



SHAPING AN  
AWESOME  
HAMILTON

# Strategic Planner – Treatment Plants

## INFRASTRUCTURE AND ASSETS

### WHY WE ARE HERE

**To improve the well-being of Hamiltonians, we need to become the leading community-focused Council, so Hamilton's full potential can be unlocked – making it the best place to live.**

Our values - kia urutau/adaptability, kia ngaawari/simplicity, kotahitanga/inclusiveness, kaitiakitanga/guardianship, and kia manawanui/ambition are what make our thinking and mindset unique to Hamilton. We need people on our team who understand that this value-driven thinking and mindset is the foundation of their performance. Our people are at the heart of everything we do.

### WHY THIS ROLE EXISTS

This position sits within the Infrastructure and Assets group. The purpose of this group is to plan, build, operate, and maintain quality assets and infrastructure. This is a technical role within the Infrastructure Strategy, Planning and Programming Directorate. You will provide strategic advice to optimize the future investment in wastewater treatment for the city, working alongside other subject matter experts within the directorate, the group and across the organisation.



## WHAT YOU WILL DO

You will form an integral part of a talented team of infrastructure subject matter experts and contribute to further progressing Hamilton's journey to become a more resilient and prosperous city.

Reporting to the People Manager – Strategy and Planning Specialists, and with workflow direction from Technical Director Strategic Waters, you will be responsible for the strategic planning needed to inform the operation, upgrade and expansion of the Pukete Wastewater Treatment Plant (WWTP). In this role you will lead the development, delivery and maintenance of the Master Plan for the Pukete WWTP. A framework for this has already been developed which provides a roadmap to deliver the master plan, including key decisions that need to be made to progress the master plan and upgrade programme. This role is responsible for driving the project forward, facilitating and coordinating inputs from key internal staff, managing external consultants, and overall project delivery.

Reports to	People Manager – Strategy and Planning Specialists with functional working relationships with Technical Director – Strategic Waters
Responsible for (total number of staff)	Nil
Delegation	\$50,000
Budget	\$0.00

## KEY OUTCOMES

Some of the **key outcomes** for this role include:

- Build and maintain effective cross-organizational relationships and interdisciplinary approaches to areas of responsibility.
- Continue to drive Hamilton City forward as a national and world leader in urban water management.
- Collaborate with operational, asset management and strategic planning teams as part of the strategic planning for Pukete WWTP.
- Lead and manage the development and delivery of a Master Plan for the Pukete WWTP.
- Identify and recommend prioritised investment programmes to implement the Master Plan.
- Active involvement in developing the capital and operational programme for the Pukete WWTP
- Ensure appropriate level of investigations and clear scopes of works are produced and used to handover projects to the appropriate teams for construction and/or operations.
- Lead and support the delivery of allocated strategic projects associated with Pukete WWTP.
- Support WWTP consenting or consent review processes.
- Lead the delivery of allocated strategic actions required under treatment plant resource consents, supporting technical submissions on legislative or regulatory documents.
- Develop strong relationships with Waikato Regional Council, stakeholders and customers.
- Actively participate, comply and engage in all health & safety activities, policies, and practices including Civil Defence.
- You will have a responsibility to work with iwi and Māori to give effect to and realise the promise of Te Tiriti o Waitangi.

## HOW YOU WILL DO THIS

Our team culture is critical to our success. It's vital everyone who joins our team is an ambassador for our values, so together we can drive the best possible outcomes for our community.

You will work alongside a talented and passionate team of strategic engineers and planners, development engineers, project managers and GIS professionals.

Building off of existing waters planning processes and systems you will seek out and ensure learnings and knowledge from experienced staff are integrated into your work.

## YOUR MINDSET, SKILLS KNOWLEDGE, AND EXPERIENCE

You actively work at being the 'best version of you' and your mindset and behaviours have a positive impact on others.

Agile and adaptable, you work successfully as part of a team, being flexible between being a team member and coordinating teams.

Able to navigate and manage uncertainty and adapt to changing priorities, you are able to manage and respond to urgent matters whilst maintaining focus and progress on projects and programmes you are responsible for.

## YOU BRING TO THE ROLE

### Essential

- A proven track record of thinking differently, acting with integrity, working together and making it happen.
- Self-awareness that mindset is the foundation of performance and an ability to develop self and others in this regard.
- Highly developed interpersonal and communication skills with the ability to work effectively with a diverse range of stakeholders (internal and external).
- Demonstrated abilities in working effectively with external experts, community groups and customers.
- 10+ years' experience in wastewater infrastructure planning, specializing in wastewater treatment.
- Technical expertise in wastewater treatment process.
- Advanced knowledge of strategic planning and asset management practices.
- Ability to operate independently, anticipate requirements and monitor workload.
- Advanced written communication and presentations.
- Analytical ability with the ability to write and review complex documents.
- Interpret and recommends responses to legislation and policy guidance.
- High level of expertise in coordination and integrating technical information into business and corporate systems to support HCC strategy.
- Relevant tertiary qualification in engineering or earth sciences.
- Ability to plan, co-ordinate, develop and manage programme and project scopes, budgets, scheduling, resources and risks to ensure efficient, timely and fit for purpose project delivery.
- Influencing skills, able to encourage others behaviour and outcomes to support organisations goals.
- Works successfully as part of a team, being flexible between being a team member and coordinating teams.
- Makes effective decisions under pressure and thinks and manages clearly during times of rapid change.
- The ability to recognise and implement te Tiriti o Waitangi in your mahi at HCC.

### Preferred

- Experience working in local government and three waters.