



## DEPARTMENT OF NATIONAL REGISTRATION

### REQUEST FOR PROPOSAL RFP 2022-01 (IUL)133-AS/133/2022/15

**Announcement Date**

04<sup>th</sup> April 2022

**Proposal Submittal Due Date**

14<sup>th</sup> April 2022  
(11:15)

**To**

Department of National Registration  
Velaanaage, 4<sup>th</sup> Floor  
Ameer Ahmed Magu  
Male'



## RFP 2022-01

### Definitions

RFP	Request for Proposal
DNR	Department of National Registration

### Introduction

The Department of National Registration (DNR) intends to purchase hardware equipment specified in this RFP. This RFP is not an offer to purchase but is a request to receive proposals.

DNR reserves the right to accept or reject any or all responses, as well as the right to negotiate with one or more, or none of the responding vendors. Omissions, alterations, or irregularities of any kind shall constitute sufficient cause for rejection of a proposal. DNR reserves the right to advertise for new proposals if, in its judgment, the best interests of the department will be served.

It is the responsibility of each vendor to be aware of, and comply with, all relevant laws. All proposals submitted will be properties of DNR and is not, and will not be, responsible for any costs incurred by the vendor in preparations of the proposal.

- **Bidders are required to direct all the questions to:**  
Procurement  
Email: [procurement@dnr.gov.mv](mailto:procurement@dnr.gov.mv)



## SCOPE OF WORK

### Lot 1. Computer System

QTY	Minimum Requirements	Yes or No
04	Intel 10 <sup>th</sup> gen core i7 (base clock speed 2.5 GHz) or better	
	8GB	
	256GB PCIe NVMe Value Solid State Drive	
	1TB Hard disk	
	Stranded USB mouse and Qwerty keyboard	
	Should have 8 USB ports	
	10/100/1000 Gigabit Ethernet	
	Should have 2xDP or 2xHDMI port for dual display (converters are Not accepted)	
	Three (3) years Parts and services warranty (both parts and service should be same duration if not smallest duration will be taken to consideration)	
	Genuine windows 11 pro	
	24-inch IPS Monitor with DP Or HDMI ports with relevant cable	



## **THE SCOPE OF WORK INCLUDES:**

- On-the-Job Training by implementing while installing and configuring on premises
- Three year (3y) free Warranty for parts and Services.

### **1. Evaluation Criteria**

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<b>Criteria</b>	<b>Marks</b>
Price with GST	60%
Warranty	25%
Experience	15%

#### **Price:**

- 3.1.1 Each bidder's price is used to identify their relative position on a 0 – 60 price scale. This is done by allocating the lowest priced bid 60 points and calculating the remaining bidder's score in relation to this scale.
- 3.1.2 Price percentage =  $60 \times (\text{lowest price} / \text{bid price})$

#### **Delivery:**

- 3.1.3 Each bidder's Warranty is used to identify their relative position on a 0 – 25 price scale. This is done by allocating the lowest Warranty bid 25 points and calculating the remaining bidder's score in relation to this scale.
- 3.1.4 Warranty percentage =  $25 \times (\text{Lowest Delivery} / \text{Bid Delivery})$

#### **Experience**

- 3.1.5 A total of 15 points is allocated for Proof of supply / development of similar software to other organizations within last 5 years. (Bidder should submit purchase orders and letter from user organization mentioning successful implementation.) for each successful implementation 5 points will be awarded with a maximum of 15 points.



## How bid document will be deemed invalid or disqualified

- 4.1 Department of National Registration shall confirm that the following documents and information have been provided in the Bid. If any of these documents or information is missing, the offer shall be rejected or deemed Invalid at evaluation stage.
    - 4.1.1 Company Registration / Sole proprietor registration certificate
    - 4.1.2 Quotation (Should include date of delivery, warranty, quotation validity 90 days, price with GST if registered else price).
    - 4.1.3 GST Registration certificate if registered else not needed
    - 4.1.4 Scope of work
    - 4.1.5 Tax clearances report past 3 months
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## ADDITIONAL INFORMATION

1. All certificate copies and reference letters will be verified by contacting the relevant parties. Therefore, please provide contact information with certificate copies and reference letters.
2. All documents must be printed on one side.
3. Unless otherwise specified, the Bidder shall quote entirely in Maldivian Rufiyaa.

### Notes:

1. If all goods and services are not supplied during the committed delivery period in the contract, Department of National Registration reserves the right not to accept the goods and annul the contract.

