

SHAPING AN  
AWESOME  
HAMILTON

# GARDENER

## HAMILTON GARDENS - DESTINATIONS

### WHY WE ARE HERE

**To improve the wellbeing of Hamiltonians, we need to become the leading community-focused Council, so Hamilton's full potential can be unlocked – making it the best place to live.**

The following values - kia urutau/adaptability, kia ngaawari/simplicity, kotahitanga/inclusiveness, kaitiakitanga/guardianship, and kia manawanui/ambition are what make our thinking and mindset unique to Hamilton, so we need people on our team who understand that this value-driven thinking and mindset is the foundation of their performance. Our people are at the heart of everything we do.

### WHY THIS ROLE EXISTS

This position sits within the Destinations Group. The purpose of this group is to deliver thriving events, attractions, and destinations.

## WHAT YOU WILL DO

Reporting to the Leading Hand - Gardener as the Gardener you will maintain allocated gardens to the standards and specifications required as detailed in the landscape design statements.

Reports to	Leading Hand - Gardener
Responsible for (total number of staff)	
Delegation	\$
Budget	\$

## KEY OUTCOMES

Some of the **key outcomes** for this role include:

- Maintain the assigned garden areas to high standards and specifications as required and detailed in the landscape design statements.
- Audits demonstrate that completed work is to the standard required.
- Ensure a safe, comfortable, and clean environment for our visitors. Keep signage/tiles/floors clean on a daily basis and remove any rubbish/litter from gardens and other areas.
- Assist with the new garden developments.
- Keep a daily working diary and identify potential site improvements.
- Maintain all administration records and documentation relating to the assigned garden areas.
- Proactively suggest improvements to operational processes and facilities to continually improve visitor services and comfort.
- Maintain a positive interface with the public and visitors to the Gardens demonstrating a strong customer service ethic.
- Must be able to work flexible rostered hours, including weekends as required.
- Maintain plant, equipment, and all other resources allocated.
- Identifies and reports hazards, consistent with garden policy and procedures, and reports any damages.

## HOW YOU WILL DO THIS

Our team culture is critical to our success. It's vital everyone who joins our team is an ambassador for our values, so

together we can drive the best possible outcomes for our community.

## YOUR MINDSET, SKILLS KNOWLEDGE, AND EXPERIENCE

You actively work at being the 'best version of you' and your mindset and behaviours have a positive impact on others.

## YOU BRING TO THE ROLE

- Your ability to effectively operate mechanical tools of trade.
- Reading, writing and numeracy skills to accurately complete required documentation.
- Well-developed interpersonal skills with the ability to communicate clearly and confidently with team members and the public.
- Works well independently and collaboratively in a team environment, working with other teams including the customer service, events, and asset team.
- A level of physical fitness to be able to cope with the demands of gardening in all weather conditions.
- Remains calm under pressure and adaptable to a range of activities in any given day.
- Communicates clearly with team members and the public.
- Passionate about horticulture and has a great eye for detail.
- Capacity to work consistently to complete work schedules within deadline and other duties as required.

## HEALTH AND SAFETY

- All of our people have a responsibility for their own and others health and safety. This includes following all health and safety policies and procedures, including reporting events and hazards, and participating in health, safety and wellbeing initiatives and programmes as required.

## CIVIL DEFENCE

- Completes Civil Defence training and participates in events as required.