.				



			b) V	Vill declare a bidder ineligible , either indefinitely or for a
			s	tated period of time, to be awarded a contract (from RACL)
			ił	it at any time determines that the bidder has engaged in
			c	orrupt or fraudulent practices in competing for, or in
			e	executing, a RACL contract.
3.	Eligibility	3.1	This Inv	vitation for Bids is open to sole proprietorships, partnerships
				mpanies, local and foreign. Individuals submitting Bids shall
			be at le	east 18 (Eighteen) years of age on the Bid Opening Date.
		3.2	A Bido	der should not be suspended, debarred or otherwise
				ed as ineligible by a state institution. Bidders are required
			to disc	lose to RACL whether they are subject to any sanction or
			suspen	sion imposed by a state institution.
4	Conflict of Interest	4.1	A Bidd	er shall not have a conflict of interest. Any Bidder found to
			have a	conflict of interest shall be disqualified. A bidder is found
			to have	a conflict of interest for the purpose of this Bidding Process
			if the B	idder;
			a)	Directly or indirectly controls another bidder, or is
				controlled by or is under common control with another
				Bidder; or
			d)	Has a relationship with another Bidder, directly or through
				common third parties, that puts it in a position to influence
				the Bid of another Bidder, or influence the decisions of the
				Purchaser regarding this Bidding process; or
			e)	Or any of its affiliates participated as a consultant in the
				preparation of the design or technical specifications of the
				goods that are the subject of the Bid; or
			f)	Or any of its affiliates has been hired (or is proposed to
				be hired) by RACL for the Contract implementation; or
			h)	Has a close business or family relationship with a staff of
				RACL who: (i) are directly or indirectly involved in the
				preparation of the bidding document or specifications of



			the Contract, and/or the Bid evaluation process of such			
			Contract; or (ii) would be involved in the implementation			
			or supervision of such Contract.			
		4.2	A firm that is a Bidder shall not participate in more than one Bid.			
			This includes participation as a subcontractor. Such participation			
			shall result in the disqualification of the Bid.			
E	B. PREPARATION O	F BIDS				
5.	Cost of	5.1	The Bidder shall bear all costs related to the preparation and/or			
	Preparation of		submission of the Bid, regardless of whether its Bid is selected or			
	Bids		not. RACL shall not be responsible or liable for those costs,			
			regardless of the conduct or outcome of the procurement process.			
6.	Language	6.1	The Bid, as well as any and all related correspondence exchanged			
			by the Bidder and RACL, shall be written in the language(s)			
			specified in the BDS.			
7.	Documents	7.1	The Bid shall comprise of the following documents and related			
	Comprising the		forms.			
	Bid		a) Completed Bid Form			
8.	Bid Form	8.1	The Bidder shall submit a completed Bid Form. Failure to submit			
			the Bid Form and an incomplete submission of a Bid Form shall			
			lead to a rejection of the Bid.			
11.	Currency	11.1	All prices shall be quoted in the currency or currencies indicated in			
			the BDS. If prices are quoted in a currency not specified in the BDS,			
			the Bid shall be rejected.			
12.	Only One Bid	12.1	The Bidder shall submit only one Bid.			
		12.2	Bids submitted by two (2) or more Bidders shall all be rejected if			
			they are found to have any of the following:			
			a) they have at least one controlling partner, director or			
			shareholder in common; or			
			b) they have a relationship with each other, directly or through			
			common third parties, that puts them in a position to have			



			access to information about, or influence on the Bid of another			
			Bidder regarding this ITB process;			
			c) they are subcontractors to each other's Bid, or a subcontractor			
			to one Bid also submits another Bid under its name as lead			
			Bidder;			
13.	Bid Validity Period	13.1	Bids shall remain valid for the period specified in the BDS,			
			commencing on the Deadline for Submission of Bids. A Bid valid			
			for a shorter period shall be rejected by RACL and rendered non-			
			responsive.			
14.	Extension of Bid	14.1	In exceptional circumstances, prior to the expiration of the Bid			
	Validity Period		validity period, RACL may request Bidders to extend the period of			
			validity of their Bids. The request and the responses shall be made			
			in writing and shall be considered integral to the bid.			
		14.2	If the Bidder agrees to extend the validity of its Bid, it shall be done			
			without any change to the original Bid.			
		14.3	The Bidder has the right to refuse to extend the validity of its Bid,			
			in which case, the Bid shall not be further evaluated.			
15.	Clarification of	15.1	Bidders may request clarifications on any of the ITB documents no			
	Bid (from the		later than the date indicated in the BDS. Any request for			
	Bidders)		clarification must be sent in writing in the manner indicated in the			
			BDS. If inquiries are sent other than specified channel, even if they			
			are sent to a RACL staff member, RACL shall have no obligation to			
			respond or confirm that the query was officially received.			
		15.2	RACL will provide the responses to clarifications through the			
			method specified in the BDS.			
		15.3	RACL shall endeavor to provide responses to clarifications in an			
			expeditious manner, but any delay in such response shall not cause			
			an obligation on the part of RACL to extend the submission date			
			of the Bids, unless RACL deems that such an extension is justified			
			and necessary.			
			of the Bids, unless RACL deems that such an extension is justified			



16.	Amendment of	16.1	At any time prior to the deadline of Bid submission, RACL may for			
	Bids		any reason, modify the ITB in the form of an amendment to the			
			ITB. Amendments will be made available to all prospective bidders.			
		16.2	If the amendment is substantial, RACL may extend the Deadline			
			for submission of Bid to give the Bidders reasonable time to			
			incorporate the amendment into their Bids.			
17.	Pre-Bid	17.1	When appropriate, a pre-bid conference will be conducted at the			
	Conference		date, time and location specified in the BDS. All Bidders are			
			encouraged to attend. Non-attendance, however, shall not result			
			in disqualification of an interested Bidder. No verbal statement			
			made during the conference shall modify the terms			
			and conditions of the ITB, unless specifically incorporated in the			
			Minutes of the Bidder's Conference or issued/posted as an			
			amendment to ITB.			
C. SUBMISSION AND OPENING OF BIDS						
18.	Submission	18.1	The Bidder shall submit a signed and complete Bid comprising the			
			documents and forms in accordance with the requirements of the			
			BDS. The Bid shall be delivered using the method specified in the			
			BDS.			
		18.2	The Bid shall be signed by the Bidder or person(s) duly authorized			
			to commit the Bidder. The authorization shall be communicated			
			through a document evidencing such authorization issued by the			
			legal representative of the bidding entity, or a Power of Attorney,			
			accompanying the Bid.			
19.	Hard Copy	19.1	Hard copy (manual) submission shall be governed as follows			
			a) The signed Bid shall be marked "Original", and its copies			
			marked "Copy" as appropriate. The number of copies is			
			indicated in the BDS. All copies shall be made from the			
			signed original only. If there are discrepancies between the			
			original and the copies, the original shall prevail.			



			b)	All th	ne pages of the Original Bid and Copies of the bid must	
			be bound together and all pages must contain the page			
				number and the stamp of the bidder.		
			c)	Bids	shall be sealed in an envelope, which shall:	
				i.	Bear the name of the Bidder;	
				ii.	Bear the name of the bid.	
			If the	envel	ope with the Bid is not sealed and marked as required,	
			Raci	. shall	assume no responsibility for the misplacement, loss, or	
			prem	ature	opening of the Bid.	
20.	Deadline for	20.1	Com	plete	Bids must be received by RACL in the manner, and no	
	Submission of		later	than t	he date and time, specified in the BDS. RACL shall only	
	Bids and Late Bids		reco	gnize f	the actual date and time that the bid was received by	
			RACI			
-		20.2	RACI	shall	reject any Bid that is received after the deadline for the	
			subm	nission	of Bids.	
21.	Bid Opening	21.1	RACI	will o	open the Bid in the presence of an ad-hoc committee	
			form	ed by	RACL of at least two (2) members.	
		21.2	The Bidders' names, prices and any other information that RACL			
			deems relevant will be announced at the bid opening.			
		21.3	No B	id sho	all be rejected at the bid opening stage, except for late	
			subm	nission	ns, in which case, the Bid shall be returned unopened to	
			the B	idders	5.	
I	D. EVALUATION	AND C	COMI	PARIS	ON OF BIDS	
22.	Confidentiality	22.1	Infor	matior	n relating to the examination, evaluation, and	
			comp	pariso	n of Bids, and the recommendation of contract award,	
			shall	not be	e disclosed to Bidders or any other persons not officially	
			concerned with the process, even after publication of the contract			
			awar	d.		
		22.2	Any	effort	by a Bidder or anyone on behalf of the Bidder to	
			influe	ence R	ACL in the examination, evaluation and comparison of	
			the B	ids or	contract award decisions may, result in the rejection of	
L	1					



			its Bid and may subsequently be subject to the application of		
			RACL's vendor sanctions procedures.		
23.	Evaluation of Bids	23.1	RACL will conduct the evaluation solely on the basis of the Bids		
			received.		
		23.2	Evaluation of Bids shall be undertaken in the following steps:		
			a) Preliminary Examination including Eligibility		
			b) Financial Evaluation		
		23.3	Evaluation of Bids shall be carried out according to the criteria		
			provided in Section 4. (Evaluation Criteria).		
24.	Due Diligence	24.1	RACL reserves the right to undertake a due diligence exercise,		
			aimed at determining to its satisfaction, the validity of the		
			information provided by the Bidder. Such exercise shall be fully		
			documented and may include, but need not be limited to, all or		
			any combination of the following:		
			a) Verification of accuracy, correctness and authenticity of		
			information provided by the Bidder;		
			b) Validation of extent of compliance to the ITB requirements		
			and evaluation criteria based on what has so far been found		
			by the evaluation team;		
			c) Inquiry and reference checking with Government entities		
			with jurisdiction on the Bidder, or with previous clients, or		
			any other entity that may have done business with the Bidder;		
			d) Inquiry and reference checking with previous clients on the		
			performance on on-going or completed contracts, including		
			physical inspections of previous works, as deemed		
			necessary;		
			e) Other means that RACL may deem appropriate, at any stage		
			within the selection process, prior to awarding the contract.		
25.	Clarification of	25.1	To assist in the examination, evaluation and comparison of Bids,		
	Bids		RACL may, at its discretion, request any Bidder for a clarification		

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		of its Bid. This includes asking for a demonstration of the
		products/services proposed by the bidder.
	25.2	RACL's request for clarification and the response shall be in writing
		and no change in the prices or substance of the Bid shall be
		sought, offered, or permitted, except to provide clarification, and
		confirm the correction of any arithmetic errors discovered by RACL
		in the evaluation of the Bids, in accordance with the ITB.
	25.3	Any unsolicited clarification submitted by a Bidder in respect to its
		Bid, which is not a response to a request by RACL, shall not be
		considered during the review and evaluation of the Bids.
Responsiveness of	26.1	RACL's determination of a Bid's responsiveness will be based on
Bids		the contents of the bid itself. A substantially responsive Bid is one
		that conforms to all the terms, conditions, specifications and other
		requirements of the ITB without material deviation, reservation, or
		omission.
	26.2	If a bid is not substantially responsive, it shall be rejected by RACL
		and may not subsequently be made responsive by the Bidder by
		correction of the material deviation, reservation, or omission
Nonconformities,	27.1	Provided that a Bid is substantially responsive, RACL may waive
Reparable Errors		any non-conformities or omissions in the Bid that, in the opinion
and		of RACL, do not constitute a material deviation.
Omissions		
	27.2	RACL may request the Bidder to submit the necessary information
		or documentation, within a reasonable period, to rectify
		nonmaterial nonconformities or omissions in the Bid related to
		documentation requirements. Such omission shall not be related
		to any aspect of the price of the Bid. Failure of the Bidder to comply
		with the request may result in the rejection of its Bid.
	27.3	For the bids that have passed the preliminary examination, RACL
		shall check and correct arithmetical errors as follows:
	Bids Nonconformities, Reparable Errors and	Responsiveness of Bids25.3Responsiveness of Bids26.1225.326.12400200025002000



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			a)	if there is a discrepancy between the unit price and the line		
				item total that is obtained by multiplying the unit price by the		
			quantity, the unit price shall prevail and the line item total			
			shall be corrected, unless in the opinion of RACL there is an			
			obvious misplacement of the decimal point in the unit price;			
				in which case, the line item total as quoted shall govern and		
				the unit price shall be corrected;		
			b)	if there is an error in a total corresponding to the addition or		
				subtraction of subtotals, the subtotals shall prevail, and the		
				total shall be corrected; and		
			c)	if there is a discrepancy between words and figures, the		
				amount in words shall prevail, unless the amount expressed		
				in words is related to an arithmetic error, in which case the		
				amount in figures shall prevail.		
		27.4	If the	e Bidder does not accept the correction of errors made by		
			RAC	L, its Bid shall be rejected.		
E	. AWARD OF C	ONTR	ACT			
28.	Right to Accept,	28.1	RACL reserves the right to accept or reject any bid, to render any			
	Reject, Any or All		or al	l of the bids as non-responsive, and to reject all Bids at any		
	Bids		time	prior to award of contract, without incurring any liability, or		
			oblig	ation to inform the affected Bidder(s) of the grounds for		
			RACL's action. RACL shall not be obliged to award the contract to			
			the lowest priced offer.			
29.	Award Criteria	29.1	Prior to expiration of the period of Bid validity, RACL shall award			
			the contract to the qualified and eligible Bidder that is found to be			
			responsive to the requirements of the Schedule of Requirements			
			and Technical Specification and has offered the lowest price.			
31.	Contract	31.1	With	in five (5) days from the date of receipt of the Contract, the		
	Signature		successful Bidder shall sign and date the Contract and return it to			
			RAC	L. Failure to do so may constitute sufficient grounds for the		
1						
			annu	Ilment of the award, and forfeiture of the Bid Security, if any,		



			and on which event, RACL may award the Contract to the Second
			highest rated or call for new Bids.
32.	Performance	32.1	A performance security, if required in the BDS, shall be provided
	Security		in the amount specified in BDS
33.	Advance Payment	33.1	RACL reserves the right to pay an advance payment.
34.	Liquidated	34.1	If specified in the BDS, RACL shall apply Liquidated Damages for
	Damages		the damages and/or risks caused to RACL resulting from the
			Contractor's delays or breach of its obligations as per Contract.







Section 3. Bid Data Sheet

BDS	Reference to	Data	Specific Instructions/Requirements
No.	Section 2.		
1	6	Language of the Bid	English
4	17	Pre-bid conference	Will not be conducted
5	13	Bid Validity Period	90 days
6	10	Bid Security	Not required
7	33	Advance Payment upon signing	Not applicable
		of contract	
8	34	Liquidated Damages	Not applicable
9	32	Performance Security	Not required
10	11	Currency of Bid	Maldivian Rufiyaa
11	15	Deadline for submitting requests	Date: October 18, 2021,
		for clarifications/questions	Time: 14:00 hrs
12	15	Contact Details for submitting	Abdulla Mizan
		clarifications/questions	General Manager, Procurement
			tender@airports.mv
13	15,16	Manner of disseminating	Will be emailed to the bidders
		supplemental information to the	
		ITB and response/clarifications	
		to queries	
14	20	Deadline for Submission	Date: October 25, 2021
			Time: 14:00 hrs
15	18,19	Manner of Submitting Bids	2 Hard copies (1 original and 1 copy) and
			1 electronic copy.
16	18	Bid Submission Address	6 th Floor, H.Suez
			Ameer Ahmed Magu
17	01		Male, Maldives
17	21	Date, time and venue for the	Date: October 25, 2021
		opening of bid	Time: 14:00 hrs
			6 th Floor, H.Suez
			Ameer Ahmed Magu Male, Maldives
18	23	Evaluation Method for the Award	Lowest priced, eligible bid.
	20	of Contract	
19		Maximum duration of contract	5 years after effective contract date
		allowed	



Section 4. Evaluation Criteria

1. Preliminary Examination Criteria

Bids will be examined to determine whether they are complete and submitted in accordance with ITB requirements as per below criteria on a Yes/No basis. Failure to fully complete and submit any of the below documents will make the bid unresponsive and the bid will be rejected.

- Document showing authorization to sign the bid
- Returnable bidding forms (must be complete)
- Bid Validity

2. Eligibility Criteria

Eligibility will be evaluated on a Pass/Fail basis. Failure to pass any of the below crtierion will make the bidder ineligible and the bid will be rejected.

Subject	Criteria	Document Submission
		Requirement
ELIGIBILITY		
Legal Status	Must provide proof that bidder is a legal entity.	Form A: Bid Submission Form
Eligibility	Bidder is not suspended, debarred or otherwise identified as non-eligible by the Government of Maldives or any other state institution.	Form A: Bid Submission Form
Conflict of Interest	No conflict of interest in accordance with ITB 4.	Form A: Bid Submission Form

3. Financial Evaluation

Subject	Criteria	Document Submission
		Requirement
Financial Evaluation	Highest lease proposed for	Form B: Proposed Lease
	the five-year period shall	
	receive the highest marks.	
	Remaining competent bids	
	shall receive marks on a pro-	то. Г.
	rata basis.	



Section 5. Schedule of Requirements

The Bidders must fully comply with the following conditions.

5.1 Ge	General Conditions of Lease		
5.1.1	Setting up the shop		
	a)	Lessee has to bear expenses involved in setting up the shop including and not limited	
		to cash counter and shop racks.	
	b)	Lessee must install a proper cash counter with ample space, for customers to keep	
		goods during check-out.	
	c)	Cash counter must be equipped with a computer system, barcode reader and a	
		receipt printer.	
	d) Management of sales and inventory must be done through a software		
		capability of generating reports.	
	e)	It is mandatory to install an Air Conditioner with a cooling capacity not less than 18000 BTU.	
	f)	Shop must carry bottled water and drinks at all times. A refrigerator must be used to	
		keep the drinks cool.	
	g)	Arrangement of the shelves must accommodate easy access to the shop	
	h)	Two feet gap between two racks is advisable to facilitate easy movement within the	
	shop.		
5.1.2	Operc	itional Guideline	
	a)	Open / close board must be visible at all times.	
	b)	Air-conditioner must be ON during operational hours.	
	c)	Lights must be ON during operational hours.	
	d)	No space outside the shop can be used for shop purpose.	
	e)	Staff working in the shop must be neat, tidy and well groomed, preferably wear a	
		uniform or same color code of dress.	
	f)	Staff working in the shop must be able to communicate in English or Dhivehi.	
	g)	The shop must be open from 8am till 6pm every day; and should be open 2 hour	
		before flight departure and should be open till the flight leaves the runway.	
	h)	Keeping the shop open at any time except for flight time is optional	
	i)	All sellable goods must carry price tag	
	i)	Price displayed should include Goods and Service tax (GST)	
	k)	Should maintain market price. RACL reserve the right to instruct to remove the item,	
		if price displayed is above market price	
	I)	Cooked food shall not be sold in the shop	
	m)	Expired goods must be removed from the shelve immediately	
	n)	All product sold must be packed and bottled and must be in original packaging	
	o)	Should keep a dustbin inside the shop for customer use	



	p)	Waste should be disposed once in every 24 hours	
	q) Shop floor must be clean and tidy at all times		
	r)	Shop display must be clean and tidy at all times	
	s)	Shop racks and other customer access area must be clean at all times	
	t) Cleaning expenses must be managed by lessee.		
	u) Any damage to the shop structure, must be reported to airport manager immediately		
	v) Electricity will be charged separately and is not part of the rent.		
	x)	Water must be managed by the operator	
	y)	Lessee is allowed to run own and collaborative promotions. However, no sound and	
		no video is allowed to use as part of advertising and promotion	
	z)	Lessee is NOT allowed to paste promotional materials such as posters on shop	
		window	
	aa)	All racks and display materials must be kept inside the shop and within given area.	
	ab)	Any type of promotional activity other than product pricing must be communicated to	
		RACL marketing department.	
	ac)	Refer Appendix IV for the list products allowed to sell at Shop Unit 2.	
5.1.3		Rent for the space shall be paid direct to the company. Bidder is subjected propose	
	monthly lease rent for the space.		
5.1.4	A maximum duration of 1 month is given for the setup of the shop. No rent shall be levied		
		this period. Declared rent will be levied from 2nd month onwards.	
5.1.5			
		. Company reserved the right to review the service charge every year and adjusted for	
		on. Inflation will be derived from the Annual Consumer Price Index published by the	
		res Bureau of Statistics.	
5.1.6		ders are encouraged to inspect the shop space allocated and verify that the space	
		ed is suitable for the purpose for which the space allocated is tendered. Submission of	
	a Bid for the lease of the space shall be deemed as acceptance on the part of the Bidder that		
<u> </u>	-	ace is suitable for the purpose for which the space is tendered.	
5.1.7		shall not be liable for any claim by a bidder on the grounds that the space is not	
5.1.8		e or appropriate for the operation of a Tuck Shop development on any grounds.	
5.1.ŏ		e avoidance of doubt The Successful Bidder will be given 1 (One) month from the date	
	of signing the Lease Agreement for the completion of the development, arrangement and		
	commencement of operation.		

5.2 Lease duration: Maximum duration of the lease shall be 5 years from the contract signing date.

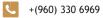


Section 6. Returnable Bidding Forms/Checklist

This form serves as a checklist for preparation of your Bid. Please complete the Returnable Bidding Forms in accordance with the instructions in the forms and return them as part of your Bid submission. No alteration to format of forms shall be permitted and no substitution shall be accepted. Any alteration to these forms will lead to rejection of the bid.

Have you duly completed all the Returnable Bidding Forms?	Please tick (to be filled by the bidder)	Reference to page number in Bid (to be filled by the bidder)
Form A: Bid Submission Form		
Form B: Proposed Lease		
Form C: Bid Securing Declaration		







FORM A: BID SUBMISSION FORM

Name of Bidder	
Registration No	
Registered Address	
Bidder's Authorized	Name:
Representative	Title:
Information	Contact numbers:
	Email:
Contact Person that	Name:
RACL may contact for	Title:
requests for	Contact numbers:
clarifications during	
Bid Evaluation	Email:
Please attach the	1. Certificate of registration / re-registration
following documents:	

We, the undersigned, offer to lease, develop and operate the Tuck Shop at Hoarafushi Airport Terminal in accordance with your Invitation to Bid No. [Insert ITB Reference Number] and our Bid. We hereby submit our Bid.

I/We, hereby declare that I/we have checked or otherwise verified the suitability of the space for the purpose for which the space is tendered.

I/We undertake, if our Bid is accepted, to develop and operate the shop on the (space provided) in accordance with the relevant laws and regulations within a maximum of 2 (Two) months from the date of signing the Lease Agreement.

I/We agree to abide by this Bid for a period of 60 (Sixty) calendar days from the Bid Opening Date under IFB Clause 12.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

We	We hereby declare that our firm,	
a)	has not been suspended, debarred, sanctioned or otherwise identified as ineligible	
	by any state institution in the Republic of Maldives.	
b)	have no conflict of interest in accordance with ITB clause 4.	

We declare that all the information and statements made in this Bid are true and we accept that any misinterpretation or misrepresentation contained in this Bid may lead to our disqualification and/or sanctioning by RACL.



Our Bid shall be valid and remain binding upon us for the period specified in the Bid Data Sheet.

We understand and recognize that you are not bound to accept any Bid you receive.

I, the undersigned, certify that I am duly authorized by [Insert Name of Bidder] to sign this Bid and bind it should RACL accept this Bid.

Name:

Title:

Date:

Signature:

Corporate seal:





FORM B: PROPOSED LEASE

Year	Lease amount (in MVR) (the amount should be the total lease for the year)
Year 1	
Year 2	
Year 3	
Year 4	
Year 5	

Total Lease for the 5-yea	r period (in MVR)



info@airports.mv



FORM C: BID SECURING DECLARATION

Date: [insert as day	Date: [insert as day/month/year]			
Invitation to Bid Number: [insert number]				
To: Regional Airports Company Limited				
We, the undersigned	We, the undersigned, declare that:			
We understand that Declaration.	t, according to your conditions, Bids must be supported by a Bid-Securing			
We accept that we will automatically be suspended from being eligible for bidding in any contract with Regional Airports Company Limited for the period of time of 1 year starting on the date that we receive a notification from Regional Airports Company Limited, if we are in breach of our obligations under the bid conditions, because we				
(a) have withdra	wn our Bid during the period of bid validity specified in the Letter of Bid; or			
 (b) having been notified of the acceptance of our Bid by Regional Airports Company Limited during the period of bid validity, (i) fail or refuse to execute the Contract, if required; or (ii) fail or refuse to furnish the Performance Security, in accordance with the ITB. 				
We understand that this Bid-Securing Declaration shall expire if we are not the successful Bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful Bidder; or (ii) 28 days after the expiration of our Bid.				
Signed:	[insert signature of person whose name and capacity are shown]			
In the Capacity of:	[insert legal capacity of person signing the Bid-Securing Declaration]			
Name:	[insert name of person signing the Bid-Securing Declaration]			
Duly authorized to sign the bid for and on behalf of:	[insert complete name of the Bidder]			
Date: day of [insert date of signing]				
Corporate Seal:				