

# **INVITATION FOR PROPOSALS**

"Lease of a Coconut Hut for Operation at Hanimadhoo Airport Premises"

IFP no: RACL/IUL(PROC)/2022/25

Issued on: June 18, 2022



ADDRESS H. Suez, 6th Floor Ameeru Ahmed Magu, 20095 Male', Republic of Maldives





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### Section 1. Letter of Invitation

Regional Airports Company Limited (RACL) hereby invites sealed Proposals from interested parties, to this Invitation to Proposal (IFP) for the "Lease of a coconut hut for Operation at Hanimadhoo Airport Premises"

This IFP includes the following documents

Section 1: Letter of Invitation Section 2: Instruction to Proponents Section 3: Proposal Data Sheet (PDS) Section 4: Evaluation Criteria Section 5: Schedule of Requirements Section 6: Returnable Proposal Forms Form A: Proposal Submission •

- Form B: Proposed lease
- Form C: Conformance to Schedule of Requirement •
- Form D: Proposal Securing Declaration

If you are interested in submitting a Proposal in response to this IFP, please prepare your Proposal in accordance with the requirements and procedure as set out in this IFP and submit it by the Deadline for Submission of Proposals set out in Proposal Data Sheet.

RACL looks forward to receiving your Proposal and thank you in advance for your interest in RACL procurement opportunities.

Issued by:

Name: Abdulla Mizan Title: General Manager, Procurement Date: June 18, 2022





# Section 2: Instructions to Proponents

,	A. GENERAL PROVI	SIONS			
1.	Scope of Proposal	1.1	Regional Airports Company Limited wishes to invite sealed proposals from interested and eligible proponents for Lease of Coconut Hut for operation at Hanimadhoo Airport Premises".		
		1.2	Throughout this IFP:		
			a) the term "in writing" means communicated in written form		
			(e.g. by mail, e-mail, fax)		
			b) "Day" means calendar day.		
2.	Fraud and	2.1	RACL requires that staff, as well as		
	Corruption		proponents/suppliers/contractors, observe the highest standard of		
			ethics during this procurement. In pursuance of this policy, RACL		
			defines		
			• "Corrupt practice" as the offering, giving, receiving, or		
			soliciting of anything of value to influence the action of a		
			public official in the procurement process or in contract		
			execution; and		
			• "Fraudulent practice" as misrepresentation of facts in order		
			to influence a procurement process or the execution of a		
			contract to the detriment of RACL and includes collusive		
			practice among proponents (prior to or after proposal		
			submission) designed to establish proposal prices at		
			artificial noncompetitive levels and to deprive RACL of the		
			benefits of free and open competition.		
		2.2	In pursuance of this policy, RACL:		
			a) Will <b>reject a proposal</b> if it determines that the proponent		
			has engaged in corrupt or fraudulent practices in		
			competing for the contract in question.		
			b) Will <b>declare a proponent ineligible</b> , either indefinitely or for		
			a stated period of time, to be awarded a contract (from		
			RACL) if it at any time determines that the proponent has		



				engaged in corrupt or fraudulent practices in competing
				for, or in executing, a RACL contract.
3.	Eligibility	3.1	This	Invitation for Proposals is open to sole proprietorships,
			partn	erships and companies, local and foreign. Individuals
			subm	nitting Proposals shall be at least 18 (Eighteen) years of age
			on th	e Proposal Opening Date.
		3.2	A Pro	oponent should not be suspended, debarred or otherwise
			ident	tified as ineligible by a state institution. Proponents are
			requi	red to disclose to RACL whether they are subject to any
			sanct	ion or suspension imposed by a state institution.
4	Conflict of Interest	4.1	A Pro	oponent shall not have a conflict of interest. Any Proponent
			found	d to have a conflict of interest shall be disqualified. A
			propo	onent is found to have a conflict of interest for the purpose of
			this P	Proposal Process if the Proponent;
			a) [	Directly or indirectly controls another proponent, or is
				controlled by or is under common control with another
			F	Proponent; or
			b) Has a relationship with another Proponent, directly or through	
				common third parties, that puts it in a position to influence the
			Proposal of another Proponent, or influence the decisions of	
			t	he Purchaser regarding this Proposal process; or
			c) (	Or any of its affiliates participated as a consultant in the
			F	preparation of the design or technical specifications of the
			ç	goods that are the subject of the Proposal; or
			d) (	Or any of its affiliates has been hired (or is proposed to be
			hired) by RACL for the Contract implementation; or	
			e) ł	Has a close business or family relationship with a staff of RACL
			v	vho:
				(i) is directly or indirectly involved in the preparation
				of the proposals or specifications of the Contract,
	1	1	1	



				and/or the Proposal evaluation pr Contract; or (ii) would be involved in the imple supervision of such Contract. (iii) is a senior management staff of Reg	mentation or
				Company Limited (RACL).	
	B. PREPARATIO		4.2	firm that is a Proponent shall not participate in n roposal. This includes participation as a subcor articipation shall result in the <b>disqualification</b> of the	ntractor. Such
	-		-		
5.	Cost Preparation Proposals Language	of	6.1	he Proponent shall bear all costs related to the nd/or submission of the Proposal, regardless of roposal is selected or not. RACL shall not be respon or those costs, regardless of the conduct or ou rocurement process. However, upon submission of the Company, the Proposal will become absolute to the Company, the Proposal will become absolute to the documentation or material comprising the Pro- f the documentation or material comprising the Pro- he Proposal, as well as any and all related co- schanged by the Proponent and RACL, shall be	of whether its asible or liable atcome of the f the Proposal property of the claim back any oposal.
				inguage(s) specified in the PDS.	
7.	Documents Comprising Proposal	the	7.1	The Proposal shall comprise of the following documents and related forms.a)Documents establishing the Eligibility of the Proponent1.Company background/profile3.Certificate of Business registration4.GST registration certificate5.Tax clearance report (past three months)b)Proposal submission Formc)Proposed Leased)Conformance to Schedule of Requirementse)Proposal Securing Declaration	



0	Dropoorl	8.1	The Proponent shall submit a completed Proposal Submission		
8.	Proposal	0.1			
	Submission Form		Form. Failure to submit the Proposal Form and an incomplete		
			submission of a Proposal Submission Form shall lead to a <b>rejection</b>		
			of the Proposal.		
9.	Currency	9.1	All prices shall be quoted in the currency or currencies indicated in		
			the PDS. If prices are quoted in a currency not specified in the PDS,		
			the Proposal shall be <b>rejected.</b>		
10.	Only One	10.1	The Proponent shall submit only one Proposal.		
	Proposal	10.2	Proposals submitted by two (2) or more Proponents shall all be		
			rejected if they are found to have any of the following:		
			a) they have at least one controlling partner, director or		
			shareholder in common; or		
			b) they have a relationship with each other, directly or through		
			common third parties, that puts them in a position to have		
			access to information about, or influence on the Proposal of		
			another Proponent regarding this IFP process;		
			c) they are subcontractors to each other's Proposal, or a		
			subcontractor to one Proposal also submits another Proposal		
			under its name as lead Proponent;		
11.	Proposal Validity	11.1	Proposals shall remain valid for the period specified in the PDS,		
	Period		commencing on the Deadline for Submission of Proposals. A		
			Proposal valid for a shorter period shall be <b>rejected</b> by RACL and		
			rendered non-responsive.		
12.	Extension of	12.1	In exceptional circumstances, prior to the expiration of the Proposal		
	Proposal Validity		validity period, RACL may request Proponents to extend the period		
	Period		of validity of their Proposals. The request and the responses shall		
			be made in writing and shall be considered integral to the		
			proposal.		
		12.2	If the Proponent agrees to extend the validity of its Proposal, it shall		
			be done without any change to the original Proposal.		



		10.0	The Decision of the state of the state of the second discussibility of the	
		12.3	The Proponent has the right to refuse to extend the validity of its	
			Proposal, in which case, the Proposal shall not be further	
			evaluated.	
13.	Clarification of	13.1	Proponents may request clarifications on any of the IFP documents	
	Proposal (from the		no later than the date indicated in the PDS. Any request for	
	Proponents)		clarification must be sent in writing in the manner indicated in the	
			PDS. If inquiries are sent other than specified channel, even if they	
			are sent to a RACL staff member, RACL shall have no obligation to	
			respond or confirm that the query was officially received.	
		13.2	RACL will provide the responses to clarifications through the	
			method specified in the PDS.	
		13.3	RACL shall endeavor to provide responses to clarifications in an	
			expeditious manner, but any delay in such response shall not cause	
			an obligation on the part of RACL to extend the submission date of	
			the Proposals, unless RACL deems that such an extension is justified	
			and necessary.	
14.	Amendment of	14.1	At any time prior to the deadline of Proposal submission, RACL	
	Proposals		may for any reason, modify the IFP in the form of an amendment	
			to the IFP. Amendments will be made available to all prospective	
			proponents.	
		14.2	If the amendment is substantial, RACL may extend the Deadline for	
			submission of Proposal to give the Proponents reasonable time to	
			incorporate the amendment into their Proposals.	
15.	Pre-Proposal	15.1	When appropriate, a pre-proposal conference will be conducted	
	Conference		at the date, time and location specified in the PDS. All Proponents	
			are encouraged to attend. Non-attendance, however, shall not	
			result in disqualification of an interested Proponent. No verbal	
			statement made during the conference shall modify the terms	
			and conditions of the IFP, unless specifically incorporated in the	
			Minutes of the Proponent's Conference or issued/posted as an	
			amendment to IFP.	
L				



C	C. SUBMISS			OPENING OF PROPOSALS			
16.	Submission		16.1	The Proponent shall submit a signed and complete Proposal			
				comprising the documents and forms in accordance with the			
				requirements of the PDS. The Proposal shall be delivered using the			
				method specified in the PDS.			
			16.2	The Proposal shall be signed by the Proponent or person(s) duly			
				authorized to commit the Proponent. The authorization shall be			
				communicated through a document evidencing such authorization			
				issued by the legal representative of the proponent, or a Power of			
				Attorney, accompanying the Proposal.			
17.	Hard Copy		17.1	Hard copy (manual) submission shall be governed as follows			
				a) The signed Proposal shall be marked "Original", and its			
				copies marked "Copy" as appropriate. The number of			
				copies is indicated in the PDS. All copies shall be made			
				from the signed original only. If there are discrepancies			
				between the original and the copies, the original shall			
				prevail.			
				b) All the pages of the Original Proposal and Copies of the			
				proposal must be bound together and all pages must			
				contain the page number and the stamp of the proponent.			
				c) Proposals shall be sealed in an envelope, which shall:			
				i. Bear the name of the Proponent;			
				ii. Bear the name of the Proposal.			
				If the envelope with the Proposal is not sealed and marked as			
				required, RACL shall assume no responsibility for the			
				misplacement, loss, or premature opening of the Proposal.			
18.	Deadline	for	18.1	Complete Proposals must be received by RACL in the manner, and			
	Submission	of		no later than the date and time, specified in the PDS. RACL shall			
	Proposals	and		only recognize the actual date and time that the proposal was			
	Late Proposal	s		received by RACL.			



		18.2	RACL shall reject any Proposal that is received after the deadline		
			for the submission of Proposals.		
19.	Proposal Opening	19.1	RACL will open the Proposal in the presence of an ad-hoc		
17.		17.1			
		10.0	committee formed by RACL of at least two (2) members. The Proponents' names, prices and any other information that		
		19.2			
			RACL deems relevant will be announced at the proposal opening.		
		19.3	No Proposal shall be rejected at the proposal opening stage,		
			except for late submissions, in which case, the Proposal shall be		
			returned unopened to the Proponents.		
[	D. EVALUATION	AND	COMPARISON OF PROPOSALS		
20.	Confidentiality	20.1	Information relating to the examination, evaluation, and		
			comparison of Proposals, and the recommendation of contract		
			award, shall not be disclosed to Proponents or any other persons		
			not officially concerned with the process, even after publication of		
			the contract award.		
		20.2	Any effort by a Proponent or anyone on behalf of the Proponent to		
			influence RACL in the examination, evaluation and comparison of		
			the Proposals or contract award decisions may, result in the		
			rejection of its Proposal and may subsequently be subject to the		
			application of RACL's vendor sanctions procedures.		
21.	Evaluation of	21.1	RACL will conduct the evaluation solely on the basis of the		
	Proposals		Proposals received.		
		21.2	Evaluation of Proposals shall be carried out according to the		
			criteria provided in Section 4. (Evaluation Criteria).		
		21.3	proposals will be opened in the presence of Proponents or their		
			representatives who choose to attend		
22.	Due Diligence	22.1	RACL reserves the right to undertake a due diligence exercise,		
			aimed at determining to its satisfaction, the validity of the		
			information provided by the Proponent. Such exercise shall be fully		
			documented and may include, but need not be limited to, all or		
			any combination of the following:		



			<i>c</i> 1	Verification of accurate and a threat '	
			a)	Verification of accuracy, correctness and authenticity of	
				information provided by the Proponent;	
			b)	Validation of extent of compliance to the IFP requirements	
				and evaluation criteria based on what has so far been	
				found by the evaluation team;	
			c)	Inquiry and reference checking with Government entities	
				with jurisdiction on the Proponent, or with previous clients,	
				or any other entity that may have done business with the	
				Proponent;	
			d)	Inquiry and reference checking with previous clients on the	
				performance on on-going or completed contracts,	
				including physical inspections of previous works, as	
				deemed necessary;	
			e)	Other means that RACL may deem appropriate, at any	
			0)	stage within the selection process, prior to awarding the	
				contract.	
0.0	Clarification of	00.1	т		
23.		23.1	To assist in the examination, evaluation and comparison of		
	Proposals		•	als, RACL may, at its discretion, request any Proponent for	
				ification of its Proposal. This includes asking for a	
				stration of the products/services proposed by the	
			propor		
		23.2	RACL's	s request for clarification and the response shall be in writing	
			and no change in the prices or substance of the Proposal shall be		
			sought, offered, or permitted, except to provide clarification, and		
			confirm the correction of any arithmetic errors discovered by RACL		
			in the evaluation of the Proposals, in accordance with the IFP.		
		23.3	Any unsolicited clarification submitted by a Proponent in respect to		
			its Proposal, which is not a response to a request by RACL, shall		
			not be	e considered during the review and evaluation of the	
			Propos	als.	



24.	Responsiveness of	24.1	RACL's determination of a proposal's responsiveness will be based	
2	Proposals	2	on the contents of the proposal itself. A substantially responsive	
	Toposuis			
			Proposal is one that conforms to all the terms, conditions,	
			specifications and other requirements of the IFP without material deviation, reservation, or omission.	
			deviation, reservation, or omission.	
		24.2	If a proposal is not substantially responsive, it shall be <b>rejected</b> by	
			RACL and may not subsequently be made responsive by the	
			Proponent by correction of the material deviation, reservation, or	
			omission	
25.	Nonconformities,	25.1	Provided that a Proposal is substantially responsive, RACL may	
	Reparable Errors		waive any non-conformities or omissions in the Proposal that, in	
	and		the opinion of RACL, do not constitute a material deviation.	
	Omissions	25.2	RACL may request the Proponent to submit the necessary	
			information or documentation, within a reasonable period, to	
			rectify nonmaterial nonconformities or omissions in the Proposal	
			related to documentation requirements. Such omission shall not be	
			related to any aspect of the price of the Proposal. Failure of the	
			Proponent to comply with the request may result in the rejection of	
			its Proposal.	
		25.3		
			RACL shall check and correct arithmetical errors as follows:	
			a) if there is a discrepancy between the unit price and the line	
			item total that is obtained by multiplying the unit price by	
			the quantity, the unit price shall prevail and the line item	
			total shall be corrected, unless in the opinion of RACL there	
			is an obvious misplacement of the decimal point in the unit	
			price; in which case, the line item total as quoted shall	
			govern and the unit price shall be corrected;	
			b) if there is an error in a total corresponding to the addition	
			or subtraction of subtotals, the subtotals shall prevail, and	
			the total shall be corrected; and	



c)       if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail.         25.4       If the Proponent does not accept the correction of errors made by RACL, its Proposal shall be rejected.         E. AWARD OF CONTRACT       26.1         26.       Right to Accept, Reject, Any or All         Proposals       26.1         RACL reserves the right to accept or reject any proposal, to render any or all of the proposals as non-responsive, and to reject all Proposals at any time prior to award of contract, without incurring any liability, or obligation to inform the affected Proponent(s) of the grounds for RACL's action. RACL shall not be obliged to award the contract to the lowest priced offer.         27.       Award Criteria       27.1         28.       Contract       28.1         Within five (5) days from the date of receipt of the Contract, the successful Proponent shall sign and date the Contract and return it to RACL. Failure to do so may constitute sufficient grounds for the annulment of the award, and forfeiture of the Proposal Security, if any, and on which event, RACL may award the Contract to the Second highest rated or call for new Proposals.         29.       Performance       29.1       A performance security, if required in the PDS, shall be provided in the amount specified in PDS         30.       Liquidated       30.1       If specified in the PDS, RACL shall apply Liquidated Damages for the damages and/or risks caused to RACL result						
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	30.	Liquidated	30.1	If specified in the PDS, RACL shall apply Liquidated Damages for		
Contractor's delays or breach of its obligations as per Contract.		Damages		the damages and/or risks caused to RACL resulting from the		
				Contractor's delays or breach of its obligations as per Contract.		
	L	1	I			



# Section 3. Proposal Data Sheet

PDS No.	Reference to Section 2.	Data	Specific Instructions/Requirements
1	6	Language of the Proposal	English
2	15	Pre-proposal conference	Will not be conducted
3	11	Proposal Validity Period	90 days
4		Proposal Security	, Not required
5	30	Liquidated Damages	The Lessee shall pay the rent due with a penalty charge at the rate of 0.05% of the rent per day from the due date onwards until the date of payment.
6	29	Performance Security	Not required
7	9	Currency of Proposal	Maldivian Rufiyaa
8	13	Deadline for submitting requests for clarifications/questions	Date: June 26 <sup>th</sup> , 2022, Time: 14:00 hrs
9	13	Contact Details for submitting clarifications/questions	Abdulla Mizan General Manager, Procurement tender@airports.mv
10	13	Manner of disseminating supplemental information to the IFP and response/clarifications to queries	Will be emailed to the proponents
11	18	Proposal submission Date/Time	Date: July 3 <sup>rd</sup> , 2022 Time: 14:00 hrs
12	18	Manner of Submitting Proposals	1 hard copy
13	18	Proposal Submission Address	6 <sup>th</sup> Floor, H.Suez Ameer Ahmed Magu Male, Maldives
14	19	Date, time and venue for the opening of proposal	Date: July 3 <sup>rd</sup> , 2022 Time: 14:00 hrs Venue: 6th Floor, H.Suez Ameer Ahmed Magu Male, Maldives
15	21	Evaluation Method for the Award of Contract	As per the evaluation criteria mentioned in Section 4. Evaluation Criteria
16		Duration of contract	The lease period is 2 calendar years.



### Section 4. Evaluation Criteria

#### 1. Preliminary Examination Criteria

Proposals will be examined to determine whether the documents mentioned in Section 2 (Clause 7) -Documents Comprising the Proposal have been fully completed and submitted. Failure to fully complete and submit any of these documents shall make the proposal unresponsive and hence the proposal will be rejected.

#### 2. Eligibility Criteria

Eligibility will be evaluated on a Pass/Fail basis. Failure to pass any of the below criterion will make the proponent ineligible and the proposal will be rejected.

Subject	Criteria	Document Submission Requirement
ELIGIBILITY		
Eligibility	Proponent is not suspended, debarred, or otherwise identified as non-eligible by the Government of Maldives or any other state institution.	Form A: Proposal Submission
Conflict of Interest	No conflict of interest in accordance with IFP 4.	Form A: Proposal Submission

#### 3. Technical Evaluation

Proposals will be examined to determine whether the Proponents meet the Schedule of Requirements in Section 5 of this document. The extent to which these Guidelines are addressed in the proposal submitted by the proponents will be considered. Hence, this would be evaluated on a pass or fail basis. Therefore, proponents shall ensure

- That their proposals address to these guidelines. \_
- Submit Form C (Conformity to Schedule of Requirement)

#### 4. Final Evaluation

Subject	Criteria	Form	Marks
Final Evaluation	<b>Rent-</b> Highest Rentals/Lease payments proposed for the 2-year period shall receive the highest marks. Remaining competent proposals shall receive marks on a pro-rata basis.	Form B: Proposed Lease	100



### Section 5. Schedule of Requirements

The Proponents must fully comply with the following conditions.

.1.1 Setting up the facility & building guideline	
Setting up the facility & building guideline	
a) The term of the lease is 2 calendar years. The total area of	this space is
10ftx47ftx10ftx36ftx10ft49ftx11ft	
Space of the unit is 8ft X 10 feet.	
The facility/hut location drawing is included in Annex 1 of this IFP.	
b) A maximum duration of 15 days will be given for the set-up of the f	acility/hut. Rent
shall not be levied during this period. Rent will be effective from do	ay 16 of the 1 <sup>st</sup>
month.	
c) Lessee is not allowed to cut trees	
d) Lessee is not allowed to build permanent structures with foundation	
e) Lessee is not allowed to cover more than 4ft from ground from all s	ides and is not
allowed to cover top with any type of roofing.	
f) Lessee is allowed to setup temporary umbrellas with the approval from	m RACL
g) A structure is allowed to use for projector or TV with the approval from	n RACL
h) Lessee is allowed to use lights & sound	
i) Chairs & tables are not allowed to fix to the ground	
j) Lessee must get approval before use of any furniture, equipment, tab	les, chairs etc.
0.1.2 Operational Guideline	
a) The facility must be open 1 hour before flight departure and should be open til	
flight leaves the runway	
b) Keeping the facility open at any time except for the above is optional	to the Lessee
c) Lessee is allowed to run the facility for 24 hours	
d) The selected party (Lessee) will be responsible for the operation of the	e facility
e) Operator have to take respective licenses required to operate the faci	lity
f) Open / close board must be always visible.	
g) Lights must be ON during operational hours, if required	
h) No space outside the facility can be used for any other purpose	
i) Stock must be kept at closed spaces and must not leave in open publ	ic
j) The surrounding music sound must not go above 70dB	
k) Electricity & water will be charged separately and is not part of the rel	nt
I) Rent shall be paid direct to the company.	
.1.3 Service Guideline	
a) Minimum 1 staff must be employed at each shift	
b) Staff must meet the cleanliness and hygiene standards of respective a	outhorities
c) Staff working in the facility must be neat, tidy and well groomed, pre	eferably wear a
uniform or same color code of cloth.	



	d)	Staff working in the facility/hut must be able to communicate in English or Dhivehi.
	e)	The following products are allowed to sell.
		- Bottled water
		- Small tissue packets
		- Coconut
		- Coffee
		- Mojitios/Milkshakes/Smoothies
		- Energy drinks
		- Fizzy drinks
		- Juice packets
		- Kulhi roshi
		- Bodi (addu or any other)
		- Thelulikeyo
		- Kudhi Gulha
		- Kudhi Bajiya
		- Rihaakuru Gulha
		- Majaa
		- Maskaashi
		- Hedhi bilaiy
		- Theluili Ala
		- Athujehi
		- Madhu metaa/gulha
5.1.4		
	a)	Prices must be displayed on all products sold in the hut
	b)	Price displayed should include Goods and Service tax (GST)
	c)	Prices must not be higher than the average market rates
	d)	Expired goods shall not be sold in the hut
	e)	All packaged products must be in original packaging
	f)	Lessee should get written approval from RACL to sell foods that are not listed in this
		IFP
5.1.5		liness, repair and maintenance
	a)	Any expenses related to repair and maintenance of the machineries and equipment's
		used in the facility must be borne by the Lessee
	b)	Manpower needed to operate the facility must be arranged by the lessee
	c)	Equipment's and machineries to operate the facility must be arranged by the lessee
	d)	Inventory shall be arranged by the lessee
	e)	Waste should be disposed once in every 24 hours
	f)	A dustbin must be kept inside the facility
	g)	Facility floor must be always clean and tidy
	h)	Facility must be always kept clean



	i)	The lessee must follow any other cleanliness guideline provided by RACL
	i)	Cleaning expenses must be managed by lessee.
5.1.6	Promotional Activities	
	a)	Lessee is NOT allowed to paste, install, or erect any advertisements outside the
		premises.
	b)	Display materials must be kept inside the hut and within given area.
	c)	Any type of promotional activity other than product pricing must be communicated to
		RACL marketing department.
5.1.7	All potential Bidders are encouraged to inspect the facility/hut space allocated and verify that	
	the space allocated is suitable for the purpose for which the space allocated is tendered.	
	Submission of a Proposal for the lease of the space shall be deemed as acceptance on the	
	part of the Bidder that the space is suitable for the purpose for which the space is tendered.	
5.1.8	RACL shall not be liable for any claim by a bidder on the grounds that the space is not	
	suitabl	e or appropriate for the operation of the facility/hut development on any grounds.





### Section 6. Returnable Proposal Forms/Checklist

This form serves as a checklist for preparation of your Proposal. Please complete the Returnable Proposal Forms in accordance with the instructions in the forms and return them as part of your proposal submission. No alteration to format of forms shall be permitted and no substitution shall be accepted. Any alteration to these forms will lead to rejection of the proposal.

Have you duly completed all the Returnable Proposal Forms?	<b>Please tick</b>	Reference
	(to be	to page
	filled by	number in
	the	Proposal
	proponent)	(to be
		filled by
		the
		proponent)
Form A: Proposal Submission Form		
Form B: Proposed Lease		
Form C: Conformance Schedule of Requirement		
Form D: Proposal Securing Declaration		





#### FORMA: PROPOSAL SUBMISSION

Name of Proponent	
Registration No	
Registered Address	
Proponent's	Name:
Authorized	Title:
Representative	Contact numbers:
Information	Email:
Contact Person that	Name:
RACL may contact for	Title:
requests for	Contact numbers:
clarifications during	
Proposal Evaluation	Email:

We, the undersigned, offer to lease of a Coconut Hut/facility for Operation at Hanimadhoo Airport Premises "in accordance with your Invitation for Proposal No. [Insert IFP Reference Number] and our Proposal. We hereby submit our Proposal.

I/We undertake, if our Proposal is accepted, to develop and operate the facility on the (space provided) in accordance with the relevant laws and regulations within a maximum of 15 (fifteen) days from the date of signing the Lease Agreement.

I/We agree to abide by this Proposal for a period of 90 (Ninety) calendar days from the Proposal Opening Date under IFP Clause 12.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

We hereby declare that our firm,

- a) has not been suspended, debarred, sanctioned or otherwise identified as ineligible by any state institution in the Republic of Maldives.
- b) have no conflict of interest in accordance with IFP clause 4.

We declare that all the information and statements made in this Proposal are true and we accept that any misinterpretation or misrepresentation contained in this Proposal may lead to our disqualification and/or sanctioning by RACL.

Our Proposal shall be valid and remain binding upon us for the period specified in the Proposal Data Sheet.

We understand and recognize that you are not bound to accept any Proposal you receive.



I, the undersigned, certify that I am duly authorized by [Insert Name of Proponent] to sign this Proposal and bind it should RACL accept this Proposal.

Name:

Title:

Date:

Signature:

Corporate seal:



ADDRESS H. Suez, 6th Floor Ameeru Ahmed Magu, 20095 Male', Republic of Maldives





#### FORM B: PROPOSED LEASE

Year	Monthly Rent (in MVR)	Annual rent (in MVR)
Year 1		
Year 2		

Total Lease for the 2-year period (in MVR)

#### FORM C: CONFORMITY TO SCHEDULE OF REQUIREMENTS

I/We understand the importance of fully complying with the Schedule of Requirements provided by RACL in Section 5 of this Document and hence,

Tick	
	Agree to fully comply with the Schedule of Requirements







### FORM D: PROPOSAL SECURING DECLARATION

Date: [insert as day	/month/year]	
Invitation to Proposal [insert number]		
Number:		
To: Regional Airports	Company Limited	
We, the undersigned	declare that:	
We understand that	according to your conditions, Proposals must be supported by a Proposal-	
Securing Declaration		
We accept that we w	ill automatically be suspended from being eligible for submitting proposals in	
	jional Airports Company Limited for the period of time of 1 year starting on the	
date that we receive	a notification from Regional Airports Company Limited, if we are in breach of	
	r the proposal conditions, because we	
(a) have withdray	wn our Proposal during the period of proposal validity specified in the Letter of	
Proposal; or		
	notified of the acceptance of our Proposal by Regional Airports Company	
	g the period of proposal validity,	
	refuse to execute the Contract, if required; or	
(ii) fail or	refuse to furnish the Performance Security, in accordance with the IFP.	
	this Proposal-Securing Declaration shall expire if we are not the successful	
	earlier of (i) our receipt of your notification to us of the name of the successful	
Proponent; or (ii) 28	days after the expiration of our Proposal.	
Signed:	[insert signature of person whose name and capacity are shown]	
In the Capacity of:	[insert legal capacity of person signing the Proposal-Securing Declaration]	
Name:	[insert name of person signing the Proposal-Securing Declaration]	
Duly authorized to	[insert complete name of the Proponent]	
sign the proposal		
for and on behalf		
Date: day of [insert date of signing]		
Corporate Seal:		



Location



ADDRESS H. Suez, 6th Floor Ameeru Ahmed Magu, 20095 Male', Republic of Maldives

+(960) 330 6969

info@airports.mv

WWW.AIRPORTS.MV