



The University of Iowa Department of Intercollegiate Athletics



**ANNOUNCEMENT OF POSITION VACANCY  
Assistant Women's Rowing Coach**

**Type of Position:** Regular 100% time; At-Will; FLSA Exempt

**Apply By:** November 21, 2021 (or no later than 14 calendar days from posting date)

The University of Iowa Department of Athletics seeks applications for two **Assistant Women's Rowing Coaches**. These positions are full-time (at-will and FLSA exempt) and include full University benefits. Salary is commensurate with education and experience and consideration of relevant salary market data.

**Responsibilities:** The successful candidate will assist the head coach in all aspects of the administration, management and coaching of a Division I rowing program. Responsibilities to include coordination of business operations, program administration, both on and off-campus recruiting, summer camps and all other areas of the program as assigned by the head coach. Candidates must be committed to the development of a high-caliber program and conducting the program in accordance with the philosophy of both the head coach and athletics department.

The University of Iowa is a NCAA Division I institution and a member of the Big Ten Conference. The Department of Athletics manages 21 varsity sports programs and related events with a workforce of approximately 225 regular employees and 450 temporary employees. Athletics is a people-centric organization that operates under a **"Win. Graduate. Do It Right."** philosophy. For more information regarding Athletics, please click [here](#).

**Benefits Highlights:** Excellent fringe benefit package including paid vacation and sick leave; health, dental, life and disability insurance options; and generous employer contributions into retirement plans. The University of Iowa is a Big Ten, nationally ranked research university with 30,000 students located in Iowa City. A vibrant community boasting excellent public schools, safe, comfortable neighborhoods, affordable housing, a highly educated population, and numerous cultural, recreational and sporting opportunities and events contribute to the Iowa City area frequently appearing high on the best-places-to-live listings. Go to ["Working at Iowa"](#) to learn more.

**Required qualifications:**

- Bachelor's degree (or international equivalent).
- A minimum of three years of rowing coaching experience at the intercollegiate, club, or high school level.
- Demonstrated administrative and/or management experience.
- Working knowledge of and ability to:
  - work constructively and collaboratively in a diverse environment, demonstrating strong interpersonal skills and ability to build trusting relationships
  - work effectively in a highly regulated team environment
  - utilize basic office productivity software and online database systems such as Microsoft Office/Office 365 (please specify)
- Excellent written and verbal communication skills.
- A valid driving license and the ability to meet and maintain University of Iowa [Driving Policy standards](#).

**Desired qualifications:**

- Master's or professional degree preferred.
- Five or more years of Division I rowing coaching experience (or international equivalent) highly desired.
- Excellent knowledge of the techniques and strategies of rowing as demonstrated by successful competitive experience at the elite, NCAA Division I (or international equivalent) level.
- Experience in the development of rowing student-athletes from novice to collegiate varsity/high performance.

- Experience in the development and implementation of recruitment strategies.
- Demonstrates extensive proficiency and ability to develop and manage programmatic messaging for the purposes of public relations, marketing and recruitment. Experience in communication strategies that incorporates all media platforms.
- Working knowledge of and ability to:
  - Utilize TeamWorks and/or other NCAA compliance software such as FrontRush or ACS.
  - Utilize HUDL.

**Application Details:**

Visit our website at <https://jobs.uiowa.edu> and search for keyword “Rowing”. Job openings are posted for a minimum of 14 calendar days and may be removed from posting and filled any time after the original posting period has ended. PLEASE NOTE: Candidates must upload **both a current resume and a cover letter** that clearly address how they meet the listed qualifications of this position. Only applications submitted at [Jobs@Ulowa](mailto:Jobs@Ulowa) will be accepted. For questions or additional information, send email to Karli Kirsch at [Karli-Kirsch@uiowa.edu](mailto:Karli-Kirsch@uiowa.edu).

As a part of the University of Iowa’s review of job applications and consistent with its policies and practices, the University may access and/or view information about applicants that is job-related and publicly available on the internet, including but not limited to information on social media sites. The access, viewing and/or use of such information is governed by the University’s Policy on Human Rights, as well as state and federal law.

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*The University of Iowa is an equal opportunity/affirmative action employer. All qualified candidates are encouraged to apply and will receive consideration for employment free from discrimination on the basis of race, creed, color, religion, national origin, age, sex, pregnancy, disability, genetic information, status as a U.S. veteran, service in the U.S. military, sexual orientation, gender identity, associational preferences, or any other classification that deprives the person of consideration as an individual.*