
Infrastructure Operations Committee

Komiti Hanganga

OPEN MINUTES

Minutes of a meeting of the Infrastructure Operations Committee held in the Council Chambers, Municipal Building, Garden Place, Hamilton on Tuesday 30 June 2020 at 9.33am.

PRESENT

Chairperson	Cr A O’Leary
Deputy Chairperson	Cr M Gallagher
Members	Mayor P Southgate
	Deputy Mayor G Taylor
	Cr M Bunting
	Cr R Hamilton
	Cr K Naidoo-Rauf
	Cr R Pascoe
	Cr S Thomson
	Cr M van Oosten
	Cr E Wilson
	Maangai N Hill

In Attendance:	Eeva-Liisa Wright – General Manager Infrastructure Operations
	Chris Allen – General Manager Development
	Tania Hermann – Group Business Manager Infrastructure Operations
	Robyn Denton – Network Operations and Use Leader
	Jason Harrison – Unit Manager
	Marie Porter – City Waters Manager
	Trent Fowles – Compliance Manager
	Rebecca Robinson – Communications and Engagement Advisor
	James Clarke - Director Mayor’s Office
	Jennifer Parlane - Parks Planner
	Katherine Johns - Strategic Transport and Engagement Leader

Governance Staff:	Amy Viggers – Governance Team Leader
	Carmen Fortin and Rebecca Watson – Governance Advisors

Cr Thomson and Cr Wilson took part in the meeting and voted via Audio Visual link.

1. Apologies

Resolved: (Cr O’Leary/Cr Bunting)

That the apologies from Cr Macpherson and Cr Forsyth for absence, Mayor Southgate, Cr Wilson and Cr Pascoe for lateness and Cr Naidoo-Rauf for early departure are accepted.

2. Confirmation of Agenda

Resolved: (Cr O’Leary/Cr Gallagher)

That the agenda is confirmed, noting the following:

- a) that the General Managers Report be taken after Item 9 (Innovating Streets for People - Round 2 Application); and
- b) that late Item C3 (Watercare Request for Assistance) be accepted and taken following Item C2 (3 Waters Operations and Maintenance Contract Extensions - Contracts 15023 and 12046). This item is late due to the timing of information received by staff.

3. Declarations of Interest

No members of the Committee declared a Conflict of Interest.

4. Public Forum

Vanessa Williams (representing HCBA) spoke to Item 11 (Recommendation from the Central City and River Plan Advisory Group to the Infrastructure Operations Committee) in support of the continuation of the Central City Parking 2 hour free trial.

Don Good (representing Waikato Chamber of Commerce) spoke to Item 11 (Recommendation from the Central City and River Plan Advisory Group to the Infrastructure Operations Committee) in support of the continuation of the Central City Parking 2 hour free trial.

Deputy Mayor Taylor left the meeting (9.40am) at the conclusion of the above item.

5. Confirmation of the Infrastructure Operations Open Minutes 26 May 2020

Resolved: (Cr O’Leary/Cr Bunting)

That the Committee confirm the Open Minutes of the Infrastructure Operations Committee meeting held on 26 May 2020 as a true and correct record.

Deputy Mayor Taylor re-joined the meeting (9.43am) at the conclusion of the above item. He was not present when the matter was voted on.

6. Waka Kotahi NZ Transport Agency Update

Steve Mutton (Director regional Relationships Upper North Island) provided Members with an verbal update in relation to their response to Covid-19 and the areas of focus for Waka Kotahi NZ Transport Agency going forward. He responded to questions from Committee Members concerning regional relationships, early NZTA representation in planning discussions with the Council, current thinking in Waka Kotahi concerning mode shift, funding, urban development programme, and iwi settlements and the impact on Waka Kotahi.

Resolved: (Cr Gallagher/Cr O’Leary)

That the Infrastructure Operations Committee:

- a) receives the report; and
- b) thanks Waka Kotahi NZ Transport Agency for their update.

Mayor Southgate joined the meeting (9.55am) during the discussion of the above item.

Cr Wilson joined the meeting (10.13am) during the discussion of the above item. He was present when the matter was voted on.

Mayor Southgate left the meeting (10.20am) during the discussion of the above item. She was not present when the matter was voted on.

Cr Pascoe joined the meeting (10.26am) at the conclusion of the above item. He was not present when the matter was voted on.

7. Speed Management and proposed speed limit changes on the State Highway within Hamilton

The Network Operations and Use Leader introduced the report and introduced Junine Stewart, Craig McKibbin from Waka Kotahi NZ Transport Agency. They provided Members with a update in relation to speed management controls to reduce deaths and serious injuries. Along with HCC staff, they responded to questions from Committee Members concerning speed limit on Avalon Drive, treatment available to increase roading safety, tools available to encourage compliance of speed zones and speed zone changes, plan for roading on Cobham Drive, process for additional infrastructure for crossings, data available to inform any changes, and timeframes for consultation feedback.

Staff Action: *Staff undertook to provide feedback on effectiveness of speed changes to a future meeting of the Committee.*

Resolved: (Cr O’Leary/Cr Gallagher)

That the Infrastructure Operations Committee:

- a) receives the report;
- b) notes that a report from Waka Kotahi NZ Transport Agency concerning proposed speed limit changes on the state highway network within Hamilton City was received during this meeting; and
- c) delegates Councillors O’Leary and Bunting to work with staff to develop a formal submission to Waka Kotahi NZTA, based on the Committee’s feedback, on the proposed speed limit changes to the state highway network within Hamilton City.

Mayor Southgate re-joined the meeting (10.20am) during the discussion of the above item. She was not present when the matter was voted on.

The meeting was adjourned 11.30am to 11.51am.

8. Waste Management and Minimisation Bylaw 2019 - Service Controls (Recommendation to Council)

The Compliance Manager introduced the report and provided background concerning the service controls. He responded to questions from Members concerning weight limitations of the bins, communications strategy, process for overweight bins, possibility of bylaw to regulate timing of bin placement on berm and application of this to private contractors, licencing for private contractors, discretion of charges and education for non-compliance, and the allocation of resources for education.

Resolved: (Cr O’Leary/Cr Bunting)

That the Infrastructure Operations Committee:

- a) recommends that the Council approve the specification of the following controls for the matters in relation to the collection, transportation, or disposal of waste from any property in accordance with clause 4.1 and clause 5.15 of the Waste Management and Minimisation Bylaw 2019:
 - i. Clause 5.15.d - The maximum number of hours prior to or following the collection period that a container may be placed in a public place:

Specified Bylaw Control:

Other than as specified in conditions set by Council in any written approval or licence

to collect waste from a public place as per the Waste Management and Minimisation Bylaw 2019, no container may;

- Be placed in a public place for collection more than 14 hours prior to the commencement of the collection period.
- Be left in a public place for more than 14 hours after the collection period ends.

ii. Clause 5.15.e - The maximum weight of waste put in individual containers:

Specified Bylaw Control:

For Council provided services that the maximum weight allowed in approved containers is;

- 120 litre rubbish bin – 40 Kg of refuse
- 240 litre recycling bin – 40 Kg of dry recyclable material
- Glass crate – 20 Kg of glass bottles or jars
- Food scraps bin – 15 Kg of organic material

For non-standard approved containers;

- The General Manager Infrastructure Operations is delegated to approve the maximum weight that may be set for non-standard approved containers.

- b) notes that the specified bylaw controls will be made available to the public as a document on the Hamilton City Council website alongside the Waste Management and Minimisation Bylaw 2019; and
- c) notes that communication of the specified bylaw controls will be completed using a public notice as required by clause 4.1a of the Waste Management and Minimisation Bylaw 2019.

9. Innovating Streets for People - Round 2 Application

The General Manager Infrastructure Operations introduced the report and explained the Innovating Streets for People Project. Staff responded to questions from Members in regards to the implications of the planned works at Worley Place, cost of the street party launch event, consultation process for approved projects, and opportunities for multi-modal options such as holding markets.

Staff Action: *Staff undertook to report back to the Infrastructure Operation's Committee in regard to applications for funding of short falls.*

Resolved: (Cr O'Leary/Deputy Mayor Taylor)

That the Infrastructure Operations Committee:

- a) receives the report; and
- b) approves the proposed project for the Innovating Streets for People for the Round 2 application for completion in the 2020/21 financial year utilising reassignment of local share funding of \$30,000 from the Transport Improvement Programme.

Cr Bunting Dissenting.

The meeting is adjourned 12.59pm to 1.50pm.

10. Information Only Reports to be received

The reports were taken as read, noting the below.

- Network Operations and Use Leader provided a verbal update of Vision Zero following an incident involving a cyclist.
- The Network Operations and Use Leader, as well as Cr Thomson and Cr Gallagher provided a verbal update of the Regional Land Transport workshop which had taken place.
- Cr Wilson provided an update regarding Passenger Rail. He indicated that taggers had broken into the Wellington KiwiRail facilities and tagged all the carriages, therefore anti-graffiti technology is now a major consideration. He responded to questions from Elected Members concerning the Frankton station, customer facilities available for commuters, and best practice in terms of the facilities and staff training. Cr Wilson indicated that VIP invitations for a trial run in October will be sent out shortly.

Resolved: (Cr O’Leary/Cr Bunting)

That the Infrastructure Operations Committee receives the following information only reports:

- Speed Management Programme for Hamilton Local Roads 2020/21; and
- General Managers report.

Cr Naidoo-Rauf retired from the meeting (2.15pm) during the discussion of the above item. She was not present when the matter was voted on.

11. Recommendation from the Central City and River Plan Advisory Group to the Infrastructure Operations Committee

The report was taken as read.

Resolved: (Deputy Mayor Taylor/Cr Wilson)

That the Infrastructure Operations Committee:

- a) receives the report presented to the Central City and River Plan Advisory Group (**attachment 1 of the staff report**); and
- b) approves the Central City and River Plan Advisory Group’s recommendations to:
 - i. extend the Central Business District 2 Hour Free on-street parking trial to 30 June 2021 to align with the completion and approval of the Central City Transformation Plan (CCTP) refresh;
 - ii. request staff investigate a reduced 2 hour free parking area and removal of some 2-hour free parking from 1 July 2020, to enable increased commuter revenue of \$400,000
 - iii. request staff provide an update report by April 2021 on the Central Business District 2 Hour Free on-street parking trial to the Infrastructure Operations Committee; and
 - iv. request Central City parking, including areas for shoppers and commuters, be included for consideration as part of the 2021-31 Long Term Plan process, and is to be aligned with:
 - Hamilton Parking Principles
 - CBD Parking Precinct Plan
 - Central City Transformation Plan (CCTP) Refresh
 - Parking technology improvements.

12. Resolution to Exclude the Public

Resolved: (Cr O'Leary/Mayor Southgate)

Section 48, Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
C1. Confirmation of Infrastructure Operations Public Excluded Minutes 26 May 2020) Good reason to withhold) information exists under) Section 7 Local Government) Official Information and) Meetings Act 1987	Section 48(1)(a)
C3. Watercare request for assistance)	
C2. 3 Waters Operations and Maintenance Contract Extensions - Contracts 15023 and 12046		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item C1.	to prevent the disclosure or use of official information for improper gain or improper advantage	Section 7 (2) (j)
Item C3.	to enable Council to carry out negotiations	Section 7 (2) (i)
Item C2.	to enable Council to carry out negotiations	Section 7 (2) (i)

The meeting went into a public excluded session at 2.27pm

The meeting was declared closed at 3.32pm

Minute Note 26/06/2021:

On 25/06/2021 the following resolutions were determined to be released to the public via these minutes and the quarterly update.

3 Waters Operations and Maintenance Contract Extensions – Contract 15023

That the Infrastructure Operations Committee:

delegates authority to the General Manager Infrastructure Operations to finalise negotiations and approve a 12 month extension to Contract 15023: CCTV and Jetting with Insight CCTV -Jetting Ltd until 30 June 2021, subject to the approved contract sum not exceeding \$2,500,000.

Watercare request for assistance Report

That the Infrastructure Operations Committee:

- a) notes that a Strategic relationship Memorandum of Understanding between Hamilton and Auckland Councils is being developed which will be reported back to the Strategic Growth Committee for consideration;*
- b) notes that the resolutions of the Growth and Infrastructure Committee dated 18 June 2019 relating to wet industry are to be reconsidered at the next Strategic Growth Committee meeting of 20 August 2020 together with the draft policy on high water use;*
- c) approves the draft agreement Attachment 2 of the staff report and delegates the Chief Executive to consider and approve any final changes following feedback from Waikato Tainui or Watercare provided the overall principles and intent regarding managing risk to HCC water users, and upholding Te Ture Whaimana O Te Awa set out in the current draft, is maintained;*
- d) delegates the Chief Executive to approve and execute the final agreement on behalf of Hamilton City Council;*
- e) notes that broad media statements in relation to the decision may be released following the meeting, at a time to be determined by the Mayor or Chief Executive; and*
- f) notes that the decision and information in relation to this matter be released at the appropriate time, to be determined by the Chief Executive.*