



Ministry of Finance and Treasury
Republic of Maldives

Terms of Reference
Fiscal Analyst (Contract) - Local
[Reference No: (IUL) 13-HR/13/2018/ 20]

I. BACKGROUND

- a. The Ministry of Finance and Treasury (MoFT) wishes to contract the services of a Fiscal Analyst (Local) who will assist the Fiscal Affairs Division (FAD) of the MoFT in gathering data, conducting analysis and preparing reports and policy briefs to strengthen evidence based policy making in the MoFT.
- b. The selected staff will be stationed in the Fiscal Affairs Division, and would be expected to coordinate with other related divisions within MoFT, as required by the work. The staff would also need to coordinate closely with the policy makers within MoFT in conducting the tasks assigned.

II. OBJECTIVES

The staff will assist the FAD in strengthening fiscal and macroeconomic research capacity of the MoFT, and strengthening evidence based policy making in the MoFT.

III. SCOPE OF SERVICES

- a. Maintain and update fiscal economic time series and work within MoFT and with other government organizations to compile data and address data gaps for research.
- b. Assist with the development of regular data outputs and reports for monitoring and evaluation public performance for publication and broad dissemination.
- c. Monitoring and analysing macroeconomic and fiscal developments.
- d. Assist in enhancing the existing fiscal and macroeconomic forecasting tools, such as the Medium Term Economic and Fiscal Framework (MTEFF), Financial Programming and Policy



(FPP) model, Debt Sustainability Analysis (DSA) model, and utilizing these tools and other resources to produce fiscal policy analysis and guidance.

- e. Assist in the formulation of regular fiscal reports produced by FAD, including the Fiscal Strategy Report and the Budget Position Report.

IV. DELIVERABLES TIMELINE

#	Details	Frequency
1	Maintain and update time series database	Regularly
2	Monitor and analyse macroeconomic and fiscal developments	Regularly
3	Assist in the preparation and publication of regular fiscal and macroeconomic data publications and reports	Monthly/ Quarterly/ Bi-Annually/Annually

V. REPORTING OBLIGATIONS

The staff shall carry out the reporting obligations as follows:

- a. The staff shall report to the Permanent Secretary or his delegate on the status of the assignment on a regular basis.
- b. The staff is expected to report for work to Ministry of Finance and Treasury not later than 0800 hours on week days other than public holidays and provide services to the client during GoM working hours. He/she may have to work extra hours in order to complete the tasks assigned without any extra payments.

VI. REQUIRED EXPERTISE AND QUALIFICATIONS

- a. The applicants should have completed degree in economics or related field.
- b. Possess strong analytical, administrative and computer skills including proficiency in using software applications such as MS Word, MS Excel, MS PowerPoint
- c. Good written and oral English communication skills.
- d. Strong leadership, management, and communication skills in presenting, discussing, and resolving difficult issues and have the ability to work efficiently and effectively with a multi-disciplinary team



VII. CONTRACT DURATION

This is a six months contract. Upon signing of the contract, 2 months shall be counted as the probationary period.

VIII. REMUNERATION

Successful candidate will be offered a total of MVR 10,000.00 monthly fee inclusive of pension contribution.