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## Community and Natural Environment Committee

### *Te Roopuu Haapori me te oranga o te Taiao*

## OPEN MINUTES

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Minutes of a meeting of the Community and Natural Environment Committee held in the Council Chamber, Municipal Building, Garden Place, Hamilton and via Audio Visual link on Thursday 16 February 2023 at 9.30am.

#### PRESENT

<b>Chairperson</b>	Cr Kesh Naidoo-Rauf
Heamana	
<b>Deputy Chairperson</b>	Cr Anna Casey-Cox
Heamana Tuarua	
<b>Members</b>	Deputy Mayor Angela O'Leary
	Cr Ryan Hamilton
	Cr Maxine van Oosten
	Cr Moko Tauariki
	Cr Ewan Wilson
	Cr Mark Donovan
	Cr Andrew Bydder
	Cr Geoff Taylor (via Audio Visual Link)
	Cr Sarah Thomson (via Audio Visual Link)
	Cr Emma Pike
	Cr Melaina Huaki (via Audio Visual Link)
<b>In Attendance</b>	Helen Paki – General Manager Community
	Kelvin Powell – City Safe Unit Manager
	Sandra Larsen – Social Development Team Leader
	Clare Thorne – Strategy Programme Manager
	Narelle Waite – Strategy Policy Advisor
	Joanna van Walraven - Team Leader - Planning & Policy
<b>Governance Staff</b>	Carmen Fookes – Senior Governance Advisor
	Chantal Jansen and Arnold Andrews – Governance Advisors

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*The meeting was opened with a karakia from the General Manager Community.*

- 1. Apologies – Tono aroha**  
**Resolved:** (Cr Wilson /Cr Naidoo-Rauf)  
That the apologies for absence from Mayor Southgate and Cr Hutt, and for partial attendance from Cr Donovan and Cr Thomson partial are accepted.
- 2. Confirmation of Agenda – Whakatau raarangi take**  
**Resolved:** (Deputy Mayor O'Leary/Cr van Oosten)  
That the agenda is confirmed.

**3. Declarations of Interest – *Tauaakii whaipaaanga***

Cr Hamilton declared an conflict in relation to Item C1 (Creative Partnerships Fund - Milestone Payments). He would not take part in the discussion and vote on the matter.

Prior to the beginning of the item Cr Naidoo-Rauf declared an conflict in relation to Item C1 (Creative Partnerships Fund - Milestone Payments). She did not take part in the discussion and vote on the matter.

Cr Pike declared that public forum speaker is a relation but there were no conflicts.

**4. Public Forum – *Aatea koorero***

Kelli Pike spoke to Item 6 (Update on Hamilton East and Frankton Neighbourhood Plans). She applauded the Council for the work done in the previous triennium. She spoke to the update and listed Frankton's heritage, progress with Mana Whenua, placemaking and a lack of green spaces as the four areas of attention for the Frankton area.

**5. Chair's Report**

The Chair took the report as read. Along with staff, she responded to questions from Elected Members regarding staff hours and the cost needed for the preliminary work mentioned in the recommendation, cross overs between the Youth Action Plan and the Crime And Safety Task Force, and the format for future reporting on her recommendation.

**Resolved:** (Cr Naidoo- Rauf/Cr Casey-Cox)

That the Community and Natural Environment Committee receives the report

**Resolved:** (Cr Naidoo- Rauf/Cr Casey-Cox)

That the Community and Natural Environment Committee:

- a) requests staff organise an opportunity for further discussion on the development of a Youth Action Plan;
- b) approves that the working groups outlined in the Chair's report be established, noting only 2 will be in operation at any one time; and
- c) notes that memberships of the working groups will be agreed by the Mayor and Community Committee Chair.

**Cr Taylor Dissenting.**

*Cr Donovan joined the meeting (9:44am) during the discussion of the above item. He was present when the matter was voted on.*

**6. Update on Hamilton East and Frankton Neighbourhood Plans**

General Manager Strategy and Communication and Strategy Programme Manager spoke to the report and listed the actions from the report. They clarified the reasons for the staff recommendation to retire the plans was due to the agenda of the plans, and the significant changes in the environment. Staff responded to question from Elected Members concerning reviews of the plans and the frequency of those reviews, funds allocation, community engagement and impact on budgeting, prioritisation of projects (short-term and medium-term), opportunities for placemaking.

**Resolved:** (Deputy Mayor O’Leary/Cr Thomson)

That the Community and Natural Environment Committee:

- a) receives the report;
- b) notes the status of projects and actions within the Hamilton East and Frankton Neighbourhood Plans (**Attachment 1**);
- c) requests staff provide information to Elected Members through a briefing to discuss the actions in the Frankton and Hamilton East Plans and select projects with costs prior to the 2024-2034 Long Term Plan; and
- d) requests staff provide information to Elected Members through a briefing to discuss how Suburban Area Plans might be developed to enhance and protect special character areas in the city including Frankton and Hamilton East, and then report to a future meeting for discussion ahead of the 2024-2034 Long Term Plan Process.

*Cr Thomson retired from the meeting (10:26am) during the discussion of the above item. She was not present when the matter was voted on.*

**The meeting was adjourned 10.50am to 11.00am.**

*Cr Huaki, Cr Tauariki and Cr Taylor left the meeting during the above adjournment.*

**7. Determination Report - Cemeteries and Crematorium Bylaw 2012 and Cultural and Recreational Facilities Bylaw 2012 (Recommendation to the Council)**

The Strategy and Policy Advisor spoke to the report and noted these reviews were a legislative procedural matter funded by the existing operational budget.

**Resolved:** (Cr Wilson/Cr Naidoo-Rauf)

That the Community and Natural Environment Committee:

- a) receives the report;
- b) recommends that the Council:
  - i. determines that a Cemeteries and Crematorium Bylaw is the most appropriate mechanism for addressing issues relating to the management of cemeteries and crematoria; and
  - ii. determines that a Cultural and Recreational Facilities Bylaw is the most appropriate mechanism for addressing issues relating to public safety at our cultural and recreational facilities; and
- c) notes that staff will begin the review of the bylaws including the preparation of draft statements of proposal subject to b) being approved by the Council.

*Cr Taylor re-joined the meeting (11:02am) during the discussion of the above item. He was present when the matter was voted on.*

**8. Civil Defence Emergency Management (CDEM) Quarterly Update**

The Unit Manager City Safe took the report as read.

**Resolved:** (Cr Wilson/Cr Naidoo-Rauf)

That the Community and Natural Environment Committee receives the report.

*Cr Huaki re-joined the meeting (11:05am) during the discussion of the above item. She was present when the matter was voted on.*

**9. General Managers Report**

The General Manager Community spoke to the report and noted the city investment programme and its membership. She responded to questions from Elected Members concerning funding priorities.

**Resolved:** (Cr Hamilton/Cr Naidoo-Rauf)

That the Community and Natural Environment Committee receives the report.

**10. Resolution to Exclude the Public**

**Resolved:** (Cr Wilson/Deputy Mayor O’Leary)

**Section 48, Local Government Official Information and Meetings Act 1987**

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Creative Partnerships Fund - Milestone Payments	) Good reason to withhold ) information exists under ) Section 7 Local Government ) Official Information and ) Meetings Act 1987	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1. to enable Council to carry out negotiations Section 7 (2) (i)

**The meeting moved to the public excluded session at 11.11am.**

**The meeting was declared closed at 11.40am.**

***Minutes Note 7/08/2023:***

*On 7/08/2023 the following report and resolutions were determined to be released to the public via these minutes and the quarterly update.*

**C1. *Creative Partnerships Fund - Milestone Payments***

***Resolved:***

*That the Community and Natural Environment Committee:*

*a) receives the report; and*

*b) approves a milestone payment for Hamilton Arts Trust of \$72,000; and*

*c) notes that the Community Assistance Policy is currently under review, and that milestone payments will be considered through the process.*

*d) notes that the decision and information in relation to this matter remain publicly excluded for the reasons outlined in the report.*