

Join our team

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MALDIVES
AIRPORTS Co
your journey : our business



Ref: 116-K2/IL/2021/125

Vacancy
02

Support Staff

Passenger Services/ PS Operations Control Center

Maldives Airports Company Limited is seeking to recruit talented and qualified individuals to the position of Support Staff at our Passenger Services. The successful candidates will be responsible to support PS operations by carrying out cleaning, organizing and various logistic activities as per established procedures while delivering an excellent services and ensuring a safe and secure operations.



Key
Responsibilities

- Maintain proper correspondence with administration team and collect stock from store and procurement.
- Keep track of airline boarding pass stocks notifying operational personnel once the stock level is reduced to a certain level.
- Monitor the store orderliness, take stock regularly and update records.
- Collect and deliver required documents and items to Human Resources department and other sections of the Company.
- Clean the floors and dust the tables and work surfaces as requested by the section.
- Throw away garbage before they get piled up and clean the bins.
- Ensure unit head is advised of any factors that interferes with the orderliness of the work area and carry out the work as advised by the unit head.



Qualification &
Experience

- GCE O'Level standard.
- Work experience in Housekeeping (preferred).



Benefits

- Competitive Salary
- Free motorcycle parking
- Study loan scheme for children
- Health Insurance
- Staff Gym Facilities
- Staff Development Scheme
- Free Transportation
- Staff Loan Scheme

Interested Candidates, please complete the online Job Application Form and upload CV & all relevant documents along with Police Report (3 months valid) via <https://www.macl.aero/corporate/about/jobs>

Deadline 1500hrs, 19 October 2021

Note: Only short listed candidates will be notified for interview.

For further information please do not hesitate to contact us +960 3325511

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