



UNIVERSITY OF CINCINNATI ATHLETICS

CATASTROPHIC INCIDENT AND COMMUNICATION PLAN

In the event of a catastrophic incident involving a University of Cincinnati student-athlete, athletic staff member or other support personnel, sequential and/or concurrent steps need to be followed in order to provide the most efficient and optimum care and support for everyone involved. The University of Cincinnati, Department of Athletics has established a Catastrophic Incident Management Team (CIMT) to coordinate these activities. All individual members of the CIMT should be acutely aware of their specific roles and responsibilities.

Definitions:

A "Catastrophic Incident" includes the following:

- A. Sudden death of a student-athlete, coach or staff member, for any reason, including but not limited to
 - 1. Death during competition, practice, or conditioning;
 - 2. Death during travel regardless of whether for university business or personal travel; and
 - 3. Any non-athletic accidents (i.e. home accident, suicide, medical anomaly, victim of a crime)
- B. Disability/quality of life altering injury, regardless of how, when or where it occurred:
 - 1. Spinal cord injury resulting in complete or partial paralysis;
 - 2. Loss of an internal organ;
 - 3. Severe head/neck trauma;
 - 4. Loss of speech, hearing, sight or limb;
 - 5. Injuries or illness resulting in severely diminished mental capacity or other neurological impairment that results in an inability to perform daily functions; and
 - 6. Any other traumatic injury resulting in a life-threatening condition

I. The University of Cincinnati, Department of Athletics Catastrophic Incident Plan will be activated when any catastrophic injury occurs to any student-athlete, athletic staff member or other support personnel.

II. Catastrophic Incident Management Team Members (CIMT)

The CIMT shall be comprised of the following:

- 1. Director of Athletics: Mike Bohn 720-371-9335 (cell) or 513-873-5228 (home);
- 2. Sr. Associate AD/Medical Services: Bob Mangine 859-802-2524 (cell);
- 3. Executive Sr. Associate AD/SWA: Maggie McKinley 513-295-7683 (cell);
- 4. Sr. Associate AD/SASS: Dr. Joe Luckey 513-926-2458 (cell) or 513-301-7991 (home);
- 5. Associate AD/Communications: Ryan Koslen 513-497-3132 (cell);
- 6. Head Team Physicians:
 - i. Dr. Jon Divine 859-992-9216 (cell) or 859-384-3939 (home)
 - ii. Dr. Angelo Colosimo 513-441-8417 (cell)
- 7. Sport Oversight and Head Coach of Involved student-athlete or team; and
- 8. Any additional personnel as deemed appropriate by the CIMT

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III. Action Steps

A Catastrophic Incident should be immediately reported to: Director of Athletics (Mike Bohn) and/or Sr. Associate Athletic Director/Medical Services (Bob Mangine) and the steps below will be implemented immediately. Special deference and consideration should be exercised at all times in order to protect the privacy and preserve the dignity of the individual(s) involved. An appropriate staff member should accompany the student-athlete to any medical treatment facility or go to the treating medical facility as soon as practicable.

1. Initiate "chain of command" process described in the section below.
2. Develop a coordinated plan for the notification of parents/guardians, in coordination with Hospital personnel and/or public safety departments. Designate a liaison (i.e. coach, athletic trainer, athletic oversight administrator), from the department to maintain communication with the family, and to assist in the coordination of travel arrangements (if necessary) and other pertinent details.
3. Meet with all coaches, student-athletes and other individuals who may have witnessed or been involved in the incident. Document all details/ facts as accurately and expeditiously as possible. Team members will be advised to not speak with to any members of the media.
4. Collect and secure any/all available equipment and artifacts, including but not limited to, the student-athlete's personal belongings and locker.
5. If accident or injury occurred outside of the immediate Cincinnati area, promptly dispatch a senior level administrator(s) to the location if one is not already present.
6. Only the Director of Athletics, the Associate AD/Communications or other individuals approved by the Director of Athletics should speak to the media or any other groups or inquiring parties regarding the catastrophic incident

IV. Chain of Command

In the event of a catastrophic incident, the following chain of command will be followed to expedite communication and the initiation of the catastrophic incident plan:

- A. Director of Athletics - Mike Bohn 720-371-9335 (cell) or 513-873-5228 (home)
 1. Notifies, or is notified by the Sr. Associate AD/Medical Services
 2. Head Coach (if catastrophic incident is non-sport related)
 3. University President – Neville Pinto 502-475-6608 (cell)
 4. Executive Sr. Associate AD/SWA – Maggie McKinley 513-295-7683 (cell)
- B. Sr. Associate AD/Medical Services - Bob Mangine 859-802-2524 (cell)
 1. Notifies, or is notified by the Director of Athletics
 2. Ensure site has continuity of coverage for other participants
 3. Notify Head Team Physician(s)
 - a. Dr. Jon Divine 859-992-9216 (cell)
 - b. Dr. Angelo Colosimo 513-441-8417 (cell)
 4. Initiate and coordinates counseling activities
 5. Notify ministerial support as applicable
 6. Activate local insurance process
 7. Contact NCAA Catastrophic Insurance carrier as applicable
 8. Coordinate with Healthcare system in communication with parents or legal guardian
 9. Coordinate crisis center - Dr. Pete Ganshirt 859-630-1067 (cell)

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C. Executive Sr Associate AD/SWA – Maggie McKinley 513-295-7683 (cell)

1. Activates the CIMT – notifies:
 - a. Sr. Assoc. AD/SASS Dr. Joe Luckey 513-926-2458(cell) or 513-301-7991(home) and
 - b. Associate AD/Communications Ryan Koslen 513-497-3132 (cell)
2. Sr. Vice President for Administration & Finance – Bob Ambach 513-919-2531 (cell)
3. General Counsel – Lori Ross 513-484-7359 (cell)
4. Chief of Police – Maris Herold 513-806-6272 (cell)
5. President's Chief of Staff/Executive VP – Ryan Hays 513-800-7625 (cell)
6. Assistant VP for Risk Management – Anita Ingram 214-244-7555 (cell)
7. Provide guidance on payment of any incidental expenses

D. Sr. Associate AD/SASS – Dr. Joe Luckey 513-926-2458 (cell) or 513-301-7991 (home)

1. Enlist assistance of Sport Supervisors in contacting members of the Senior Team and Head Coaches of all sports.
2. FAR – TBD (c)
3. Vice President for Student Affairs – Dr. Debra Merchant 513-518-7331 (cell)
4. AAC Chair – Gigi Escoe 513-403-2053 (cell)
5. Notify Registrar' office and/or individual professors of incident and impact on class attendance

E. Associate AD/Communications – Ryan Koslen 513-497-3132 (cell)

1. Designated Department of Athletics contact with media
2. Manage messaging/reinforce privacy issues regarding incoming inquiries from external constituent. No public release will be made until after the family has been notified.
3. Notify University Spokesperson – MB Reilly 513-226-0939 (cell)

F. Head Coach

1. Notifies, or is notified by Director of Athletics and/or Associate AD/ Medical Services
2. Assists in notification of parents/guardians in coordination with CIMT
3. Assistant Coaches
4. Coordinates team meeting and advises other team members; reinforces privacy issues and that team members are to not speak to the media;
5. Assist family within NCAA guidelines

G. Head Team Physicians: Dr. Jon Divine 859-992-9216 (cell) / Dr. Angelo Colosimo 513-441-8417 (cell)

1. Provide updates to the Director of Athletics (or his designee) and Associate Athletic Director/Sports Medicine regarding medical facts
2. Communicate with medical personnel, hospital, or medical facilities regarding facts of the catastrophic incident.

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