



މި ބަޔާނުގައި ބަޔާންކޮށްފައިވާ ކަންކަމާ ގުޅިގެން ހަމަޖެހޭ ބަޔާނުތަކުގެ ދަށުން ބަހައްޅޭ ކޮމިޝަން ގެ ސަރުކާރުގެ ދަށުން

1. ފަރާތްތަކުގެ ރަސްމީ ބަޔާނުގެ ދަށުން ބަހައްޅޭ ކޮމިޝަން ގެ ސަރުކާރުގެ ދަށުން

ނ. ބަޔާނު ދެއްވާ ފަރާތް

1. ފަރާތްތަކުގެ ރަސްމީ ބަޔާނުގެ ދަށުން ބަޔާންކޮށްފައިވާ ކަންކަމާ ގުޅިގެން ހަމަޖެހޭ ބަޔާނުތަކުގެ ދަށުން ބަހައްޅޭ ކޮމިޝަން ގެ ސަރުކާރުގެ ދަށުން

ނ. ފަރާތްތަކުގެ ރަސްމީ ބަޔާނުގެ ދަށުން ބަހައްޅޭ ކޮމިޝަން ގެ ސަރުކާރުގެ ދަށުން

- ދަޅަފާނުގެ ފަރާތްތަކުގެ ސަބަބުން 1 ގެ ކޮލިފިކޭޝަން ހުރި ފަރާތް
- ފަރާތްތަކުގެ ރަސްމީ ބަޔާނުގެ ދަށުން ބަހައްޅޭ ކޮމިޝަން ގެ ސަރުކާރުގެ ދަށުން info@hrcm.org.mv ގައި ފަރާތްތަކުގެ ރަސްމީ ބަޔާނުގެ ދަށުން ބަހައްޅޭ ކޮމިޝަން ގެ ސަރުކާރުގެ ދަށުން ބަހައްޅޭ ކޮމިޝަން ގެ ސަރުކާރުގެ ދަށުން ބަހައްޅޭ ކޮމިޝަން ގެ ސަރުކާރުގެ ދަށުން

ނ. ޅެނުގެ ހަމަޖެހޭ ބަޔާނު

▪ ފަރާތްތަކުގެ ރަސްމީ ބަޔާނުގެ ދަށުން ބަހައްޅޭ ކޮމިޝަން ގެ ސަރުކާރުގެ ދަށުން / ބ. ފަރާތްތަކުގެ ސަބަބުން 12 ގަވާއިދު

2. ފަރާތްތަކުގެ ރަސްމީ ބަޔާނުގެ ދަށުން ބަހައްޅޭ ކޮމިޝަން ގެ ސަރުކާރުގެ ދަށުން

1. ފަރާތްތަކުގެ ރަސްމީ ބަޔާނުގެ ދަށުން ބަޔާންކޮށްފައިވާ ކަންކަމާ ގުޅިގެން ހަމަޖެހޭ ބަޔާނުތަކުގެ ދަށުން ބަހައްޅޭ ކޮމިޝަން ގެ ސަރުކާރުގެ ދަށުން
2. ފަރާތްތަކުގެ ރަސްމީ ބަޔާނުގެ ދަށުން ބަޔާންކޮށްފައިވާ ކަންކަމާ ގުޅިގެން ހަމަޖެހޭ ބަޔާނުތަކުގެ ދަށުން ބަހައްޅޭ ކޮމިޝަން ގެ ސަރުކާރުގެ ދަށުން 10 ގަވާއިދު ބަޔާނުތަކުގެ ދަށުން
3. ފަރާތްތަކުގެ ރަސްމީ ބަޔާނުގެ ދަށުން ބަޔާންކޮށްފައިވާ ކަންކަމާ ގުޅިގެން ހަމަޖެހޭ ބަޔާނުތަކުގެ ދަށުން ބަހައްޅޭ ކޮމިޝަން ގެ ސަރުކާރުގެ ދަށުން

3. ފަރާތްތަކުގެ ރަސްމީ ބަޔާނުގެ ދަށުން ބަހައްޅޭ ކޮމިޝަން ގެ ސަރުކާރުގެ ދަށުން

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2. ފަރާތްތަކުގެ ރަސްމީ ބަޔާނުގެ ދަށުން ބަޔާންކޮށްފައިވާ ކަންކަމާ ގުޅިގެން ހަމަޖެހޭ ބަޔާނުތަކުގެ ދަށުން ބަހައްޅޭ ކޮމިޝަން ގެ ސަރުކާރުގެ ދަށުން



Annex 1

Human Rights Commission of the Maldives

Human Rights Commission of the Maldives (HRCM) requires a Local Consultant to carry out the following consultancy work.

Project Information

Project Title:	Development of an internal database to monitor the implementation of National Prevention Mechanism (NPM) recommendations and conduct a training program on its application
Funding Agency:	Optional Protocol to the Convention against Torture (OPCAT) Special Fund
Implementing Agency:	Human Rights Commission of the Maldives (HRCM)

Post Information

Title:	Database Consultant
Duration:	10 months

Description

The Optional Protocol to the Convention against Torture (OPCAT) ratified by the Maldives on 15 February 2006 obliges State party to “maintain, designate or establish one or several independent national preventive mechanisms for the prevention of torture at the domestic level”. Under this, the government designated the Human Rights Commission of the Maldives (HRCM) as the National Preventive Mechanism (NPM) under the OPCAT. The HRCM as a result created a specific department to carry out the functions of the NPM.

NPM’s main mandate is to prevent torture and other cruel, inhumane degrading treatment of persons deprived of their liberty; advocate for and promote a preventive culture in places of deprivation of liberty. The proposed project is to develop an application where NPM can easily monitor and evaluate implementations status of its recommendations made to the relevant state authorities, after its visit to places of detention where people are deprived of their liberty. As such, the project aims to formulate an online database, which would enable all relevant state authorities to feed in implementations status updates that corresponds to the recommendations made to their authorities as well as the documents required for the mapping activity of NPM.

Developing a database would also facilitate staff as well as the authorities to access the database simultaneously to feed in and generate information in an easy manner.

In addition, it is important to note that an establishment of a system that is easily accessible by stakeholders will contribute in strengthening the accuracy of data.

Objectives

- The objective of the project is to establish a mechanism to keep records of information on the status of recommendations implementation, which will enable easy generation of up-to-date disaggregated information by places of detention, its visit reports, recommendations and progress of recommendations implementation.
- This database will also enable NPM with the mapping work conducted with the relevant authorities to keep NPM updated with the number of person's deprived of their liberty and under state care as well as the number of facilities. This will ensure efficiency and effectiveness of NPM in making precise recommendations concerning conditions of places of detentions.

- This project will facilitate in compiling relevant information for the NPM annual report.
- Identification of mutual challenges faced by different agencies.

Description, work responsibilities

Scope

- Design and implement a web portal with content management system, which will help to keep track of NPM recommendations to different institutions and its implementations progress and share relevant information between NPM and other institutions.
- The design should be based on close interaction with NPM and be flexible to interpolate changes in activities of future phases of the project, within the initial project goals.
- Provide a hosting name and hosting server (Digital ocean)
- Secure access to the server/application.

Responsibilities

- Requirement analysis of current monitoring mechanism of NPM's recommendations.
- Present recommendations to the NPM and finalize the requirements.
- Propose a layout for application and get approval.
- Integrate data from different sources.
- Gather and refine specifications and requirements based on technical needs.
- Be responsible for maintain, expanding and scaling the application.
- Prepare and maintain software documentation for the duration of agreement.
- Host the application on server.

Requirements

- Secure web-based portal to communicate with relevant institutions.
- A dynamic Content Management System (CMS).
- Ability to grant Role-Based access to users.
- Conduct proper tests on the application.
- Ensure compatibility to all modern browsers.
- All content must be optimized for rendering on all sizes of screens.
- Integrate dynamic mapping- with google/GSI map functionality.
- Streamlined search functionality with predictive search ability.
- Should provide audit trails and logs mechanism for content changes performed by all system users.
- Maintain tie series data so that certain information is not lost with passage of time and repeated updating.
- Input validation to prevent attacks such as buffer overflow, cross-site scripting, SQP injection, etc.
- Integration with e-faas.
- Develop a manual.
- Conduct a training session.

Proposal

- Technical proposal for the application with work plan including deliverables with milestones.
- Maintenance Period.
- After the implementation of the database, within three months we expect to fix any bugs and bring minimal changes.

Deliverables

- Technical proposal.
- Detailed requirement analysis of the website.
- A design template of user interface which has to be approved from NPM and ICT.
- Testing of the final product in collaboration with NPM and ICT.
- Training Sessions for end users.
- Clearly commented source code.
- Technical documentation with diagrams.
- User manual/guide with screenshots.
- Report generation feature compliance to NPM's requirements.

Duration

- This work shall commence within 01 week of awarding the contract. The duration of the contract shall be 10 months.

Ownership of the source code

- HRCM shall be the sole owner of the source code, Intellectual Properties and patent rights.
- The contractor may keep a full backup of the application through the duration of the contract. The backup, code and source files will be delivered in full to client on closing of the contract.
- Reporting Arrangements: the database consultant will be reporting to NPM and ICT of HRCM.

Expected Output

- Develop and content management system, based on requirements identified during analysis phase. This has to be a web based application.
- Controlled access should be granted to relevant institutions, for reviewing data and updating required information's.
- Develop the database (online portal), plan of action to implement it.
- Develop a Standard Operating Procedures (SOP) or a manual, test the database and maintenance of database.
- The content management system should;
 - Have multiple levels of user roles.
 - Users should be able to create, update and delete information on the system depending on the roles assigned.
 - Enable stakeholders to update status on a timely basis to relevant recommendations put forward by the NPM.
 - Encompass implementation status of the recommendations following the analysis of the work undertaken by the respective ministries, challenges they faced and planned activities to implement the recommendations.
 - Generate the implementation status of the recommendations following the analysis of the work undertaken by the respective ministries, challenges they face and planned activities to implement the recommendations. System should compute this based on the current scale used to determine the level of implementation of recommendations.

- Produce annual graphs that illustrate the progress made by the stakeholders, particularly in providing the requested information.
- Produce specific graphs as per NPM’s requirements, disaggregated by agencies, types or themes of recommendations, years and implementation status of the recommendation.
- Provide a function to generate mapping data with regards to specific places of state care where people are deprived of their liberty are kept.
- Quality, performance testing and fix.
- Distance mode of consultancy for the development of the system.
- Conduct a three-day training to staff of HRCM / NPM, and officials from four stakeholders on hands-on use of the web-enabled portal and how to feed information regarding mapping. Focus one day of the training to Information Technology officers of HRCM on maintenance of online database.
- Submit the user manual to the HRCM / NPM.

Activity 2021 - 2022	Oct	Nov	Dec	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22	Sep 22
Requirement analysis on current monitoring mechanism. Present the final requirements to the NPM	x											
Development of an online portal and database by the consultant to monitor the implementation of Recommendations- distant consultancy	x	x	x									
Two days of in-house briefing session for staff of HRCM/ NPM				x								
Conduct a one day training program on hands-on use of the web-enabled portal and feed the information regarding mapping and use of manual – staff of HRCM and government officials				x								
Incorporate the comments from the training session and submit the final user manual to HRCM / NPM.					x							
Follow-up services						x	x	x	x	x	x	

Expected Outcome

- Operational online mechanism established and in full use by the NPM staff as well as staff from relevant authorities to ensure efficiency and effectiveness of NPM in making the precise recommendation concerning conditions of places of detentions and ensure efficiency and accuracy in updating the no. of state care institutions and no. of persons kept under state care deprived of their own liberty.

Qualification and Experience

All interested parties should send curriculum vitae identifying details of their experience and skills covering this field. All interested parties should also enclose a quotation for their technical assistance along with the covering letter. Preference would be given to candidates having the following qualifications:



- Advanced university degree in a related field or equivalent experience.
- Extensive knowledge and experience in developing similar applications.
- Excellent facilitation skills.
- Demonstrate flexibility, and understanding in taking on consultancy for development of online portals.
- Fluency in both spoken and written English.

All interested parties should participate in the information session which will be held on 19th October 2021, 13:00 in the following address. Proposals with relevant documents must be delivered in sealed envelopes to the address below on 21st October 2021, 13:00 local time. Bids will be opened in the presence of bidder's representatives who choose to attend in person. Electronic bidding will not be accepted. Late bids will be rejected.

Contact Details

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