

MINUTES OF MEETING WITH THE **TEACHING ASSISTANTS**

We identified some Mtech(s), PhD(s) and ex-B.Tech(s) TAs and interviewed them to get some reviews about the current TA allocation process and what changes do they want in the current system.

Following were the key responses obtained:

Problems faced during the current process:

- TAs are assigned random courses even after filling their preferences.
- Many times they are assigned TAship without their prior knowledge.
- Sometimes, they are not even aware about the course instructor of the course they are told to do TAship for.
- There is no prior information about the expectations and the requirements in the course.
- current system is very tedious and confusing as all the information is exchanged mainly through mails and excel.
- Actual Allocation process is like a blackbox to them wherein they do not know on what basis are they being assigned TAship for a course.
- Sometimes, they are allotted a course they have not studied at all

Some features and changes our Product should introduce:

- There should be a separate website for the allocation process.
- Basic information like course details ,instructor's name and expectations of the instructor for the course from the TA must be on the website
- Time table clash should be there. If a TA applies for a course then he/she will be able to see what all courses he/she can't opt for.
- Result should be published on the website so that there is transparency and no confusion.
- There should be a deadline for everyone to fill in their preferences after which nobody should be allowed to change preferences.

