

# Hamilton City Council

## Application for Hawking Permit

Applicant Name			
Organisation/Company (if applicable)			
Postal Address			
Phone		Mobile	
Email Address			

1. Please outline briefly the type of hawking to be undertaken, e.g. type of products being promoted for sale


2. Number of people involved

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3. Proposed Location

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4. Dates, Hours and Duration of proposed hawking

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Customer Signature		Date	
Fees Due	\$85.00 admin fee + applicable hawking fee		

**Applications can be delivered to Customer Services, Ground Floor, Municipal Building, Garden Place;  
posted to City Safe Operations, Hamilton City Council, Private Bag 3010, Hamilton; or emailed to [permits@hcc.govt.nz](mailto:permits@hcc.govt.nz)**

The personal information that you provide on this form will be held and protected by Hamilton City Council in accordance with our Privacy Statement (available at <https://www.hamilton.govt.nz/privacy> and at our Libraries, Pools and the Municipal Building, Garden Place) and with the Privacy Act 1983. The Privacy Statement explains how we can use and share your personal information in relation to the interaction you have with the Council, and how you can access and correct that information. You should familiarise yourself with this statement before submitting this form.

**OFFICE USE ONLY**

Receipt No.		Date	
A/C Code	W517.0010.0100		
Permit Valid From		To	
Staff Signature		Date	

**TERMS AND CONDITIONS**

In accordance with Council's Public Places Policy the following terms and conditions will apply. For a full version of the Public Places Policy please visit [www.hamilton.govt.nz](http://www.hamilton.govt.nz)

The following conditions will apply:

- I. Hawkers are not permitted to operate within the Central City or at the Transport Centre.
- II. Hawkers must not enter premises which display a written notice prohibiting their entry.
- III. Shop doorways must be kept clear.
- IV. When visiting premises, a Hawker must leave immediately if requested to do so by the owner or occupier of the premises.
- V. Identification must be worn at all times.
- VI. The flow of pedestrians must not be impeded or inconvenienced in any way.
- VII. Hawkers are only permitted to trade during the hours of 8:30am and 8:30pm.

Council reserves the right to add conditions to your application.

**PAYMENT OPTIONS**

**Note: For your application to be processed your payment must be received together with this form.**

**Pay in Person**

You can make your payment at the Hamilton City Council Offices which is based in Garden Place (between Victoria Street and Anglesea Street) in Hamilton. Payment can be made by cash, eftpos or credit card (Visa and Mastercard only). Please note for credit card payments an additional merchant fee of 1.2% will be added to the transaction amount.

**Pay by Direct Credit**

You can make an online payment through your internet or phone banking by using the information below.

Account Information	Account details
Name of account	Hamilton City Council
Account number	02 – 0316 – 0030142 - 06
Particulars (to appear on HCC statement)	Debtors
Code (to appear on HCC statement)	W517.0010.0100
Reference (to appear on HCC statement)	<i>Business Trading Name</i>