

INVITATION TO BID

"Supply and Delivery of Staff Lockers to Regional Airports Company Sites".

ITB no: RACL/IUL(PROC)/2022/02

Issued on: January 17th, 2022







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Section 1. Letter of Invitation

Regional Airports Company Limited (RACL) hereby invites you to submit a Bid to this Invitation to Bid (ITB) for the "Supply and Delivery of Staff Lockers to Regional Airports Company Sites". RACL requires the stated items be supplied & delivered, as per the schedule of requirement in section 5 to the following locations.

Lot 1: Funadhoo Aiport (FND)

Lot 2: Maavarulu Airport (RUL)

Lot 3: Hoarafushi (HRF)

Lot 4: Kulhudhufusshi Airport (KDM)

Lot 5: Fuvahmulah City Airport (FVM)

This ITB includes the following documents

Section 1: This Letter of Invitation

Section 2: Instruction to Bidders

Section 3: Bid Data Sheet (BDS)

Section 4: Evaluation Criteria

Section 5: Schedule of Requirements

Section 6: Returnable Bidding Documents

Form A: Bid Submission Form

Form B: Price/Delivery schedule

Form C: Bid Securing Declaration

Form D: Quotation

If you are interested in submitting a Bid in response to this ITB, please submit your Bid in accordance with the requirements and procedure set out in this ITB before the Submission deadline specified in Bid Data Sheet.

RACL looks forward to receiving your Bid and thank you in advance for your interest in RACL procurement opportunities.

Issued by:

Name: Abdulla Mizan

Title: General Manager, Procurement

Date: January 17th, 2022







Section 2: Instructions to Bidders

<i>A</i>	A. GENERAL PROVIS	SIONS		
1.	Scope of Bid	1.1	Regional Airports Company Limited wishes to invite sealed bids	
			from interested and eligible bidders for Supply and Delivery of Staff	
			Lockers to the following Locations	
			Lot 1: Funadhoo Aiport (FND) Lot 2: Maavarulu Airport (RUL) Lot 3: Hoarafushi (HRF) Lot 4: Kulhudhufusshi Airport (KDM) Lot 5: Fuvahmulah City Airport (FVM)	
		1.2	Throughout this ITB:	
			a) the term "in writing" means communicated in written form	
			(e.g. by mail, e-mail, fax)	
			b) "Day" means calendar day.	
2.	Fraud and	2.1	RACL requires that staff, as well as bidders/suppliers/contractors,	
	Corruption		observe the highest standard of ethics during this procurement. In	
			pursuance of this policy, RACL defines	
			"Corrupt practice" as the offering, giving, receiving, or	
			soliciting of anything of value to influence the action of a	
			public official in the procurement process or in contract execution; and	
			"Fraudulent practice" as misrepresentation of facts in order	
			to influence a procurement process or the execution of a	
			contract to the detriment of RACL, and includes collusive	
			practice among bidders (prior to or after bid submission)	
			designed to establish bid prices at artificial noncompetitive	
			levels and to deprive RACL of the benefits of free and open	
			competition.	
		2.2	In pursuance of this policy, RACL:	





			a)	Will reject a bid if it determines that the bidder has engaged	
				in corrupt or fraudulent practices in competing for the	
				contract in question.	
			b)	Will declare a bidder ineligible , either indefinitely or for a	
				stated period of time, to be awarded a contract (from RACL)	
				if it at any time determines that the bidder has engaged in	
				corrupt or fraudulent practices in competing for, or in	
				executing, a RACL contract.	
3.	Eligibility	3.1	Eligik	ole bidders for this bid are legal entities registered under the	
			Minis	stry of Economic Development of the Republic of Maldives.	
		3.2	A Bi	dder should not be suspended, debarred or otherwise	
			ident	ified as ineligible by a state institution. Bidders are required	
			to di	sclose to RACL whether they are subject to any sanction or	
			suspension imposed by a state institution.		
4	Conflict of Interest	4.1	A Bidder shall not have a conflict of interest. Any Bidder found to		
			have a conflict of interest shall be disqualified. A bidder is found		
			to have a conflict of interest for the purpose of this Bidding Process		
			if the Bidder;		
			a) Directly or indirectly controls another bidder, or is		
				controlled by or is under common control with another	
				Bidder; or	
			b)	Has a relationship with another Bidder, directly or	
				through common third parties, that puts it in a position	
				to influence the Bid of another Bidder, or influence the	
				decisions of the Purchaser regarding this Bidding	
				process; or	
			c)	Or any of its affiliates participated as a consultant in the	
				preparation of the design or technical specifications of	
				the goods that are the subject of the Bid; or	
			d)	Or any of its affiliates has been hired (or is proposed to	
				be hired) by RACL for the Contract implementation; or	
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				e)	Has	s a close business or family relationship with a staff
				of RACL who:		
						(i) are directly or indirectly involved in the
						preparation of the bidding document or
						specifications of the Contract, and/or the
						Bid evaluation process of such Contract; or
						(ii) would be involved in the implementation or
						supervision of such Contract.
						(iii) is a senior management staff of RACL.
			4.2	A firm	that is a	Bidder shall not participate in more than one Bid.
				This in	cludes _l	participation as a subcontractor. Such participation
				shall r	sult in t	he disqualification of the Bid.
I	B. PREPARATIO	DN OI	BIDS			
5.	Cost	of	5.1	The B	lder sh	all bear all costs related to the preparation and/or
	Preparation	of		submission of the Bid, regardless of whether its Bid is selected or		
	Bids			not. RACL shall not be responsible or liable for those costs,		
				regardless of the conduct or outcome of the procurement process.		
6.	Language		6.1	The Bid, as well as any and all related correspondence exchanged		
				by the	Bidder	and RACL, shall be written in the language(s)
				specif	ed in the	e BDS.
7.	Documents		7.1	The Bid shall comprise of the following documents and related		
	Comprising	the		forms		
	Bid			a)	ocume)	nts Establishing the Eligibility of the Bidder
					. Con	npany Background/profile
					. Cerl	ificate of Business Registration
					. GST	registration certificate
					. Tax	clearance report
				b)	id Subr	mission Form
				c)	rice/De	livery Schedule
				d)	id Secu	ring Declaration
				e)	Quotatio	on as specified in Form D
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8.	Bid Submission	8.1	The Bidder shall submit a completed Bid Submission Form. Failure		
	Form		to submit the Bid Form and an incomplete submission of a Bid		
			Submission Form shall lead to a rejection of the Bid.		
9.	Price/Delivery	9.1	The Bidder shall submit a completed Price/Delivery Schedule.		
	Schedule		Failure to submit the Price/Delivery Schedule and an incomplete		
			submission shall lead to a rejection of the Bid. All lots (contracts)		
			and items must be listed and priced separately in the Price		
			Schedules.		
10.	Quotation	10.1	The Bidder shall submit a complete quotation as per the schedule		
			requirements specified under section 5 of this ITB. Refer Form D:		
			Quotation for details.		
11.	Currency	11.1	All prices shall be quoted in the currency or currencies indicated in		
			the BDS. If prices are quoted in a currency not specified in the BDS,		
			the Bid shall be rejected.		
12.	Only One Bid	12.1	The Bidder shall submit only one Bid.		
		12.2	Bids submitted by two (2) or more Bidders shall all be rejected if		
			they are found to have any of the following:		
			a) they have at least one controlling partner, director or		
			shareholder in common; or		
			b) they have a relationship with each other, directly or through		
			common third parties, that puts them in a position to have		
			access to information about, or influence on the Bid of another		
			Bidder regarding this ITB process;		
			c) they are subcontractors to each other's Bid, or a subcontractor		
			to one Bid also submits another Bid under its name as lead		
			Bidder;		
13.	Bid Validity Period	13.1	Bids shall remain valid for the period specified in the BDS,		
			commencing on the Deadline for Submission of Bids. A Bid valid		
			for a shorter period shall be rejected by RACL and rendered non-		
			responsive.		
14.	Extension of Bid	14.1	In exceptional circumstances, prior to the expiration of the Bid		
	Validity Period		validity period, RACL may request Bidders to extend the period of		
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				validity of their Bids. The request and the responses shall be made	
				in writing and shall be considered integral to the bid.	
			14.2	If the Bidder agrees to extend the validity of its Bid, it shall be done	
				without any change to the original Bid.	
			14.3	The Bidder has the right to refuse to extend the validity of its Bid,	
				in which case, the Bid shall not be further evaluated.	
15.	Clarification	of	15.1	Bidders may request clarifications on any of the ITB documents no	
	Bid (from	the		later than the date indicated in the BDS. Any request for	
	Bidders)			clarification must be sent in writing in the manner indicated in the	
				BDS. If inquiries are sent other than specified channel, even if they	
				are sent to a RACL staff member, RACL shall have no obligation to	
				respond or confirm that the query was officially received.	
			15.2	RACL will provide the responses to clarifications through the	
				method specified in the BDS.	
			15.3	RACL shall endeavor to provide responses to clarifications in an	
				expeditious manner, but any delay in such response shall not cause	
				an obligation on the part of RACL to extend the submission date of	
				the Bids, unless RACL deems that such an extension is justified and	
				necessary.	
16.	Amendment	of	16.1	At any time prior to the deadline of Bid submission, RACL may for	
	Bids			any reason, modify the ITB in the form of an amendment to the	
				ITB. Amendments will be made available to all prospective bidders.	
			16.2	If the amendment is substantial, RACL may extend the Deadline for	
				submission of Bid to give the Bidders reasonable time to	
				incorporate the amendment into their Bids.	
17.	Pre-Bid		17.1	When appropriate, a pre-bid conference will be conducted at the	
	Conference			date, time and location specified in the BDS. All Bidders are	
				encouraged to attend. Non-attendance, however, shall not result	
				in disqualification of an interested Bidder. No verbal statement	
				made during the conference shall modify the terms	
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		1		1	ful ITD 1 (f) II ()	
				and conditions of the ITB, unless specifically incorporated in the		
			Minutes of the Bidder's Conference or issued/posted as an			
			amei	ndmen	t to ITB.	
(C. SUBMISSION	AND C	OPEN	ING (OF BIDS	
18.	Submission	18.1	The I	Bidder :	shall submit a signed and complete Bid comprising the	
					and forms in accordance with the requirements of the	
					id shall be delivered using the method specified in the	
			BDS.			
		18.2	The I	Bid sha	Il be signed by the Bidder or person(s) duly authorized	
					the Bidder. The authorization shall be communicated	
					document evidencing such authorization issued by the	
				•	sentative of the bidding entity, or a Power of Attorney,	
			acco	mpany	ing the Bid.	
19.	Hard Copy	19.1	Hard copy (manual) submission shall be governed as follows			
			a)	The s	igned Bid shall be marked "Original", and its copies	
				marke	ed "Copy" as appropriate. The number of copies is	
			indicated in the BDS. All copies shall be made from the			
			signed original only. If there are discrepancies between the			
			original and the copies, the original shall prevail.			
			b)	All the	e pages of the Original Bid and Copies of the bid must	
				be bo	ound together and all pages must contain the page	
				numb	er and the stamp of the bidder.	
			c)	Bids s	hall be sealed in an envelope, which shall:	
				i.	Bear the name of the Bidder;	
				ii.	Bear the name of the bid.	
			If the	envelo	ope with the Bid is not sealed and marked as required,	
			RACL shall assume no responsibility for the misplacement, loss, or			
			premature opening of the Bid.			
20.	Submission o	f 20.1	Com	plete B	ids must be received by RACL in the manner, and no	
	Bids and Late Bids	5	later	than th	ne date and time, specified in the BDS. RACL shall only	







			recognize the actual date and time that the bid was received by	
			RACL.	
		20.2	RACL shall reject any Bid that is received after the deadline for the	
			submission of Bids.	
21.	Bid Opening	21.1	RACL will open the Bid in the presence of an ad-hoc committee	
			formed by RACL of at least two (2) members.	
		21.2	The Bidders' names, prices and any other information that RACL	
			deems relevant will be announced at the bid opening.	
		21.3	No Bid shall be rejected at the bid opening stage, except for late	
			submissions, in which case, the Bid shall be returned unopened to	
			the Bidders.	
	D. EVALUATION	AND (COMPARISON OF BIDS	
22.	Confidentiality	22.1	Information relating to the examination, evaluation, and	
			comparison of Bids, and the recommendation of contract award,	
			shall not be disclosed to Bidders or any other persons not officially	
			concerned with the process, even after publication of the contract	
			award.	
		22.2	Any effort by a Bidder or anyone on behalf of the Bidder to	
			influence RACL in the examination, evaluation and comparison of	
			the Bids or contract award decisions may, result in the rejection of	
			its Bid and may subsequently be subject to the application of	
			RACL's vendor sanctions procedures.	
23.	Evaluation of Bids	23.1	RACL will conduct the evaluation solely on the basis of the Bids	
			received.	
		23.2	Evaluation of Bids shall be carried out according to the criteria	
			provided in Section 4 (Evaluation Criteria)	
		23.3	Evaluation of Bids shall be carried out according to the criteria	
			provided in Section 4. (Evaluation Criteria).	
24.	Due Diligence	24.1	RACL reserves the right to undertake a due diligence exercise,	
			aimed at determining to its satisfaction, the validity of the	
			information provided by the Bidder. Such exercise shall be fully	
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			documented and may include, but need not be limited to, all or		
			any combination of the following:		
			a)	Verification of accuracy, correctness and authenticity of	
				information provided by the Bidder;	
			b)	Validation of extent of compliance to the ITB requirements	
				and evaluation criteria based on what has so far been found	
				by the evaluation team;	
			c)	Inquiry and reference checking with Government entities with	
				jurisdiction on the Bidder, or with previous clients, or any	
				other entity that may have done business with the Bidder;	
			d)	Inquiry and reference checking with previous clients on the	
				performance on on-going or completed contracts, including	
				physical inspections of previous works, as deemed	
				necessary;	
			e)	Other means that RACL may deem appropriate, at any stage	
				within the selection process, prior to awarding the contract.	
25.	Clarification of	25.1	To assist in the examination, evaluation and comparison of Bids,		
	Bids		RACL may, at its discretion, request any Bidder for a clarification		
			of its Bid. This includes asking for a demonstration of the		
			products/services proposed by the bidder.		
		25.2	RACL's request for clarification and the response shall be in writing		
			and no change in the prices or substance of the Bid shall be		
			sough	at, offered, or permitted, except to provide clarification, and	
			confir	m the correction of any arithmetic errors discovered by RACL	
			in the evaluation of the Bids, in accordance with the ITB.		
		25.3	Any unsolicited clarification submitted by a Bidder in respect to its		
			Bid, v	which is not a response to a request by RACL, shall not be	
			consid	dered during the review and evaluation of the Bids.	
26.	Responsiveness of	26.1	RACL'	's determination of a Bid's responsiveness will be based on	
	Bids		the co	ontents of the bid itself. A substantially responsive Bid is one	
			that c	onforms to all the terms, conditions, specifications and other	





			requirements of the ITB without material deviation, reservation, or			
			omission.			
		26.2	If a bid is not substantially responsive, it shall be rejected by RACL			
			and may not subsequently be made responsive by the Bidder by			
			correction of the material deviation, reservation, or omission			
27.	Nonconformities,	27.1	Provided that a Bid is substantially responsive, RACL may waive			
	Reparable Errors		any non-conformities or omissions in the Bid that, in the opinion			
	and		of RACL, do not constitute a material deviation.			
	Omissions					
		27.2	RACL may request the Bidder to submit the necessary information			
			or documentation, within a reasonable period, to rectify			
			nonmaterial nonconformities or omissions in the Bid related to			
			documentation requirements. Such omission shall not be related			
			to any aspect of the price of the Bid. Failure of the Bidder to comply			
			with the request may result in the rejection of its Bid.			
		27.3	For the bids that have passed the preliminary examination, RACL			
			shall check and correct arithmetical errors as follows:			
			a) if there is a discrepancy between the unit price and the line-			
			item total that is obtained by multiplying the unit price by the			
			quantity, the unit price shall prevail and the line-item total			
			shall be corrected, unless in the opinion of RACL there is an			
			obvious misplacement of the decimal point in the unit price;			
			in which case, the line-item total as quoted shall govern and			
			the unit price shall be corrected;			
			b) if there is an error in a total corresponding to the addition or			
			subtraction of subtotals, the subtotals shall prevail, and the			
			total shall be corrected; and			
			c) if there is a discrepancy between words and figures, the			
			amount in words shall prevail, unless the amount expressed			
			in words is related to an arithmetic error, in which case the			
			amount in figures shall prevail.			
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		27.4	If the Bidder does not accept the correction of errors made by	
			RACL, its Bid shall be rejected.	
E	E. AWARD OF CO	ONTR	ACT	
28.	Right to Accept,	28.1	RACL reserves the right to accept or reject any bid, to render any	
	Reject, Any or All		or all of the bids as non-responsive, and to reject all Bids at any	
	Bids		time prior to award of contract, without incurring any liability, or	
			obligation to inform the affected Bidder(s) of the grounds for	
			RACL's action. RACL shall not be obliged to award the contract to	
			the lowest priced offer.	
29.	Award Criteria	29.1	Prior to expiration of the period of Bid validity, RACL shall award	
			the contract to the qualified and eligible Bidder that is found to be	
			responsive to the Schedule of Requirements and has gained the	
			highest marks among the evaluated bids	
30.	Contract	30.1	Within five (5) days from the date of receipt of the Contract, the	
	Signature		successful Bidder shall sign and date the Contract and return it to	
			RACL. Failure to do so may constitute sufficient grounds for the	
			annulment of the award, and forfeiture of the Bid Security, if any,	
			and on which event, RACL may award the Contract to the Second	
			highest rated or call for new Bids.	
31.	Bid Security	31.1	A Bid security, if required in the BDS, shall be provided in the	
			amount specified in BDS.	
32.	Advance Payment	32.1	RACL reserves the right to pay an advance payment.	
33.	Liquidated	33.1	If specified in the BDS, RACL shall apply Liquidated Damages for	
	Damages		the damages and/or risks caused to RACL resulting from the	
			Contractor's delays or breach of its obligations as per Contract.	
34.	Acceptance of	34.1	RACL shall accept the items specified upon inspection by the	
	goods		relevant department. If the items are not satisfactory to the	
			requirements of RACL, it reserves the right to reject the items.	







Section 3. Bid Data Sheet

1 6 Language of the Bid English 2 17 Pre-bid conference Not required 3 13 Bid Validity Period 90 days 4 32 Advance Payment upon signing of contract 5 Liquidated Damages Will be imposed as follows: Percentage of contract price per day of delay: 0.5%	BDS	Reference to	Data	Specific Instructions/Requirements
2 17 Pre-bid conference Not required 3 13 Bid Validity Period 90 days 4 32 Advance Payment upon signing of contract Not applicable 5 Liquidated Damages Will be imposed as follows: Percentage of contract price per day of delay: 0.5% Max. number of calendar days of delay 20, after which RACL may terminate the contract 6 31 Bid Security Not required 7 11 Currency of Bid Maldivian Rufiyaa 8 15 Deadline for submitting requests for clarifications/questions Date: January 20, 2022, Time: 14:00 hrs 9 15 Contact Details for submitting clarifications/questions Abdulla Mizan General Manager, Procurement tender@airports.mv 10 15,16 Manner of disseminating supplemental information to the ITB and response/clarifications to queries Will be emailed to the bidders 11 20 Deadline for Submission Date: January 25th, 2022 Time: 14:00 hrs 12 18,19 Manner of Submitting Bids 1 Hard copy 13 18 Bid Submission Address 6th Floor, H.Suez Ameer Ahmed Magu Male, Maldives 14 21 Date, time and venue for the opening of bid Date: January 25th, 2022 Time: 14	No.	Section 2.		
3 13 Bid Validity Period 90 days	1			English
Advance Payment upon signing of contract Liquidated Damages Liquidated Damages Vill be imposed as follows: Percentage of contract price per day of delay: 0.5% Max. number of calendar days of delay 20, after which RACL may terminate the contract Not required The currency of Bid Maldivian Rufiyaa Deadline for submitting requests for clarifications/questions Contact Details for submitting Glarifications/questions Contact Details for submitting General Manager, Procurement tender@airports.mv Will be emailed to the bidders Will be emailed to the bidders Vill be emailed to the bidders Deadline for Submission Date: January 25th, 2022 Time: 14:00 hrs Deadline for Submission Date: January 25th, 2022 Time: 14:00 hrs Venue: 6th Floor, H.Suez Ameer Ahmed Magu Male, Maldives Date: January 25th, 2022 Time: 14:00 hrs Venue: 6th Floor, H.Suez Ameer Ahmed Magu Male, Maldives Date: January 25th, 2022 Time: 14:00 hrs Venue: 6th Floor, H.Suez Ameer Ahmed Magu Male, Maldives Date: January 25th, 2022 Time: 14:00 hrs Venue: 6th Floor, H.Suez Ameer Ahmed Magu Male, Maldives Date: January 25th, 2022 Time: 14:00 hrs Venue: 6th Floor, H.Suez Ameer Ahmed Magu Male, Maldives	2	17		Not required
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Liquidated Damages Will be imposed as follows: Percentage of contract price per day of delay: 0.5% Max. number of calendar days of delay 20, after which RACL may terminate the contract Not required To the Currency of Bid Deadline for submitting requests for clarifications/questions Contact Details for submitting clarifications/questions Contact Details for submitting Clarifications/questions Manner of disseminating supplemental information to the ITB and response/clarifications to queries Manner of Submitting Bids Manner Almed Magu Male, Maldives	4	32	Advance Payment upon signing	Not applicable
Percentage of contract price per day of delay: 0.5% Max. number of calendar days of delay 20, after which RACL may terminate the contract 7 11			of contract	
0.5% Max. number of calendar days of delay 20, after which RACL may terminate the contract Not required To 11 Currency of Bid Maldivian Rufiyaa B 15 Deadline for submitting requests for clarifications/questions Contact Details for submitting clarifications/questions Carifications/questions Ca	5		Liquidated Damages	Will be imposed as follows:
Max. number of calendar days of delay 20, after which RACL may terminate the contract Not required Date: January 20, 2022, Time: 14:00 hrs Manner of disseminating supplemental information to the ITB and response/clarifications to queries Manner of Submitting Bids March and Park (Among Caracham				Percentage of contract price per day of delay:
after which RACL may terminate the contract Sample Security Not required				0.5%
6 31 Bid Security Not required 7 11 Currency of Bid Maldivian Rufiyaa 8 15 Deadline for submitting requests for clarifications/questions 9 15 Contact Details for submitting clarifications/questions 10 15,16 Manner of disseminating supplemental information to the ITB and response/clarifications to queries 11 20 Deadline for Submission Date: January 20, 2022, Time: 14:00 hrs 12 18,19 Manner of Submitting Bids Date: January 25th, 2022 Time: 14:00 hrs 13 18 Bid Submission Address 6th Floor, H.Suez Ameer Ahmed Magu Male, Maldives 14 21 Date, time and venue for the opening of bid Date: January 25th, 2022 Time: 14:00 hrs 15 23 Evaluation Method for the Refer Section 4: Evaluation Criteria				Max. number of calendar days of delay 20,
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Male, Maldives 15 23 Evaluation Method for the Refer Section 4: Evaluation Criteria				Venue: 6 th Floor, H.Suez
15 23 Evaluation Method for the Refer Section 4: Evaluation Criteria				Ameer Ahmed Magu
				Male, Maldives
Award of Contract	15	23	Evaluation Method for the	Refer Section 4: Evaluation Criteria
			Award of Contract	





Section 4. Evaluation Criteria

1. Preliminary Examination Criteria

Bids will be examined to determine whether they are complete and submitted in accordance with the requirements specified in this ITB, as per below criteria on a Yes/No basis. Failure to fully complete and submit any of the documents mentioned in clause 7 - Documents comprising the bid, shall make the bid unresponsive and the bid will be rejected.

2. Eligibility Criteria

Eligibility will be evaluated on a Pass/Fail basis. Failure to pass any of the below criterion will make the bidder ineligible and the bid will be rejected.

Subject	Criteria	Document Submission
		Requirement
ELIGIBILITY		
Eligibility	Bidder is not suspended, debarred or otherwise Form A: Bid Submidentified as non-eligible by the Government of	
	Maldives or any other state institution.	
Conflict of Interest	No conflict of interest in accordance with ITB 4.	Form A: Bid Submission Form

3. Conformance to the Schedule of Requirement

Conformance to the Schedule of Requirement shall be carried out on a pass/fail basis as per the Section 5. Schedule of Requirements. Bids that fail to fulfill the requirements specified here shall be rejected

4. Final Evaluation – 100 points

Subject	Criteria			Document	
	Price (70 points)	Lowest priced competent bid shall receive the	Form B:	Price	
		highest marks. Remaining competent bids	/Delivery S	chedule	
		shall receive marks for price on a pro-rata			
		basis.			
		(Lowest proposed price/Proposed price) x			
Final	70		A		
Evaluation	Delivery (30 points)	Shortest delivery duration shall receive the	Form B:	Price	
	highest mark. Remaining competent bids		/Delivery S	chedule	
	shall receive marks for delivery on a pro-rata				
	basis.				
		(Shortest Delivery period/Proposed delivery			
		period) x 30			





ADDRESS



Section 5. Schedule of Requirements

The Bidders must fully comply with the following conditions. Failure to comply with any of the below requirement shall lead to the rejection of the bid.

	Funadhoo Airport- LOT 1		
#	ITEM DESCRIPTION	QTY	
1	Staff Lockers- 1 Compartment	12	
2	Staff Lockers- 18 Compartments	2	

	Maavarulu Airport- LOT 2	
#	ITEM DESCRIPTION	QTY
1	Staff Lockers- 1 Compartment	12
2	Staff Lockers- 18 Compartments	2

	Hoarafushi Airport- LOT 3		
#	ITEM DESCRIPTION	QTY	
1	Staff Lockers- 1 Compartment	12	
2	Staff Lockers- 18 Compartments	2	

	Kulhudhufusshi Airport- LOT 4		
#	ITEM DESCRIPTION	QTY	
1	Staff Lockers- 1 Compartment	12	
2	Staff Lockers- 18 Compartments	2	

	Fuvahmulah Airport - LOT 5		
#	ITEM DESCRIPTION	QTY	
1	Staff Lockers- 1 Compartment	12	
2	Staff Lockers- 18 Compartments	2	



Section 6. Returnable Bidding Documents

This form serves as a checklist for preparation of your Bid. Please complete the Returnable Bidding Forms in accordance with the instructions in the forms and return them as part of your Bid submission. No alteration to format of forms shall be permitted and no substitution shall be accepted. Any alteration to these forms will lead to rejection of the bid.

Have you duly completed all the Returnable Bidding Documents?	Please tick	Reference
	(to be	to page
	filled by	number
	the	in Bid (to
	bidder)	be filled
		by the
		bidder)
Form A: Bid Submission Form		
1. Company Background/profile		
2. Certificate of Business Registration		
3. GST registration certificate		
4. Tax clearance report		
Form B: Price/Delivery Schedule		
Form C: Bid Securing Declaration		
Form D: Quotation		- 4







FORM A: BID SUBMISSION FORM

Name of Bidder		
Registration No		
Registered Address		
Bidder's Authorized	Name:	
Representative	Title:	
Information	Contact numbers:	
	Email:	
Contact Person that	Name:	
RACL may contact for	Title:	
requests for	Contact numbers:	
clarifications during		
Bid Evaluation	Email:	
Please attach the	1. Company Background/profile	
following documents:	2. Certificate of Business Registration	
	3. GST registration certificate	
	4. Tax clearance report	

We, the undersigned, offer to Supply and Delivery of staff lockers in accordance with your Invitation to Bid No. [Insert ITB Reference Number] and our Bid. We hereby submit our Bid.

Our attached Price/Delivery Schedule is for the sum of [Insert amount in words and figures and indicate currency].

We hereby declare that our firm,		Please tick if applicable
a)	Has not been suspended, debarred, sanctioned or otherwise identified as ineligible by any state institution in the Republic of Maldives.	аррисцего
b)	have no conflict of interest in accordance with ITB clause 4.	

We declare that all the information and statements made in this Bid are true and we accept that any misinterpretation or misrepresentation contained in this Bid may lead to our disqualification and/or sanctioning by RACL.

Our Bid shall be valid and remain binding upon us for the period specified in the Bid Data Sheet.

We understand and recognize that you are not bound to accept any Bid you receive.

I, the undersigned, certify that I am duly authorized by [Insert Name of Bidder] to sign this Bid and bind it should RACL accept this Bid.







Name:

Title:

Date:

Signature:

Corporate seal:



H. Suez, 6th Floor



FORM B: PRICE/DELIVERY SCHEDULE

As specified in the letter of invitation under Section 1, RACL requires the stated items be supplied and delivered to the following locations (Lot 1: Funadhoo Airport (FND)/ Lot 2: Maavarulu Airport (RUL)/ Lot 3: Hoarafushi Airport (HRF)/ Lot 4: Kulhudhufusshi Airport (KDM)/ Lot 5: Fuvahmulah City Airport (FVM)

	Funadhoo Airport (FND)- LOT 1			
No.	Description	Qty	Total Price	
1	Staff Lockers- 1 Compartment	12		
2	Staff Lockers- 18 Compartments	2		
Subt	Subtotal			
GST (6%)				
Total	Total			

Delivery duration (in days)	

	Maavaru	ılu Airport (Rl	JL)- LOT 2		
No.	Description	Qty	Total	Price	
1	Staff Lockers- 1 Compartment	12			
2	Staff Lockers- 18 Compartments	2			
Subto	otal	·			
GST	(6%)				
Total				- 4	

Delivery duration (in days)	\mathcal{N}

Hoarafushi Airport- LOT 3			
No.	Description	Qty	Total Price
1	Staff Lockers- 1 Compartment	12	A
2	Staff Lockers- 18 Compartments	2	
Subtotal			
GST (6%)			
Total			

Delivery duration (in days)	





Kulhudhufusshi Airport- LOT 4			
No.	Description	Qty	Total Price
1	Staff Lockers- 1 Compartment	12	
2	Staff Lockers- 18 Compartments	2	
Subt	Subtotal		
GST	GST (6%)		
Total	Total		

Delivery duration (in days)	
-----------------------------	--

Fuvahmulah City Airport - LOT 5				
No.	Description	Qty	ty Total Price	
1	Staff Lockers- 1 Compartment	12		
2	Staff Lockers- 18 Compartments	2		
Subto	Subtotal			
GST	GST (6%)			
Total	Total			

Delivery duration (in days)







FORM C: BID SECURING DECLARATION

Date: [insert as day/month/year]	
Invitation to Bid Number: [insert number]	
To: Regional Airports Company Limited	
We, the undersigned, declare that:	
We understand that, according to your conditions, Bids must be supported by a Bid-Securir	
Declaration.	
We accept that we will automatically be suspended from being eligible for bidding in any contra	
with Regional Airports Company Limited for the period of time of 1 year starting on the date that w	
receive a notification from Regional Airports Company Limited, if we are in breach of our obligation	
under the bid conditions, because we	
(a) have withdrawn our Bid during the period of bid validity specified in the Letter of Bid; or	
(b) having been notified of the acceptance of our Bid by Regional Airports Company Limite	
during the period of bid validity,	
(i) fail or refuse to execute the Contract, if required; or	
(ii) fail or refuse to furnish the Performance Security, in accordance with the ITB.	
We understand that this Bid-Securing Declaration shall expire if we are not the successful Bidde	
upon the earlier of (i) our receipt of your notification to us of the name of the successful Bidder;	
(ii) 28 days after the expiration of our Bid.	
Signed: [insert signature of person whose name and capacity are shown]	
In the Capacity of: [insert legal capacity of person signing the Bid-Securing Declaration]	
Name: [insert name of person signing the Bid-Securing Declaration]	
Duly authorized to [insert complete name of the Bidder]	
sign the bid for and	
on behalf of:	
Date: day of [insert date of signing]	
, , , , , , , , , , , , , , , , , , , ,	





FORM D: QUOTATION

(Insert the quotation here).

Note: All the items mentioned in the Schedule of requirements under section 5 of this ITB shall be quoted and all the items shall confirm to the specified requirements. Prices quoted for each lot (contract) shall correspond to 100 percent of the items specified for each lot).

Lot 1: Funadhoo Aiport (FND)

Lot 2: Maavarulu Airport (RUL)

Lot 3: Hoarafushi (HRF)

Lot 4: Kulhudhufusshi Airport (KDM)

Lot 5: Fuvahmulah City Airport (FVM)



