

IT TECHNICIAN – INFORMATION SYSTEMS

REQUIREMENTS

- Preference will be given to candidates with Diploma in IT or related field
- Minimum 1 - 2 years of work experience as an IT Technician or relevant position
- Organizational and time management skills
- Excellent verbal and written communication skills in Dhivehi and English
- Excellent inter-personal skills and ability to work in a team environment
- Understanding of computer, networks and related equipment in an enterprise environment
- Knowledge of internet security and data privacy concepts
- Knowledge of various operating systems (Preferably Windows and MacOS)

RESPONSIBILITIES

- Setup of workstations with computers and necessary equipment
- Troubleshooting and maintenance of computer hardware, software installations and other IT related equipment
- Assist users by providing guidance on how to operate specific software and computer equipment
- Organize and schedule upgrades and maintenance works

REMUNERATION & BENEFITS

- Attractive salary based on qualification and experience
- Annual Bonus
- Flexible Leave Arrangement
- Sales Incentive
- Health & Life Insurance Plan
- Third Party Credit Schemes
- Staff Loan Scheme
- Learning & Development

Interested candidates please apply in writing along with Job Application Form, Job Letter, ID card copy, CV, and copies of relevant certificates to:

Allied Insurance Company of the Maldives Pvt. Ltd.
Allied Building, 3rd Floor, Chaandhane Magu,
Male', 20156,
Maldives

☎ 1600
☎ 332 5035
✉ jobs@allied.mv
🌐 www.allied.mv

Application form is available on our website.

Applications with inaccurate information, which do not meet the above requirements, and which are incomplete will be disqualified.

Please apply on or before 30 May 2022 — 15:30 hrs.

Preference will be given for applicants who have completed 14 days after administering 2nd dose of Covid-19 vaccine
Only shortlisted candidates will be called for interview and for more information call us at 1600
(All prospective employees must pass a background check)