

Reference: RFQ/2022/012

RFQ Date: 28/04/2022

Supply of Headsets

ANNEX I

SECTION A
SCOPE OF WORK

This RFQ invites vendors to propose quotations for call center headsets.

Requirement specifications are listed in SECTION B of this document.

#	Description	
1	Supply of <u>10</u> Laptops	

SECTION B
TECHNICAL DETAILS

1-Supply Laptops		10 NOS
Specifications		
Processor	11th Generation Intel® Core™ i5-1135G7 or higher	
Screen Size	14" FHD (1920 x 1080) AG Non-Touch	
Webcam	Integrated HD Webcam W/shutter	
Graphics	Intel® UHD Graphics or higher	
Built-in speaker & mic	Stereo speakers, integrated microphone	
Memory	8GB (1x8GB) DDR4 3200MHZ or higher	
Hard Disk	256GB or higher	
Wi-fi + Bluetooth	Intel Wi-Fi ,Bluetooth	
Warranty	1 or more Year(s) Warranty for parts and service	
OS	Genuine Windows 10 Pro 64	

SECTION C: Instructions to Vendors

a) Parties interested to deliver the scope of work outlined in Section A shall meet the technical specifications defined in Section B.

b) Evaluation Criteria Weightage

Criteria	Weight
Price	50%
Quality	40%
Delivery	10%

Evaluation of Price Score

$$\text{Price Score} = \frac{(\text{Max Price Threshold} - \text{Bid Received}) \times \text{Price Weighting}}{\text{Maximum Price Bid} - \text{Optimum Price}}$$

Evaluation of Requirement / Specification

To determine which bidder offers the best proposal, bids will be evaluated using MEAT (most economically advantageous tender) based approach (using value for money index).

c) Delivery Duration

Delivery should be completed within a maximum period of **30-35 days** from the receipt of the purchase order.

i) Parties which could not meet the above required delivery period shall be disqualified from the evaluation.

ii) In case of delay in delivery of items, **1% of total quoted price** shall be deducted during payment **for each day** the delivery of items is delayed.

d) Delivery Location

TradeNet Maldives Corporation Ltd.

3rd Floor, H. Palmeyrah, Sosun Magu, Male’.

e) Payment Terms

Full payment shall be made within a maximum period of **10 working days** from the date of delivery of all the items.

f) Quotations

- Submitted quotations must include the RFQ number included in this RFQ document.
- Submitted quotations must be addressed to **TradeNet Maldives Corporation Limited**.

- Submitted quotations must be valid for a period of minimum 45 days.

g) Inquiries, questions, and requests for clarification are to be directed via email to: **info@tradenet.com.mv**

h) Parties are expected to examine all instructions and technical specifications in the RFQ document. Failure to meet the requirements defined in the RFQ document may result in rejection of the quotation.

i) It is in TradeNet Corporation Limited's discretion to cancel this bid invitation at any time.

-- END --