



SHAPING AN
AWESOME
HAMILTON

PLANNING TEAM LEAD

STRATEGY, GROWTH AND PLANNING

WHY WE ARE HERE

To improve the wellbeing of Hamiltonians, we need to become the leading community-focused Council, so Hamilton's full potential can be unlocked – making it the best place to live.

The following values - kia urutau/adaptability, kia ngaawari/simplicity, kotahitanga/inclusiveness, kaitiakitanga/guardianship, and kia manawanui /ambition are what make our thinking and mindset unique to Hamilton, so we need people on our team who understand that this value-driven thinking and mindset is the foundation of their performance. Our people are at the heart of everything we do.

WHY THIS ROLE EXISTS

This position sits within the Planning Guidance Unit of the Strategy, Growth and Planning group. This role exists to make the best decisions now for the future.

WHAT YOU WILL DO

Reporting to the Unit Director and working alongside two fellow Planning Team Leaders, you will play a pivotal role in the delivery of the Unit's core functions. This includes leading a specialised and diverse team of planning professionals tasked with providing information and guidance related to the District Plan/RMA and processing of complex and technically challenging resource consent applications (land use and subdivision). Take responsibility for the final review and sign off applications, including high profile and city forming applications.

Develop and maintain internal and external relationships including the unit manager, business units, elected members, Iwi and customer/stakeholders.

You will exhibit a high level of judgement and the ability to navigate and negotiate solutions to complex problems whilst maintaining an enabling and solution focused mindset.

Reports to	Unit Director - Planning Guidance
Responsible for (total number of staff)	6
Delegation	\$10,000

KEY OUTCOMES

Some of the **key outcomes** for this role include:

- Leading, growing and developing planning practitioners within the Unit with a strong emphasis on succession through the Planning Progression Model
- Mentoring, supporting, and providing technical guidance to planners within the unit.
- Effectively manage risk through providing specific direction and robust advice to internal and external customers on District Plan/RMA interpretation and application.
- Reviewing s42A and s95 reports and approving decisions, including substantive decisions on notification (as per delegations).
- Exceptional customer service delivery and satisfaction through the delivery of solutions to technically complex consent applications.
- Developing and maintaining internal and external relationships including the Unit Manager, other business units, elected members, Iwi, and customer/stakeholders.
- Ensuring planning applications and certificates are processed within statutory timeframes.

- Preparing written evidence and affidavits where required and representation in the Environment Court when necessary.
- The participation in and where appropriate the leading of cross organisational projects.

HOW YOU WILL DO THIS

Our team culture is critical to our success. It's vital everyone who joins our team is an ambassador for our values, so together we can drive the best possible outcomes for our community.

YOUR MINDSET, SKILLS KNOWLEDGE, AND EXPERIENCE

You actively work at being the 'best version of you' and your mindset and behaviours have a positive impact on others.

YOU BRING TO THE ROLE

- Experience in leading and managing high performing teams of planning practitioners.
- Growth and development mindset. Ability to develop self and develop and growth others.
- Minimum 10 years' experience in Planning and Resource Management.
- Extensive knowledge and experience of the relevant legislation relating to Local Government Act and Resource Management Act.
- Bachelor's Degree in planning or Resource Management
- Knowledge of related practices, including resource planning, transport planning, economic and community development, landscape/ecological design, and sustainable environment issues.
- Member of the NZ Planning Institute.
- The capability to exercise a high degree of judgement when negotiating solutions to complex problems.
- Experience in managing high level risk.
- An enabling and customer focused mindset.
- A proven track record of thinking differently, acting with integrity, working together, and making it happen.
- Proven relationship building skills.
- Ability to work collaboratively in a team environment.

HEALTH AND SAFETY

- All of our people have a responsibility for their own and others health and safety. This includes following

all health and safety policies and procedures, including reporting events and hazards, and participating in health, safety and wellbeing initiatives and programmes as required.

CIVIL DEFENCE

- Completes Civil Defence training and participates in events as required.