



Ministry of Education
Republic of Maldives

Procurement of Chairs and Cupboard (EEDP/G.32)

Announcement No: (IUL) 22-E/1/2017/429

Date: 24th December 2017

INFORMATION FOR BIDDERS

The Ministry of Education now invites sealed quotations from eligible bidders for chairs and kitchen cupboard per specifications given in RFQ document.

EVALUATION CRITERIA:

- The evaluation criteria is as follows:

PHASE 1:

Details	Points
Warranty 2 Months – Compulsory for all bidders	Compulsory
Price	50
Duration	30
Completed RFQ document submitted	5
Company Profile: <ul style="list-style-type: none"><u>Company Profile: (4 Points Total)</u><ul style="list-style-type: none">*Company Registration*GST Registration*Short Company Profile<u>Financials: (5 Points Total)</u><ul style="list-style-type: none">*Bank Statement for last 2 months dated no earlier than 20 days prior to quotation submission date – 5 marks<u>Experience (Maximum 3): 6 Points Total</u><ul style="list-style-type: none">*Supplied furniture similar to requirement in past 3 years (Maximum 3) - 2 Points each*Other projects of related nature to requirement in the last 3 years (Maximum 3) – 1 Point each-Please provide purchase orders/contracts and completion letters/certificates.	15

PHASE 2: This phase is only for the bidder with the highest points from PHASE 1.

Details	Points
Technical Evaluation	Pass/Fail

The vendors must provide a sample of the furniture for evaluation purposes (PHASE 2). The Coordination Support Unit will request for viewing the sample within 5 days of informing the selected bidder. In the event if the selected bidder fails, the second bidder will be selected and so on.

Important Information to be noted:

- Kindly adhere to all terms given in Section A and Section B of the RFQ document.
- Please make sure to complete and submit the RFQ document. The quote will not be accepted without this document. Section B and C must be completed.
- All prices are to be **DDP to final location**.

QUOTATION SUBMISSION:

- Quotation submission is on 28th December 2017, Thursday at 13:00 hours in Coordination Support Unit, Ground Floor, Ghaazee Building, Male’.