

Information to Bidders**Portrait Photography of BML Annual Report 2021**

1. Introduction

BML is seeking a vendor to do the portrait photography of EXCO and Board of Directors for BML Annual Report 2021

2. About Bank of Maldives

Bank of Maldives is the leading financial institution in Maldives. We are a full-service bank engaging across the complete spectrum of personal, SME and corporate financial services. Shariah compliant banking services are offered through our BML Islamic window. With over 290,000 customers, we are privileged to touch the lives of almost every citizen and business in Maldives through our extensive network of branches, agents, relationship managers and online banking facilities. We have lent over MVR 3 billion last year to Maldivian individuals and businesses and therefore play a pivotal role as an engine of growth for the local economy.

Today we are focusing on using technology to create change and create sustainable financial inclusion. We were the first to introduce Internet and Mobile Banking as well as 24-hour self-service banking. We were the first to issue international debit, credit and prepaid cards.

Our aim is to be a partner for success for our customers, to actively participate in community development and to create long-term value for our shareholders.

3. Requirements

The bidder should have experience in portrait photography and delivering high quality edited photos and should have a studio-set up with necessary equipments.

The quotation should include the following details:

Description	Qty	Unit price	Total with GST
Portrait Photos	25		

4. Evaluation Criteria

Successful bidder will be selected based on the following:

Criteria	Weightage	Details
Studio Experience	30%	<ul style="list-style-type: none">• Studio set-up and equipment. List of studio equipment for portrait photography and studio details must be submitted with the bid.• Photographer's experience with corporate portraits. Photographer credentials must be submitted.
Delivery	20%	<ul style="list-style-type: none">• Available to book studio timeslots for 2 hours for 3 days• Delivery within 3 days of shoot (edited photos)
Price	50%	
Total	100%	