

APPLICATION FOR A NEW PERMIT TO KEEP MORE THAN TWO DOGS

APPLICANT DETAILS: (applicant must be legal owner of the dogs described below)

Full name of dog owner: _____

Address of dog owner: _____

Address of where dogs are to be kept if different from the address above:

Phone: Home: _____ Cell: _____ Email: _____

I apply to the Hamilton City Council to keep _____ (number of dogs) of a greater age than three months as detailed below.

IMPORANT: There has been a change to permit application process.

Dog owners applying for a new permit are required to get their boundary neighbours consent. Dog owners renewing a permit are not required to get neighbours permission yearly.

DOG DETAILS:

Dog's Name	Animal Tag Numbers

NEIGHBOUR APPROVAL:

Dog owners applying for a new permit are required to approach their boundary neighbours for their written approval for them to keep more than two dogs on their property. Additional neighbours' written consent may be required in high density housing areas.

All that is required is for each neighbour to complete the table on the last page.

Objections by neighbours to a permit application will be taken into consideration, however, will not necessarily prevent this permit being issued.

DOG OWNER HISTORY:

Dog owner complaint history will be reviewed once this application has been received. If any substantiated complaints have been received by Animal Education and Control, the permit may be declined.

PROPERTY FENCING:

Include photo evidence of the suitable fencing to contain the dogs at the property. The photos can be emailed to dog.registration@hcc.govt.nz or included in the hard copy application.

FEES:

A permit fee of \$90.00 applies for your initial application; thereafter a \$43.00 permit renewal fee applies.

PROPERTY OWNER'S CONSENT:

If you do not own the property, you are required to get the consent of the property owner to keep more than two dogs on the property.

Property owner's name: _____

(Tick One)

☐ Approval

Property owner's contact address: _____

☐ Disapproval

Property owner's contact phone number: _____

Property owner's signature: _____

INFORMATION FOR APPLICANTS:

Hamilton City Council retains the right to:

- (a) Refuse to grant a permit to keep more than two dogs aged three months or older.
- (b) Revoke a permit to keep more than two dogs aged three months or older if these conditions are breached at any time; when the council will give notice in writing that one or more of the dogs must be removed from the property within such time as the council may consider appropriate in a particular case
- (c) Impose reasonable conditions on any permit to keep more than two dogs aged three months or older.

If you have any questions about the permit process, please contact Animal Education and Control on (07) 838 6632.

DOG OWNER'S DECLARATION:

In signing this permit application, I agree to meet with all of the requirements of the Dog Control Act 1996, Hamilton City Council Dog Control Bylaw 2009, and all other relevant legislation.

I understand that I am required to meet such terms or special conditions the Council may attach to the permit (a draft set of conditions is attached to this application).

I understand that my permit can be revoked at any time where a breach of the permit has occurred and that I will be required to remove excess dog(s) from my residence within 14 days of notification. Failure to comply with such a direction may result in escalated enforcement action being taken.

Please return the completed application form together with the appropriate fee to:

- **Via Email** – Email the completed form and fencing evidence to dog.registration@hcc.govt.nz
- Then complete payment via internet banking to the below account (please include the date of payment in your email).

BNZ 02-0316-0030142-06

Particular – Multidog

Reference – (Dog Owner's Surname)

Or, in person at one of the following Council facilities between the below times (payment can be paid over the counter):

- **Animal Education and Control**
217 Ellis Street, Frankton, Hamilton.
Open hours are Monday to Friday 12:30pm until 16:30pm
- **Hamilton City Council - Municipal Building**
260 Anglesea St, Hamilton Central, Hamilton.
Monday to Friday 8am to 4.00pm

Applicant's signature: _____

Date: _____

Total amount Due: ☐ \$90.00 - new permit application
All fees include GST.

For Office Use Only:

Code T23 - If payment is made in at our branches, contact AECU Applications Officers to have the permit created at the time to be receipted. Please then have the signed form emailed to Animal Education & Control Centre along with a copy of the receipt.

MULTIPLE DOG PERMIT CONDITIONS

1. All requirements of the Dog Control Act 1996 and Hamilton City Councils Bylaws **MUST** be met at all times.
2. Any permit issued is specific to one property. Any move to a new property requires a new permit application with the relevant fee.
3. A portion of the property must be fenced. The fences must be able to contain and retain all dogs on the property. **In addition to this** there **must** be unrestricted access to at least one door at the dwelling. This is so that no person is likely to be endangered, threatened, or inconvenienced by the keeping of more than two dogs.
4. All dog faeces are to be removed on a regular basis and disposed of in a lawful manner. The property is to be kept in a clean state.
5. Ensure that the dogs receive proper care and attention and are supplied with proper and sufficient food, water, and shelter.
6. Where the dogs are not normally confined inside a dwelling house, adequate kennelling of sufficient size to meet the needs of the dogs must be provided.
7. The property must be open to inspection by an authorised council officer at any reasonable time as deemed necessary by council.
8. All dogs on the property of a greater age than three months must be registered for the current year. Should dogs not be registered, or any new unregistered dogs found on the property – your application may be declined, or your permit may be revoked.
9. All deaths, sales, or transfers of dogs (including pups born on the property) are to be notified in writing to the council within 14 days. Failure to do so may result in an infringement notice being issued and the permit being revoked.
10. The permit is only valid for the dogs specified on the permit (one dog cannot be swapped for another), once it is issued. Any changes will require applying for a new permit with the relevant cost.
11. The permit must be renewed annually, ON OR BEFORE THE EXPIRY DATE. FAILURE TO DO SO WILL RESULT IN THE DOG OWNER HAVING TO RE-APPLY IN FULL AND PAY THE FULL APPLICATION FEE.

NEIGHBOUR APPROVAL for NEW Permits

Please approach your boundary neighbours for their written approval for you to keep more than two dogs on your property.
Additional neighbours' written consent may be required in high density housing areas.

If you have any questions about which neighbours to approach, please contact Animal Education and Control on (07) 838 6632.

Name	Address	Phone Number	Signature	Date	Approve (Y or N)	Comments