



# Join Our Team

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**Post: Assistant Officer**

**Department:** Airport Operations Division / Cargo Services Department

**No. Of Vacancies:** 2

**Duty Type:** Shift Duty

**Deadline:** 15:00hrs, 16 June 2022

**Ref No:** 116-K2/IL/2022/168

## Job Description

Maldives Airports Company Limited is seeking to recruit qualified individual to the position of Assistant Officers at our Cargo Services Department. The successful candidates will be accountable for ensuring import, export and transfer cargo handling services are provided as per the standards.

## Key Responsibilities

- Provide cargo ground handling services to all airlines operating to VIA.
- Supervise loading & build up and complete all required documentation for export cargo planned by airlines.
- Supervise safe handling & unloading and tally all cargo imported by airlines.
- Process import documents, inform customers of cargo arrival and provide customer service.
- Prepare cargo/mail manifest according to the load plan and check for ULDs restrictions.
- Ensure all imported cargo are safely delivered to customers.

## Qualification & Experience

- GCE A' Level standard **or**
- GCE O' Level 3 "C" pass or above including Dhivehi & English with 2 years' experience in a relate field.

## Benefits

- Competitive Salary
- Free motorcycle parking
- Study loan scheme for children
- Health Insurance
- Staff Gym Facilities
- Staff Development Scheme
- Free Transportation
- Staff Loan Scheme

## Ready to Join Our Team?

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