

Reference: RFQ/2022/002

RFQ Date: 01/02/2022

Supply of Headsets

ANNEX I

SECTION A
SCOPE OF WORK

This RFQ invites vendors to propose quotations for call center headsets.

Requirement specifications are listed in SECTION B of this document.

#	Description	
1	Supply of 80 Headsets	

SECTION B
TECHNICAL DETAILS

1-Supply call center headsets		80 NOS
Specifications		
Connectivity	Wired	
Type	Mono	
Frequency	20-20000 Hz	
Volume Control	In-Cord	
Form Factor	On Ear	
Interface	USB (4 pin USB Type A)	
Microphone	Adjustable noise canceling microphone	
Frequency response	100 - 10000 Hz	
Compatibility	PC and Laptop	

SECTION C
INSTRUCTIONS TO VENDORS

a) Parties interested to deliver the scope of work outlined in Section A shall meet the technical specifications defined in Section B.

b) Evaluation Criteria Weightage

Criteria	Weight
Price	50%
Requirement / Spec	40%
Delivery	10%

Evaluation of Price Score

$$\text{Price Score} = \frac{\text{Minimum Price Bid} - \text{Bid Price} \times 50\%}{\text{Maximum Price Bid} - \text{Optimal Price}}$$

Evaluation of Requirement / Specification

To determine which bidder offers the best proposal, bids will be evaluated using MEAT (most economically advantageous tender) based approach (using value for money index).

c) Delivery Duration

Delivery should be completed within a maximum period of **30-35 days** from the receipt of the purchase order.

i) Parties which could not meet the above required delivery period shall be disqualified from the evaluation.

ii) In case of delay in delivery of items, **1% of total quoted price** shall be deducted during payment **for each day** the delivery of items is delayed.

d) Delivery Location

TradeNet Maldives Corporation Ltd.

3rd Floor, H. Palmeyrah, Sosun Magu, Male’.

e) Payment Terms

Full payment shall be made within a maximum period of **10 working days** from the date of delivery of all the items.

f) Quotations

- Submitted quotations must include the RFQ number included in this RFQ document.
- Submitted quotations must be addressed to **TradeNet Maldives Corporation Limited**.
- Submitted quotations must be valid for a period of minimum **30 (thirty)** days.

g) Parties are expected to examine all instructions and technical specifications in the RFQ document. Failure to meet the requirements defined in the RFQ document may result in rejection of the proposal.

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