

SHAPING AN
AWESOME
HAMILTON

EDUCATOR

VISITOR DESTINATIONS

WHY WE ARE HERE

To improve the well-being of Hamiltonians, we need to become the leading community-focused Council, so Hamilton's full potential can be unlocked – making it the best place to live.

The following values - adaptability, simplicity, inclusiveness, guardianship, and ambition are what make our thinking and mindset unique to Hamilton, so we need people on our team who understand that this value-driven thinking and mindset is the foundation of their performance.

Our people are at the heart of everything we do

WHY THIS ROLE EXISTS

This position sits within the **Visitor Destinations Unit**. The purpose of this group is to create and maximize the value that Hamilton has to offer by providing amazing city destinations that attract, delight, and engage residents and visitors alike.

This position is a Children's Worker as defined under the Children's Act 2014. Hamilton City Council is committed to providing a safe environment for children attending Council-owned and operated facilities. It is expected that all Council employees working with children and young people will operate in a way that reflects this intent.

WHAT YOU WILL DO

Reporting to the Visitor Experience Manager, as the Educator you will be responsible for delivering a programme of fun, engaging learning multi-disciplinary experiences across the New Zealand education curriculum to schools within the Waikato regions.

You will develop, maintain and grow effective relationships with schools in the region to encourage their repeated participation in the programme and to tailor programme components to meet curriculum needs. You will also develop other innovative programmes that appeal to life-long learners, ensuring programmes are designed and delivered in a way that aligns with the Museum’s values and strategies, demonstrates best practice nationally, meets customer expectations and delivers a sustainable revenue stream.

Reports to	Visitor Experience Manager
Responsible for (total number of staff)	Nil
Delegation	Nil
Budget	Nil

YOU BRING TO THE ROLE

- Teaching qualification and NZ registration

EXPERIENCE

- At least three years’ experience as a teacher

SKILLS AND KNOWLEDGE

- Flexibility and adaptability and personal resilience
- Demonstrated ability to communicate effectively with audiences of all levels and ages
- Commitment to ongoing innovation and ensure that learning programmes honor the biculturalism of Aotearoa New Zealand and upholds the principals of Te Tiriti o Waitangi, The Treaty of Waitangi
- Experienced in needs assessment, and development of needs and curriculum-based education programmes across multiple audiences
- Experience collaborating across multi-disciplined teams to deliver educational outcomes
- Experience broadening student and other audiences via education
- Knowledge of Te Whariki Early Childhood Curriculum and the New Zealand School Curriculum
- A strong focus on visitor experience
- A strong focus on health and safety

KEY OUTCOMES

Some of the **key outcomes** for this role include:

- Plans, delivers and evaluates curriculum linked education programmes that draw on the unique exhibition, taonga and stories of the Waikato Museum of the Waikato Museum
- Work in collaboration with the Collections and Curatorial team to access, assess and interpret objects and stories for learning programmes
- Work collaboratively with the Visitor Experience Team to ensure a welcoming and safe environment for educational visitors
- Identify other educational audiences and ensure these are catered for.
- Development of learning resource packages to support programmes
- Education programmes are planned and shared with marketing team to ensure effective marketing and engagement with schools and learning centers.
- Conducts needs assessment and lesson tailoring with teachers/educators and documents outcomes and changes accordingly
- Programmes effectively marketed to schools and teachers of the region in conjunction with the Visitor Services and Products team
- Education bookings and enquires are managed and effectively communicated to museum standards
- Aligns practice, subject and curriculum knowledge to ensure post visit experience is assessed, and programmes are modified to meet demand and educational needs
- Responds to customer feedback on improvements to the education programmes in a timely and effective manner
- A high level of planning and awareness around health and safety measures for visitors and staff
- Develops and maintains an effective community network that responds favourably to the Museum
- Programmes create value for our communities and promotes an ongoing relationship with the Museum
- Support the other functions and activities of the Visitor Experience Team
- Adhere to the Child Protection policy, procedures and requirements to ensure the safety and wellbeing for children and young people at Council facilities.
- Attend and participate in mandatory child protection training programmes, including induction and refresher courses.

Educator / Visitor Destinations

- Undergo mandatory regular safety checks (minimum every 3 years) and any other time Council deems it appropriate.

HOW YOU WILL DO THIS

Our team culture is critical to our success. It's vital everyone who joins our team is an ambassador for our values, so together we can drive the best possible outcomes for our community.

