The University of Iowa Athletics Department seeks applications from self-motivated, results-oriented individuals with the knowledge, ability and interpersonal skills required to serve as Video Coordinator, Men’s Basketball – a full-time, 12-month position, salary commensurate with qualifications and experience, including full University benefits. The University of Iowa is an NCAA Division I institution and a member of the Big Ten Conference. The Department of Athletics manages 22 varsity sports programs and operates under a “Win. Graduate. Do It Right.” philosophy. For more information regarding Athletics, please click here.

Responsibilities: Under the direction of the Director of Men’s Basketball Operations and the Head Men’s Basketball Coach, the Video Coordinator is responsible for providing video editing and production support to the men’s basketball program, as well as assisting in providing administrative oversight to all facets of the men’s basketball program.

Note to Candidate: This position requires some travel, work in the evenings, on weekends and holidays. Five professional references will be requested at a later step in the recruitment process. The successful candidate will be subject to a credential and criminal background check.

Benefits Highlights: Excellent fringe benefit package including paid vacation and sick leave; health, dental, life and disability insurance options; and generous employer contributions into retirement plans. This position will also be eligible for Athletics Specific Staff Privileges and Taxable Benefits. The University of Iowa is a Big Ten, nationally ranked research university with 30,000 students located in Iowa City. A vibrant community boasting excellent public schools, safe, comfortable neighborhoods, affordable housing, a highly educated population, and numerous cultural, recreational and sporting opportunities and events contribute to the Iowa City area frequently appearing high on the best-places-to-live listings. Go to “Working at Iowa” to learn more.

Required Qualifications:
- Bachelor’s degree (or international equivalent) or an equivalent combination of education and experience;
- Minimum of one year demonstrated experience and working knowledge of and ability to edit, compile and transfer video footage, including:
  - Utilize Sports Tec computerized editing system or equivalent (please specify);
  - Utilize a film database such as Synergy or Hudl (please specify);
  - Utilize Apple operating system.
- Strong oral and written communication skills as demonstrated through public speaking, development of promotional and recruiting materials, and/or clinical instruction;
• Demonstrated experience working constructively and collaboratively in a diverse environment and operating effectively within a highly regulated team environment;
• Past work experience in the sport of basketball at the NCAA Division I, Power 5 level;
• Demonstrated working proficiency in office software applications (Microsoft Office/Office 365 or equivalent);
• A valid driver’s license and the ability to meet and maintain UI Driving Standards.

**Desired qualifications:**

- Working knowledge and the ability to:
  - utilize new media/social media platforms (please specify);
  - Upload content to mobile devices using content management programs such as PlayerLync (please specify).
- Basic knowledge and understanding of the professionalism and intensity necessary to successfully contribute to a Division I athletics program.

**Application Details:** Visit our website at Jobs@UIowa and search for Athletics jobs or keyword “Video Coordinator”. Job openings are posted for a minimum of 14 calendar days and may be removed from posting and filled any time after the original posting period has ended. PLEASE NOTE: Candidates must upload both a current resume and a cover letter, mark them as relevant files, and clearly address how they meet the listed qualifications of this position. Only applications submitted at Jobs@UIowa will be accepted. For questions or additional information, send email to Athletics Human Resources at athl-human-resources@uiowa.edu.

As a part of the University of Iowa’s review of job applications and consistent with its policies and practices, the University may access and/or view information about applicants that is job-related and publicly available on the internet, including but not limited to information on social media sites. The access, viewing and/or use of such information is governed by the University’s Policy on Human Rights, as well as state and federal law.

*The University of Iowa is an equal opportunity/affirmative action employer. All qualified candidates are encouraged to apply and will receive consideration for employment free from discrimination on the basis of race, creed, color, religion, national origin, age, sex, pregnancy, disability, genetic information, status as a U.S. veteran, service in the U.S. military, sexual orientation, gender identity, associational preferences, or any other classification that deprives the person of consideration as an individual.*