



REQUEST FOR BID

MAINTENANCE WORKS OF THIMARAFUSHI DOMESTIC AIRPORT AT TH. THIMARAFUSHI

Bid Number	02/2022	Bid Submission Date	13th February 2022, 11:30Hrs
Bid Announcement Ref	IAS/MIS/2022-081		
Bid Submission Address	M.Dar-Al-Eiman Building, Majeedhee Magu, K.Male', Maldives		

Island Aviation Services Ltd. is seeking bids for the service specified in this document. Interested bidders are invited to submit their proposals for the supply of the goods and services as instructed in this document. Please ensure that all submissions comply with the instructions. Failure to comply with the instructions may result in disqualification of the bid.

JANUARY 16, 2022

ISLAND AVIATION SERVICES LIMITED

M.Dar-Al-Eiman Building | Majeedhee Magu | K.Male' | Maldives

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1. Invitation to Bid

SUMMARY

IASL is the National Airline of the Republic of Maldives and is wholly owned by the Government of Maldives. In addition to Air Transport Services, IASL offers various other aviation related services such as Air Cargo, Airport Management, Aircraft Engineering, and Ground Handling Services.

IASL is looking for a suitable party for maintenance works of Thimarafushi Domestic Airport at Th.Thimarafushi.

Island Aviation Services invites sealed bids valid for 90 days from the date of opening the bids from Maldivian / International companies, for procuring requirement as per attachment. All bidders are advised to study the Bid Document carefully.

2. Information for Bidders

2.1. Goods / Services Required

Maintenance works of Thimarafushi Domestic Airport at Th.Thimarafushi.

2.2. Eligible Bidders

The Bidders must submit relevant documents as per below details.

- a) Bidder must be a Business Entity providing such goods and services as attachment.
- b) If the bidder is a Maldivian Firm, they must have its own operational office at Maldives and registered with Maldives Inland Revenue Authority (MIRA) and submit below documents:
 - a. Company Registration Certificate
 - b. GST Registration Certificate
 - c. Audited Financials (last 3 years)
- d) The Application must be submitted in English language. All required information must be provided, responding clearly and concisely to all the points set out. Any application which does not fully and comprehensively address this Request for Proposal may be rejected.

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2.3. Guideline for BID Submission:

Bidders are required to attend the information session as per below details.

2.3.1. INFORMATION SESSION/SITE VISIT SESSION

Date of Information Session	<u>29th January 2022, at 11:00 Hrs</u>
Venue For Information Session	Th.Thimarafushi Airport

An information/site visit session shall be conducted for all parties, kindly note that attendance for the information session is **mandatory** and Bids will not be accepted of any party that does not attend the mentioned session.

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2.4. Bid Submission

Venue for Bid Submission	Island Aviation Services Ltd (Head Office), M.Dar-Al-Eiman Building, Majeedhee Magu, K.Male', Maldives.
Date and Time	13th February 2022, 11:30Hrs No party will be allowed after the mentioned time.

2.5. Documents Required with Proposal

The Bid Proposal Document **must** comprise of the following:

Cover Letter	The cover letter for the proposal must be signed by an authorized person who has the authority to bind the Proposal to a Contract;
Company Profile	Profile of the Firm including the firm's shareholding structure and details;
Project Cost and Payment Terms	<ul style="list-style-type: none"> The Project Cost and Payment Terms and arrangements quoted in Maldivian Rufiyaa (MVR) inclusive of all taxes. Proposal must remain valid for a period of 90 days after the date of Proposal Submission.
Financial Capacity and Relevant Experience	<ul style="list-style-type: none"> Provide last 3 years' financial statements (audited) to indicate financial strength of the company to execute a project of this nature. (2018-2019-2020). List of experience in similar projects with letters of completion. If past experiences are not accompanied with an official letter of completion by the client, marks will not be awarded to that section.
Related Party Disclosure (Form A)	The form serves to justify that the bidder has or does not have any relationship in terms of employment or close family relationship. Close family relationship here refers to spouse, including former spouse relatives, which comprise: siblings; cousins; uncles and aunts; nephews and nieces; lineal ancestors (presumably, it means parents, grandparents and other ancestors of direct lineage) lineal descendants (children, grandchildren and other direct descendants).

- a) Island Aviation Services Ltd reserves the right to reject a Proposal in the following circumstances:
- i. If less than two total bids have been received, the IASL reserves the right to continue or reject the evaluation or request for a resubmission.
 - ii. If any of the required documents mentioned in section **2.5**. Is not submitted by a party, IASL has the right to reject the BID or request for a resubmission.
- b) Proposals shall be evaluated in accordance with the Party's demonstrated capacity and experience and expertise. The awarding criteria and weightage will be annexed to this document.
- c) Parties shall bear all costs associated with the preparation and submission of the Application and Island Aviation will not in any case be responsible and liable for the costs incurred.
- d) All information given in writing to or verbally shared with the Party's in connection with this Request for Proposal is to be treated as strictly confidential. The Party's shall not share or invoke such information to

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any third party without the prior written approval of IASL. This obligation shall continue after the procurement process has been completed whether the Party is successful.

- e) All materials submitted in Response to the Request for Proposal shall become the property of IASL. Proposals and supporting materials will not be returned to the Party.
- f) All information provided will be subjected to verification by IASL. Submission of incomplete or unsigned forms may result in rejection of the bid as non-responsive.
- g) IASL will only accept one bid document from every bidder.
- h) To assist in the evaluation and comparison of bids, IASL may, at its discretion, request any bidder for clarification of its bid. This will be clarified in writing, but no change in substance or price of the bid will be sought.
- i) IASL will evaluate and compare only those bids determined to be responsive in accordance with requirements specified in the bidding document.
- j) IASL will award the contract in writing to the bidder who scores the highest marks in compliance with the criteria decided by the Bid Evaluation Committee.
- k) Upon furnishing by the successful bidder, IASL will promptly notify the other bidders through telephone or email that their bids have been unsuccessful.

2.6. Evaluation Criteria

IASL intends to apply the following criteria for the selection of bids. The Bid will be evaluated by the Bid Evaluation Committee of IASL. Points will be given to proposals according to the evaluation criteria below.

Category	Details	Points
Price Offered	Each bidder's price is used to identify their relative position on a 0 – 50 price scale. This is done by allocating the lowest priced qualified bid 60 points and scaling-down the remaining bidder's score in relation to this, based on the price proposed by the bidder. <i>Price percentage = 50 x (lowest price / quoted price)</i>	50
Strength/Reliability	Marks will be awarded under criteria for Strength/Reliability considering the submitted audited financials for the latest three years (2018-2019-2020).	15
Relevant Past Experience	List of experience in similar projects with letters of completion. If past experiences are not accompanied with an official letter of completion by the client, marks will not be awarded under this section section.	15
Delivery		20

NOTE:

1. Letters from clients stating the successful execution of similar projects or evidence of similar projects is required to attain marks for the "Past Experience" category.

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Anexxure-1 – (Scope of work)

Background and Purposes

1. Island Aviation services limited has a requirement to do a maintenance work at Th.Thimarafush Domestic Airport.

General Requirements

1. The contractor shall provide personnel materials, equipment and supervision to complete the technical requirement in this scope of work. The contractor shall be responsible for hiring labor equipment vendor and shall follow safety and security directives.
2. The contractor shall not be admitted to areas of the property outside the areas designated for project except with permission. The contractor shall address the impact of the consequent disr cause by the proposed work.
3. The contractor shall always clear the work site upon completion of work and remove any exces material immediately from the site and maintain cleanliness.
4. Materials shall be approved by employer prior installation.
5. Required measurements shall be taken during the site visit.
6. Nor variations will be accepted without approval from the employer and any alteration made without approval shall e rectified without any cost.

Scope of Work

This scope consists of multiple maintenance tasks which will be given details to. Maintenance tasks for following premises shall be carried by the contractor.

1. Fire and Rescue Building.
2. Accommodation block
3. Passenger Terminal
 - a) Office Area
 - b) Boarding gate checking area.
4. Powerhouse / RO plant building.
5. Security fence.
6. Security gate.

Fire and Rescue Building

1. Replacing Roofing Sheets and Glass wool.
 - 1.1. Remove existing roofing sheets.
 - 1.2. Remove existing glass wool.
 - 1.3. Disposal of removed roofing sheets and glass wools.
 - 1.4. Scratch rustic areas and paint entire frame with red oxide paint.
 - 1.5. Install glass wool supported by 2"x2" mesh.
 - 1.6. Galvanized corrugated roofing sheet shall be used for roof.
 - 1.7. Screw taps and edges of roofing sheets shall be painted with red oxide.
 - 1.8. Cover screw taps with tar tape.

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2. Replacing existing gutter with PVC gutter system.

3. Ceiling Works.

3.1. Remove existing ceilings boards entirely.

3.2. Check electrical wires and its conditions. Replace any damaged wire.

3.3. Install gypsum board on existing ceiling frame.

a. Application of putty and sanding.

b. Painting Entire ceiling with semi-glossed white. Double code shall be applied.

3.4. Installing existing ceiling lights.

4. Wall Panting.

4.1. Scratching peeled painting.

4.2. Let the wall dry or dry with heat gun.

4.3. Painting entire wall with semi-gloss white paint. Double code shall be applied.

5. Toilet works.

5.1. Connecting existing sewage lines to sewage ducts.

5.2. Connecting freshwater connection.

5.3. Replacing toilet doors with fiberglass door.

5.4. Installing door lock system.

5.5. Details will be given on BOQ and Specification Sheet.

Staff Accommodation

1. Replacing Roofing Sheets and Glass wool.

1.1. Remove existing roofing sheets.

1.2. Remove existing glass wool.

1.3. Disposal of removed roofing sheets and glass wools.

1.4. Scratch rustic areas and paint entire frame with red oxide paint.

1.5. Install glass wool supported by 2"x2" mesh.

1.6. Galvanized corrugated roofing sheet shall be used for roof.

1.7. Screw taps and edges of roofing sheets shall be painted with red oxide.

1.8. Cover screw taps with tar tape.

2. Replacing existing gutter with PVC gutter system.

3. Replace rustic door locks.

4. Replace existing toilet doors with fiberglass door with lock system.

5. Details will be given on BOQ and Specification sheet.

Passenger Terminal

OFFICE AREA

1. Remove buckled tiles on AVSEC room.

2. Fix 600x600mm porcelain tiles with chemical cement.

3. Fixing Aluminum Partition on office area entrance.

a. Cutting 1" by ½" duct on tiles on every entrance

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BOARDING SECURITY CHECKIN AREA

1. Remove tiles on this area
2. Fix 600x600mm porcelain tiles with chemical cement.

POWER HOUSE / RO PLANT ROOM

1. Replacing Roofing Sheets and Glass wool.
 - a. Remove existing roofing sheets.
 - b. Remove existing glass wool.
 - c. Disposal of removed roofing sheets and glass wools.
 - d. Scratch rustic areas and paint entire frame with red oxide paint.
 - e. Install glass wool supported by 2"x2" mesh.
 - f. Galvanized corrugated roofing sheet shall be used for roof.
 - g. Screw taps and edges of roofing sheets shall be painted with red oxide.
 - h. Cover screw taps with tar tape.
2. Replacing existing gutter with PVC gutter system.
3. Concrete fill on damaged concrete floor at the entrance.
4. Fixing damaged PVC inlet line for RO plant.
 - a. PVC high pressure shall be used.

SECURITY FENCE

1. Painting entire fence posts with sigma marine paint.
2. Laying 18"x24" concrete block on top of exiting concrete fo
3. Replace corroded top, mid and bottom railings.
4. Install wire mesh.

SECURITY GATE

1. Reinforce existing concrete columns.
2. Fixing 2" Dia metal wheel on both gates.

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BILL OF QUANTITY (BOQ)

(Please see attachment)

DRAWINGS

(Please see attachment)

Submission Check List

REQUIRED DOCUMENTS		TICK IF SUBMITTED	
1	Company Registration Certificate	<input type="checkbox"/>	<input type="checkbox"/>
2	Cover Letter	<input type="checkbox"/>	<input type="checkbox"/>
3	Company Profile	<input type="checkbox"/>	<input type="checkbox"/>
4	Project Cost and Payment Terms	<input type="checkbox"/>	<input type="checkbox"/>
5	Audited Financial Statement of last 3 years (2018-2019-2020)	<input type="checkbox"/>	<input type="checkbox"/>
6	Relevant Past Experience	<input type="checkbox"/>	<input type="checkbox"/>
7	Cost Break Down (BOQ)	<input type="checkbox"/>	<input type="checkbox"/>
8	Related Party Disclosure (Form A)	<input type="checkbox"/>	<input type="checkbox"/>
9	Implementation Plan/Work Schedule	<input type="checkbox"/>	<input type="checkbox"/>

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RELATED PARTY DISCLOSURE (FORM A)

Island Aviation Services Limited
M. Dar Al-Eiman Building,
Majeedhee Magu,
Male' 20345,
Republic of Maldives

[Date]

Dear Sir/ Madam,

Project: Maintenance works of Thimarafushi Domestic Airport at Th.Thimarafushi.

Subject: Related Party Disclosure

With the exception of the below specified, I hereby declare that, we, the party is in no way, shape or form related to Island Aviation; created either through an employer-employee agency relationship between employees or directors of Island Aviation or by way of ownership of Island Aviation.

Name of the Related Party	Designation of the Related Party	Relationship

Yours sincerely,

[Name of signatory]

[Title]

Note:

1. Related parties for this purpose include:
 - 1.1. Employees or directors of the Company
 - 1.2. Close family members of any employee/ director of the Company. Close family members here refer to spouse, including former spouse relatives, which comprise: siblings, cousins, uncles and aunts, nephews and nieces, lineal ancestors (presumably, it means parents, grandparents and other ancestors of direct lineage), lineal descendants (children, grandchildren and other direct descendants).