



Business Center Corporation
Male'
Republic of Maldives

Bidding Documents

Development of Authentic Maldives Outlet at Gan International Airport(Re-bid)

ANNOUNCEMENT NUMBER: (IUL)-BCC/PRC/2022/09

ANNOUNCEMENT DATE: 16th March 2022, Wednesday

Pre-Bid Meeting Date & Time: 20th March 2022, 1400hrs

BID OPENING DATE & TIME: 24th March 2022, 1400hrs

BID OPENING VENUE: Via email (procurement@bcc.mv) in a password protected file

Malé,
Republic of Maldives
March 2022

1. Bid Data

1.1	The name of the project is: Development of Authentic Maldives outlet in Gan International Airport (Re-bid)
1.2	For clarification purposes only, the BCC's address is: Mr. Shaffaan Mohamed Assistant Manager, Procurement Business Center Corporation M. Kaneeru Villa, 1 st Floor (A), Orchid Magu, Male', 20212 Republic of Maldives Tel: (960) 3010613 E-Mail: procurement@bcc.mv Requests for clarification should be received by BCC <u>no later than</u> : 1200 Hours, Thursday, March 24, 2022
1.3	Period of Completion/Supply & Delivery: The maximum delivery period allowed under this bid is 30 Calendar days. The premises shall be handed over to BCC along with a work completion report.
1.4	Penalty for delays: A penalty of 0.05% per day of delay, up to 10% of undelivered items be charged in the event that the bidder fails to deliver on time as given. BCC reserves the right to cancel the Bids, if the delivery time is delayed by more than 10 working days from the agreed delivery date.
1.5	Bid language: English
1.6	Pre-Bid meeting: A pre-bid meeting will be held at online via the Zoom link below: Zoom Link: https://us02web.zoom.us/j/82971789654?pwd=cDBXZ0U3UStqZzhuaUJNY0lnaWNyQT09 Meeting ID: 829 7178 9654 Passcode: 737747 Pre-bid meeting will be held on 20th March 2022 14:00 hrs. Bid submission will be allowed only for the parties who participate in the pre-bid meeting.
1.7	The bid validity period shall be: 90 Days

1.8	<p>For bid submission purposes only, the BCC’s address is:</p> <p>Mr. Shaffaan Mohamed Assistant Manager, Procurement Business Center Corporation M. Kaneeru Villa, 1st Floor (A), Orchid Magu, Male’, 20212 Republic of Maldives Tel: (960) 3010613 E-Mail: procurement@bcc.mv</p> <table border="1"> <thead> <tr> <th data-bbox="375 488 422 526"></th> <th data-bbox="422 488 794 526">Time / Deadline</th> <th data-bbox="794 488 1396 526">Activity</th> </tr> </thead> <tbody> <tr> <td data-bbox="375 526 422 840">1</td> <td data-bbox="422 526 794 840"> Thursday, March 24, 2022 Time: 1400 hrs – 1415 hrs </td> <td data-bbox="794 526 1396 840"> Submit the documents required in Section D to procurement@bcc.mv. The Bid Submission Form must be password protected. For guidance on password protection please visit https://tinyurl.com/y6xf8tg6 </td> </tr> <tr> <td data-bbox="375 840 422 918">2</td> <td data-bbox="422 840 794 918"> Thursday, March 24, 2022 Time: 1416 hrs – 1430 hrs </td> <td data-bbox="794 840 1396 918"> Send the password to procurement@bcc.mv. </td> </tr> <tr> <td data-bbox="375 918 422 996">3</td> <td data-bbox="422 918 794 996"> Thursday, March 24, 2022 Time: 1431hrs – 1500 hrs </td> <td data-bbox="794 918 1396 996"> Prices quoted by all bidders will be shared with all bidders. </td> </tr> <tr> <td data-bbox="375 996 422 1209">4</td> <td data-bbox="422 996 794 1209"> Sunday, March 27, 2022 </td> <td data-bbox="794 996 1396 1209"> Score sheet will be sent to all bidders notifying the party selected. Appeals and/or complaints shall be sent to procurement@bcc.mv </td> </tr> <tr> <td data-bbox="375 1209 422 1288">5</td> <td data-bbox="422 1209 794 1288"> Monday, March 28, 2022 Time: 1430 hrs </td> <td data-bbox="794 1209 1396 1288"> Deadline for appeals and/or complaints. </td> </tr> </tbody> </table> <p><i>Please note that the bid forms submitted without password protection will not be accepted.</i></p>		Time / Deadline	Activity	1	Thursday, March 24, 2022 Time: 1400 hrs – 1415 hrs	Submit the documents required in Section D to procurement@bcc.mv . The Bid Submission Form must be password protected. For guidance on password protection please visit https://tinyurl.com/y6xf8tg6	2	Thursday, March 24, 2022 Time: 1416 hrs – 1430 hrs	Send the password to procurement@bcc.mv .	3	Thursday, March 24, 2022 Time: 1431hrs – 1500 hrs	Prices quoted by all bidders will be shared with all bidders.	4	Sunday, March 27, 2022	Score sheet will be sent to all bidders notifying the party selected. Appeals and/or complaints shall be sent to procurement@bcc.mv	5	Monday, March 28, 2022 Time: 1430 hrs	Deadline for appeals and/or complaints.
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1.9	<p>Payment Terms: Payments will be made upon completion of the work and within 30 days of submission of Tax Invoice</p>																		
1.10	<p>Bid Evaluation & Awarding Method: Items will be evaluated and awarded collectively.</p>																		
1.11	<p>Eligibility:</p> <ol style="list-style-type: none"> The bidder shall be a Small or Medium Enterprise registered at Ministry of Economic Development. Participation in the pre-bid meeting. Submission of all the required documents in Section D. <p>Late submission of any of the above-mentioned documents will not be entertained.</p>																		

1.12	<p>Bid Evaluation Criteria</p> <table border="1"> <thead> <tr> <th style="text-align: center;">Criteria</th> <th style="text-align: center;">Percentage</th> </tr> </thead> <tbody> <tr> <td>Price</td> <td style="text-align: center;">60%</td> </tr> <tr> <td>Experience & Portfolio</td> <td style="text-align: center;">40%</td> </tr> <tr> <td>Total</td> <td style="text-align: center;">100%</td> </tr> </tbody> </table>	Criteria	Percentage	Price	60%	Experience & Portfolio	40%	Total	100%
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1.13	<p>Time period and maximum number of references considered for awarding points for Experience.</p> <p>Maximum Time period considered: Past 5 Years</p> <p>Each reference letter will be awarded maximum of 08 marks.</p> <p>Maximum 05 valid reference letters.</p>								

A. INTRODUCTION

Business Center Corporation (BCC) is a State-owned Enterprise incorporated in 2017 by Presidential Decree, as the implementing body of MSME development projects initiated by the Ministry of Economic Development. Our main objective is to create an enabling and inclusive business environment for Micro, Small and Medium Enterprises (MSMEs), through various support mechanisms geared towards assisting small businesses to sustain, scale, and grow.

B. Project Background

Authentic Maldives is an initiative of the Ministry of Economic Development to promote genuine local products, which is being operationalized through the Business Center Corporation. The initiative was introduced in January 2020 with a vision to identify and nurture the most remarkable creative entrepreneurs in the country, help them embellish their craft and expose their talent to the global marketplace. BCC aims to develop its 5th Authentic Maldives Outlet in Gan International Airport departure Terminal. This retail outlet is an expansion of the Authentic Maldives already operating in the Velana International Airport, Hulhumale', Male' and Kuda Villingili Resort.

C. Scope of Service & Deliverables

The scope of work under this ITB consists of development works of the outlet in accordance with the drawing provided by BCC

As per the detailed drawings and designs provided by BCC;

1. Preliminary works
2. Ceiling works
3. Flooring works
4. Wall finishing works
5. Cabling, networking and electrical works
6. Glass works
7. Provision and installation of furniture and fixtures
8. Provision and installation of lights
9. Provision and installation of roller shutter door
10. Provision and installation of air condition
11. Cleaning and disposal of waste from the site

D. Documents Required

1. Completed Bid Submission Form with item level breakdown and prices must be inclusive of Goods and Service Tax (GST) (If registered for GST) and quotation in MVR (Appendix 1)
2. Profile and work portfolio or evidence of previous work
3. Reference letter
4. Entity Registration Copy
5. SME Registration Copy
6. Tax Clearance Report
7. Completed conflict of interest form (Appendix 2)