



The University of Iowa
Department of Intercollegiate Athletics

ANNOUNCEMENT OF POSITION VACANCY



Assistant Softball Coach

Type of Position: Regular 100% time; At-Will; FLSA Exempt

Apply By: June 7, 2022 (or no later than 14 calendar days from posting date)

Salary: Commensurate

The University of Iowa Athletics Department seeks applications from self-motivated, results-oriented individuals with the knowledge, ability and interpersonal skills required to serve as *Assistant Softball Coach* – a full-time position, salary commensurate with qualifications and experience, including full University benefits. The University of Iowa is an NCAA Division I institution and a member of the Big Ten Conference. The Department of Athletics manages 22 varsity sports programs and related events with a workforce of approximately 200 regular employees and 300 temporary employees. Athletics is a people-centric organization that operates under a “**Win. Graduate. Do It Right.**” philosophy. For more information regarding Athletics, please click [here](#).

Responsibilities: Recruit and develop uniquely qualified and diverse groups of student athletes by creating a supportive academic and athletic environment that fosters overall success. Must have technical expertise, knowledge and understanding of a specific sport. Must be an evaluator of individual talent, potential and skill level. Key areas of responsibility include teaching, recruitment, administration, regulations, budget and staffing.

For a full job description, please send an e-mail to the contact listed below.

Benefits Highlights: Excellent fringe benefit package including paid vacation and sick leave; health, dental, life and disability insurance options; and generous employer contributions into retirement plans. This position will also be eligible for Athletics Specific Staff Privileges and Taxable Benefits. The University of Iowa is a Big Ten, nationally ranked research university with 30,000 students located in Iowa City. A vibrant community boasting excellent public schools, safe, comfortable neighborhoods, affordable housing, a highly educated population, and numerous cultural, recreational and sporting opportunities and events contribute to the Iowa City area frequently appearing high on the best-places-to-live listings. Go to “[Working at Iowa](#)” to learn more.

Required Qualifications:

- Bachelor's degree (or international equivalent).
- Minimum 3 years successful coaching experience at the NCAA level or 10 years successful head coaching experience at junior college and/or high school level or combination.
- Working knowledge of and ability to:
 - Utilize basic office productivity software such as Microsoft Office;
 - Demonstrate excellent verbal and written communication skills as well as effectively communicate with and successfully recruit national caliber student-athletes;
 - Work constructively and collaboratively with individuals of diverse backgrounds.
- A valid U.S. driver's license and the ability to meet [University of Iowa Driving Policy](#) standards.

Desirable Qualifications:

- Proven ability to successfully identify and accurately assess the talent of softball athletes.
- Knowledge of and commitment to comply with NCAA rules and regulations.
- Experience with hitting and infield position coaching.
- Demonstrates extensive proficiency and ability to:
 - Utilize a video analysis system;
 - Encourage and motivate student-athletes through effective analysis, feedback and use of effective diagnostic/coaching techniques;
 - Maintain productive, long-term relationships with staff, students, coaches of prospects, and patrons.
- Basic knowledge and understanding of the professionalism and intensity necessary to successfully contribute to a Division I athletics program.

Position and Application Details:

Visit our website at <https://jobs.uiowa.edu> and search for keyword "Assistant Coach". Only applications submitted at <https://jobs.uiowa.edu> will be accepted.

In order to be considered for an interview, applicants must upload the following documents and mark them as a "Relevant File" to the submission:

- Resume
- Cover Letter

Job openings are posted for a minimum of 14 calendar days and may be removed from posting and filled any time after the original posting period has ended.

Successful candidates will be subject to a criminal background check and credential/education verification. Up to 5 professional references will be requested at a later step in the recruitment process.

As a part of the University of Iowa's review of your application and consistent with its policies and practices, the University may access and/or view information about you that is job-related and publicly available on the internet, including but not limited to information on social media sites. The access, viewing and/or use of such information is governed by the University's [Policy on Human Rights](#), as well as state and federal law.

For questions or additional information, please contact athl-human-resources@uiowa.edu.

The University of Iowa prohibits discrimination in employment, educational programs, and activities on the basis of race, creed, color, religion, national origin, age, sex, pregnancy, disability, genetic information, status as a U.S. veteran, service in the U.S. military, sexual orientation, gender identity, associational preferences, or any other classification that deprives the person of consideration as an individual. The university also affirms its commitment to providing equal opportunities and equal access to university facilities. For additional information on nondiscrimination policies, contact the Director, [Office of Institutional Equity](#), the University of Iowa, 202 Jessup Hall, Iowa City, IA 52242-1316, 319-335-0705, oiie-ui@uiowa.edu.